

Selectmen's Meeting – August 16, 2006

Present were Selectmen Deborah J. Davis, Bruce L. Tatro and Nancy Carlson. Also present was Town Administrator Elizabeth Fox.

Chairman Davis called the meeting to order at 6:10 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Town Hall/Fire Station Level I Site Assessment. Selectmen approved entering into an agreement with Enpro for NHDES required Level I site assessment authorizing Town Administrator Fox to execute agreements necessary with Enpro as well as documents necessary for the cost of the assessment to be direct billed to NHDES.

Continued Public Hearing - Arrowcrest Drive (Acceptance of a Dedicated Street 674:40-a). Selectman Davis opened the continued public hearing. It was noted that the requested bond extension had been received and placement of the top coat of pavement was anticipated in the next 30 days or so. Selectman Davis closed the public hearing. Consideration of acceptance of the dedicated street was deferred by the Board.

Recycling Center. Selectmen met with Solid Waste Manager Dave Krisch who reviewed with board members a memo outlining concerns related to the operation of the center's "free exchange" area – Attachment #1. Whether the area should be continued was discussed. Krisch advised he would initiate distribution of a flyer to recycling center visitors identifying some of the concerns with continued operation. Selectmen will consider providing an opportunity for public testimony regarding its continuation based on the informal feedback received from center users.

Proposed Subdivision – Robyn Romano property, C. L. Lane. Selectmen discussed with DPW Director Lee Dunham the proposed subdivision reviewing the plat, zoning ordinance requirements for a rear lot and the town's driveway regulations adopted in 2001 by the Planning Board. Concerns regarding needing to pre-plan (prior to subdivision) driveway accesses for new lots (particularly rear lots) were expressed by board members and Mr. Dunham. Selectmen requested action be deferred on the subdivision application and the public hearing for this subdivision be continued until this pre-planning (to ensure compliance with current regulations) is completed. They opposed approval of the subdivision in a conditional manner – i.e. subject to satisfactory design – expressing a desire to review and have input into the driveway plans before subdivision approval. Selectmen requested Town Administrator send a memo to the Planning Board detailing the board's discussion and concerns.

W.H. Development. A request from the developer to extend the current bond for the project an additional month to provide more time to address punch list and other pending items related to Phases IIa & IIb was discussed. Selectmen did not object to the concept of extension of the bond requesting that formal approval of the specific extension proposed be considered by the board at their 8/30 meeting. Road construction requirements for the project were reviewed with Selectmen requesting staff seek input from Town Counsel.

Talbot Hill Road – Traffic Analysis dated 7/26/2006, L. Rauseo, P.E. Selectmen discussed the recommendation of the traffic consultant retained by Canyon Estates developers requesting that a copy of the traffic report be shared with the state and transmitted with a letter expressing the board's desire that the state address recommendations #1 and #3. The board also expressed its support for relocation of the 40 mph speed limit zone to south of Hackler Drive.

Kendall Lane. Selectmen were advised that developers of this subdivision road had requested Selectmen consider bond requirements for its construction. The developer has submitted a construction sequence for the road and a cost estimate as well as a proposed deed. Selectmen authorized staff execution of a construction administration and observation services agreement with Underwood Engineers requesting plans and information received be forwarded to Underwood for their comments regarding project bonding requirements.

Base Hill Road Reclamation. DPW Director Lee Dunham reviewed with Selectmen draft bid specifications for reclamation and repaving of approximately 3,100 feet of road. Work done to date on culverts and tree and obstruction removal was reviewed. Selectmen approved proceeding to advertise the job immediately with final bid documents to be developed by Selectman Tatro and DPW Director Dunham.

DPW Equipment. Selectmen were advised that the new International Dump truck had been put in service. Operation of the truck to date has been favorable but DPW Director Dunham recommends addition of an exhaust brake as he feels it would benefit the truck (particularly during summertime use). Estimated cost of the exhaust brake modification is approximately \$1,000. Selectmen authorized proceeding with its installation.

Surplus DPW Equipment. Selectmen authorized advertising for sale the 1992 GMC with one way plow and wing (minimum bid \$ 5,000) and surplus grounds maintenance equipment (expected to include a Honda walk behind, push mower and 2 cub cadet riders).

Other DPW matters. Selectmen queried on the status of recruitment for the vacancy created by a June retirement from the department. Dunham advised he anticipated that effort would be initiated soon. Sweeping of the roads chip sealed will be scheduled shortly.

Ambulance & Paramedic Service. Selectmen discussed correspondence from Keene regarding paramedic service and the town's current ambulance service agreement with DiLuzio. Representatives of DiLuzio, the town's current ambulance service, are scheduled to meet with Selectmen 8/30. Selectmen requested staff query other towns to determine how they responded to the city's correspondence related to paramedic service.

Schedule Budget 2007/Town Meeting 2007. Selectmen were provided with a draft schedule with feedback regarding dates proposed requested at their 8/30 meeting.

Cheshire TV Board representative. The need to appoint a representative to the board was discussed with Selectmen requesting the position be posted and nominations sought.

Heating Oil 2006-2007. Selectmen reviewed the joint bid fuel results (Town and MRSD). Selectmen voted to accept the formula price bid of Cheshire Oil dated August 14, 2006.

Fire Department. Selectmen reviewed correspondence from Chief Karasinski requesting approval of 2 purchase (foam and software) to be funded through the expendable trust for tools and equipment. Selectmen approved the expenditures proposed designating the operating budget as their funding source. Funding from the expendable trust was denied as the board did not feel the purchases met the definition of tools and equipment.

Non-public session, RSA 91-A:3IIb – Fire Department. Selectmen voted unanimously by roll call to go into non-public session at 9:00 p.m. Selectmen came out of non-public session at 9:11 p.m. Selectmen approved, as recommended by the Fire Chief, hiring (probationary status) of Darren W. Naeck, Joseph K. McKeon and Tyler E. Boucher.

Correspondence, Permits and Other Matters. Selectmen reviewed and executed the following:

- Letter to Christian Life Fellowship regarding upcoming elections.
- CDBG grant close out agreement executed by Chairman Davis.
- Revised approval of the greenhouse tax exemption granted S. Bradeen for Tax Year 2006.
- Letter to NHDOT withdrawing the Mill K TE Project.
- Letter to NHDES authorizing SVE to submit a site specific and other necessary applications related to the development agreement between the Town and Legere executed several weeks ago.
- Excavation Tax Warrant - \$ 300.
- Certificates of Appreciation for Service to the Town as members of the Conservation Commission to Barbara Skuly, Walt Calkins, Ruth Pratt and Jean Blood.
- Letter to Goodnow (Tax Map 73 Lot 35) regarding applicability of the recent BTLA decision to current and past year taxes.

Meeting adjourned at 9:15 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator