

## SELECTMEN'S MEETING – JULY 9, 2008

### ATTENDANCE

Selectmen Nancy L. Carlson, Bruce L. Tatro, and Deborah J. Davis.  
Town Administrator Elizabeth Fox also was present until 7:30, when she left to staff the Fire Chief Recruitment Advisory Committee.

### FINANCIAL MATTERS

Selectmen reviewed and approved accounts payable and payroll manifests.

Chairman Carlson called the meeting to order at 6:05 p.m.

### INFORMATION

1. Kendall Lane. The top course of pavement was installed on June 30. Security is scheduled to remain in place until 7/1/2009.
2. Carlton Road Extension. Opening of bids for this project is scheduled for July 10, with the intention of presenting a recommendation for the Board's consideration on July 17.
3. South Grove Street parcel (Tax Map 58 Lot 70) acquired by Tax Deed. In a 7/8/08 letter to the Board, Gary and Barbara Preston expressed interest in purchasing the parcel. Board members discussed sale of the parcel, and decided to defer action. Fox will contact Mr. & Mrs. Preston to relay the decision, and to let them know that the Board will notify them when the situation changes.

**CITIZEN CONCERNS**– none presented

**DEPARTMENT REPORTS** – none scheduled

**NOMINATIONS** – none scheduled

**CONFIRMATIONS** – none scheduled

**ENFORCEMENT** – none scheduled

### PUBLIC HEARINGS

At 7:35 p.m., Chairman Carlson called to order a public hearing, pursuant to RSA 31:95-b, to accept public testimony regarding accepting and expending an East Hill Foundation grant award of \$7,730 to benefit the Carpenter Home with the purchase and installation of a hood range at the facility. Present was Pat Bauries. Selectmen explained that the grant funds were to be used specifically for the hood, and that bids had not yet gone out.

Carlson closed the public hearing at 7:43.

**Motion** by Tatro to accept the grant in the amount of \$7,730 to benefit the Carpenter Home with the purchase of a hood range for the facility. Second by Davis. All in favor.

### CONSIDERATION OF OLD BUSINESS

#### Fire Chief Recruitment

Fire Chief Recruitment Advisory Committee member Mark Boynton has been unable to participate in either the June 25 kick-off meeting or the July 9 meeting to organize for interviews. He remains willing to participate in interviews. Selectmen agreed that they had set no mandatory attendance requirements, and would like to have Boynton's contribution.

Open Space Committee correspondence regarding Tax Map 32 Lot 4, Carlton Road

Selectmen discussed the Committee's recommendation to the Town regarding purchase, expressed in a 6/16/2008 letter to the Board. At a prior meeting, members had decided to independently view the parcel before making a decision on the Committee's recommendation.

Barlow reported that, at the 7/8/08 Open Space Committee meeting, Town Planner Carbonneau agreed that the parcel's wetlands and its location in the Comprehensive Shorelands Protection District restrict development possibilities. However, the parcel is important for its recreation potential, its proximity to the culturally and historically significant Carlton Covered Bridge, and as part of an extended greenway along the South Branch, an area of town with some of the highest wildlife values in the State.

Board members agreed that the Town generally does not seek out purchases of land; furthermore, the fair market value of the parcel may be difficult to determine. Members suggested that the owner might deed the parcel over to the Town, with the Town assuming all expenses of the transfer. The owner would benefit by being released from ownership and property taxes, at no cost. Members suggested that the Open Space Committee contact Realtor Greg Curry to discuss this option.

Economic Development Advisory Committee (EDAC).

Selectmen reviewed a draft press release announcing the formation of the Committee and seeking candidates to serve. Several Swanzey citizens have expressed interest.

**Motion** by Davis to authorize Fox to release the press release. Second by Tatro. All in favor.

Amendment to Town's Ordinance regarding Control of Dogs

Selectmen reviewed Police Chief Busick's draft amendment proposed to address removal of dog waste. Fox distributed literature from an outdoor supplier of dog waste disposal systems.

Members discussed whether the ordinance, as written, would preclude loading dogs into boats from the boat access areas. The consensus was that this activity – which Board members want to protect -- would continue to be allowed.

Members supported posting "No Dogs Allowed" signs, but did not support providing waste disposal systems.

**Motion** by Tatro to approve the proposed amendment to the Town's ordinance regarding control of dogs. Second by Davis. All in favor.

**CONSIDERATION OF NEW BUSINESS**

Legislative Policy Conference.

Fox solicited policy recommendations (due August 6) for submission to the September conference, and asked Board members to determine whether they support the slate of NHMA Legislative Policies for 2009/2010.

Members deferred discussion until a meeting when Fox is present.

Other matters

Board members expressed concern regarding the security of electronically distributed sealed minutes.

**Motion** by Davis to not distribute sealed minutes by e-mail. Second by Tatro. All in favor.

**CONSENT AGENDA**

1. Accepting and authorizing expenditure pursuant to RSA 31:95-b \$250 received from party who damaged the Thompson Bridge on June 2, 2008 with revenue to go towards town costs incurred for materials, labor and traffic personnel to repair the damage.
2. Accepting and authorizing expenditure pursuant to RSA 31:95-b \$2,393.50 received from NHOEM toward antenna project.

3. Authorize application and other agreements necessary to enter into a lease purchase agreement with Ford Motor Credit for acquisition of 3 2008 Crown Victoria Police Cruisers (to include costs of change over of equipment from traded units) provided 3 year lease payment is \$28,110 or less after trade of 3 cars designating Fox as authorized to execute necessary application and agreements on behalf of the town.
4. Land Use Change Tax warrants, Tax Map 61 Lots 3, 3-3 and 3-4 (Oliphant Subdivision)
5. Gravel Tax Warrant \$1,450.34.
6. Timber Tax Warrant \$3,202.73.
7. Open Container Permit #2008-2, Old Homestead Association
8. Raffle Permit #2008-17, Veterans for Veterans

**Motion** by Davis to approve the consent agenda; second by Tatro. All in favor.

#### **CONSIDERATION OF MINUTES**

**Motion** by Davis to approve the minutes of June 25, 2008. Second by Tatro. All in favor.

#### **NON-PUBLIC SESSIONS**

**Motion** by Tatro at 6:10 p.m. to enter non-public session, pursuant to RSA 91-A:3IIe, to discuss claims or litigation. Second by Davis. Vote by roll call. All in favor. Present were Carlson, Tatro, Davis and Fox.

Selectmen came out of non-public session at 6:18 p.m. Selectmen voted by roll call to seal the minutes of the session indefinitely.

**Motion** by Tatro at 6:30 p.m. to enter non-public session, pursuant to RSA 91-A:3IIb, to discuss hiring (fire chief recruitment). Second by Davis. Vote by roll call. All in favor. Present were Carlson, Tatro, Davis, Fox, and Scott Weden of Local Government Center.

Selectmen came out of non-public session at 7:25 p.m. Selectmen voted by roll call to seal the minutes of the session indefinitely.

#### **ADJOURNMENT**

**Motion** by Davis to adjourn; second by Tatro. All in favor. The meeting adjourned at 8:05.

Submitted by

Victoria Reck Barlow  
Recording Secretary

#### **LIST OF FUTURE AGENDA/PENDING ITEMS**

1. Personnel policy updates – drafting of updates ongoing. Distribution pending.
2. Decide whether to replace Carpenter Home burner and underground tank, possibly with an alternative heating system – staff meeting to discuss scheduled 7/10.
3. Display on Route 12 pending enforcement issue.
4. Disposition of South Grove Street Land acquired by tax deed - pending.
5. BTLA Appeal: Davis, hearing 8/1/2008.
6. RFP – Town Facilities assessment.
7. Hiring – Department of Public Works (full time positions). Organizational chart requested from Dunham 6/25.
8. Subdivision Road Standards. Draft developed by DPW Director Dunham distributed to Selectmen. Review pending. Winter Maintenance draft – revisions needed.
9. NHDOT Projects – development of scope of work and fee proposals for Rail Trail and Bridge Projects underway. Board approval of scope and fee proposals pending.
10. WS Sidewalk Committee – work plans & process 2008? Equipment Budget 2009.
11. Fire Department SOG 1, 2 & 3 complete/Repair to 1980 authorized/Estimate for conversion of 1997 DPW truck to forest fire vehicle pending/Fleet assessment & disposition of excess vehicles pending.
12. Street Addressing Committee. Review of file and project status underway. Committee meeting to be scheduled.
13. Discussion, defining roles and responsibilities between Selectmen, DPW and West Swanzey Sidewalk Committee. Research underway.
14. Town ordinances – Fireworks & Dog droppings.
15. Carpenter Home Properties - Cy Pres or other process. Query to town counsel.