

Material	How to prepare	Examples	Does not include
Newspaper and mixed paper	Bag in grocery bags, or tie. Keep dry.	Newspapers, junk mail, envelopes, ads, magazines, can labels, phone books, shredded paper	No gift wrap, ribbons, soiled paper, or waxed paper such as butter boxes, milk, juice cartons
Cardboard	Flatten boxes & bags. Remove wrapping tape. Keep dry.	Double-walled, heavy duty cardboard boxes; brown paper bags; cereal, cake mix & shoe boxes	No waxed cardboard.
Glass	Rinse & remove lids. Keep unbroken. Labels OK.	Containers, tableware, window glass, mirrors, ceramics. Fluorescent bulbs: See attendant.	No safety glass or incandescent light bulbs.
Plastic (HDPE) 	Rinse & remove caps. DO NOT CRUSH OR REMOVE LABELS.	Bottle-type containers for milk, spring water, cider, shampoo, detergent, motor oil, dry gas.	No tubs or trays marked #2.
Plastic (PET) 	Rinse & remove caps. DO NOT CRUSH OR REMOVE LABELS.	Clear, brown, blue or green plastic beverage bottles.	No tubs or trays marked #1.
Polystyrene (PS) 		Only Styrofoam packing "peanuts"	No other polystyrene.
Aluminium cans	Rinse & test with a magnet. DO NOT CRUSH.	Beverage cans, cat food cans w/ white inner lining	No (steel) metal that sticks to a magnet.
Tin cans (steel)	Rinse clean.	Food, juice & spray cans.	No aluminum cans.
Scrap metal	Remove non-metal parts.	Appliances, tools, water heaters, pipes & ducting	No nonmetal parts.
Used motor oil	Place in closed container.	Only oil!	No mixed chemicals.
Tires	Remove rims.	Car & truck tires.	No rims.
Wood & construction debris	Pre-sort. See attendant.	Sheetrock, shingles, pressure-treated wood, vinyl products	No asbestos or other hazardous materials.
Propane tanks	See separate handout.		
Household hazardous waste	Bring to a household hazardous waste day sponsored with the City of Keene.		

**See attendant for drop-off fees** for appliances, construction debris, furniture, electronics, rugs and other similar items.

**REMEMBER: RECYCLING IS MANDATORY!**