

## **Selectmen's Meeting – April 4, 2007**

Present were Selectmen Bruce L. Tatro, Nancy L. Carlson and Deborah J. Davis. Also present was Town Administrator Elizabeth Fox.

Chairman Tatro called the meeting to order at 6:15 p.m.

**Financial Matters.** The board reviewed and approved weekly payroll and accounts payable manifests.

**Confirmations.** Selectmen approved the following appointments to town boards executing appointment paperwork:

- Theresa DiLuzio, Open Space Committee Member, Term Expires .
- Debbra Crowder, Conservation Commission Member, Term Expires 2010.
- Michael Morrison, Conservation Commission Member, Term Expires 2010.
- Arthur Whipple, Conservation Commission Alternate Member, Term Expires 2010.

**Homestead Cemetery.** Selectman Carlson queried whether the iron gate at the cemetery had been removed for repair or if something had happened to it. Staff will investigate.

**Fire Department.** Selectmen reviewed department expenditures through March 2007 with particular attention to those related to vehicle repair. Overall, department expenses to date (excluding payroll) have consumed approximately 30% of their appropriation. Vehicle repairs have almost exhausted that line item. Selectmen discussed the quote received from JP & B's Truck Repair for work to the reel truck. Board members requested Bergevin's take a look at the truck and quote the work required.

**DPW - Town Bridges.** A memo from DPW Director Dunham recommending that Selectmen submit to NHDOT a request for an estimate to re-construct or rehabilitate the Warmac Road Bridge was discussed. Status of the Cobble Hill Road Bridge, with funding not expected to be available for construction until FY 2013, and Christian Hill Road Bridge which is also red listed was reviewed. Selectmen executed a request for a cost estimate for the Warmac Road Bridge.

**RSA 31:95-b, Accepting and Authorizing Expenditure of Fire Special Duty Revenue generated by Incident #070006 in the amount of \$3,959.** Selectmen voted to authorize accepting and expending (without appropriation by the town) the revenue received for special duty related to this incident. Research confirming the details of payroll transactions requiring execution related to this special duty revenue is still underway. It is anticipated remittance to the personnel involved in the incident will occur in the next few weeks.

**Earth Day Clean Up - April 21, 2007.** Selectmen discussed the upcoming event organized by the Town's Conservation Commission concurring to continue past practice of supporting the event by providing bottled water for participants.

**Police Special Duty.** Selectmen reviewed information on special duty rates from other communities authorizing, in accordance with contract, an increase in the rate paid to officers

effective April 1, 2007. In addition, effective July 1, Selectmen approved an invoicing rate increase to \$38.50/hr for an officer, \$10/hr for cruiser if required.

**March Expenditure Report.** Reports showing department expenses through March 31, 2007 and reflecting posting of the approved budget were distributed to Selectmen.

**Past Due Taxes, Harold & Mae Tibbetts.** Alternative proposals to work with the taxpayer to catch up on past due taxes were discussed. Selectmen requested staff develop a proposal for the board's consideration tied to a regular monthly payment by the taxpayers.

**Inventories of Taxable Property - Tax Year beginning April 1, 2007.** Selectmen were in session from 7:45 p.m. to 8 p.m. to accept inventories from taxpayers and hear from parties regarding their liability to be taxes. No one appeared before the board and no inventories were received.

**Minutes of Meeting of March 28, 2007.** Selectmen approved as written the minutes of their meeting of March 28, 2007.

**Correspondence, Permits and Other Matters.** Selectmen reviewed and approved the following:

- Letter to Senator Gregg regarding Thompson Bridge funding.
- Raffle Permit #2007-02.
- Notice of Intent to Excavate, 2006-2007: Tax Map 3 Lot 15 & Tax Map 24 Lot 2-2.
- Notice of Intent to Excavate, 2007-2008: Tax Map 86 Lot 1-1, Tax Map 3 Lot 15, Tax Map 24 Lot 2-2, Tax Map 32 Lot 7, Tax Map 35 Lot 1, Tax Map 13 Lot 11.

**Fire Chief Recruitment.** Selectmen discuss composition of the interviewing committee for the recruitment effort and timetable for interviews.

**Non-public session - RSA 91-A:3IIa, Employee Compensation.** Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3IIa at 7:30 p.m. Selectmen came out of non-public session at 7:55 p.m. Selectmen approved pay rate adjustments for several town employees.

**Proposed Policy: Conference, Meeting and Training Travel Expenses.** A draft policy was distributed to members for discussion at a future meeting.

Meeting adjourned at 8:00 p.m.

Submitted by,  
Elizabeth A. Fox  
Town Administrator