

Selectmen's Meeting – September 9, 2009

Present were Selectmen Deborah J. Davis, Nancy L. Carlson and Bruce L. Tatro. Also present was Town Administrator Elizabeth Fox.

Chairman Davis called the meeting to order at 6:15 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Employee Wellness Committee. A group of employees including Sara Carbonneau, Dawn Rice, Mike Lilly and Francis Faulkner met with the board seeking their support a grant application to the Local Government Center in support of employee wellness. Proposed is a year long education and activity program aimed at improving employee health which would include educational sessions, exercise activities and incentives for participation. Also proposed in the grant application is seeking funding to establish an employee wellness area at the Carpenter Home (in the barn). Initially, the group had hoped to be able to seek funds through this group for both renovations for the space and exercise equipment but grant applications cannot exceed \$4,000 and the estimate for programming (\$800) and renovations (\$6,800) exceed that amount. Deadline for application submission is early October. Selectmen expressed support for the group's efforts to improve employee health advising they would consider the matter.

Carpenter Home Heating System. Selectmen met with Doug Waite (Heating Systems consultant for Design Day Engineering), Francis Faulkner and Dawn Rice reviewing the results of the towns request for proposals for installation of a new system which resulted in submission of one proposal from Pinney Plumbing & Heating. After review with Mr. Waite of a financial assessment of the cost of upgrading the system and discussion of the plan's specifics as well as concerns regarding the existing heat system, Selectmen voted to proceed with the project accepting the proposal from Pinney Plumbing for \$84,000 with cost for the improvements to be funded from the income earned by the non-expendable trusts left to benefit the Carpenter Home. Efforts to improve windows, doors, insulation and reduce other sources of heat loss will be analyzed and Faulkner advised he was working to seek if federal stimulus funding might help support those improvements which would further reduce energy consumption at the home.

Stewards of Mt. Caesar Advisory Committee. Selectmen met with committee members Theresa DiLuzio, Michael Lilly, Bruce Bohannon and Jeff Goller reviewing the report recommendations of the group in their report to the board dated 8/12/2009 – Attachment #1. Committee members expressed grave concerns that trails on the property were being degraded by 4 wheeler activities. Initially, as they considered the property, they had hoped to be able recommended continuing that activity in a manner that might limit its impacts on the land, but in its current condition feel that Selectmen should abide by statute which only provides for ATV use by written permission and decline to grant it until the trails can be stabilized and restored. The gate at the end of the Carpenter Home driveway which had provided for unrestricted vehicle access to the undeveloped portions

of the property has been installed. Once locked, it was recommended that a Knox box with the key be installed on the Carpenter Home building so it would be accessible if needed to emergency personnel. Collaboration on projects on the property with the school is still under investigation as personnel changes at the school require the group make contact with new staff members. Naming the trails, to facilitate use by hikers and emergency service provisions if necessary, was discussed with Selectmen advising the group to proceed with naming the trails. Long term preservation of the parcel for recreation uses and how to support that desire, while maintaining conformance with the principals in which the parcel was given in trust to the town, was discussed. Continuing efforts towards the goal of preserving the property for public recreation was recommended. Selectmen authorized the group to put up signs limiting ATV use on the property as provided by state statute. Advisory Committee members queried whether a budget could be developed that included funds to support recreation use of the property as well as work to improve the trails. Committee members also expressed thanks to Selectman Tatro for his efforts to construct and install the gate at the end of the Carpenter Home driveway.

Old Home Day Committee. Selectmen met with Committee members Bill Carson and Kathy Habiby who reviewed ideas being considered for the 2010 event. Moving the activities and parade to Saturday (7/16) has been proposed along with moving the parade from the afternoon to 10 a.m. Change in the menu to allow for a chicken barbecue is under consideration. Also being discussed is addition of a carnival versus a car show as a conflicting car show event (sponsored by Fenton Family Dealerships) has impacted car participation in recent years. Committee members have been talking with a carnival provider and Selectmen suggested they discuss this proposal with school officials as permission to utilize the district's property will be necessary. It is the hope of the committee that addition of a carnival (on Friday night and Saturday) would provide a funding source for further expansion of activities as well as provide a full day of activities and entertainment encouraging greater participating in the evening productions of "The Old Homestead". Efforts are continuing to recruit committee members as well.

Department of Public Works. Selectmen met with DPW Director Lee Dunham continuing discussions related to repair of the live body dump truck. After investigation of the costs associated with purchase of a sander attachment that would slide into the body (estimated cost between \$8,000-\$9,000) and consideration of scenarios which would result in the live body mechanism failing and needing repair during the winter season, Selectmen authorized proceeding with the repair based on its estimated cost of \$4,461 provided by Fairfield Equipment.

Non-public session – RSA 91-A:3IIa, Personnel Matter. Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3IIa at 8:30 p.m. Selectmen came out of non-public session at 9:30 p.m. Selectmen voted by roll call to seal the minutes of the session indefinitely.

Health Officer. Selectmen were advised that resignation was anticipated from the town's long time Health Officer Robert DeRocher. He has indicated he plans to resign at the end of September.

Consent Agenda. Selectmen approved the following consent agenda items:

- CDBG Requisition #6 Page Homestead Project.
- Notice of Intent to Cut, Tax Map 19 Lot 66-2.
- Waste Management Contract amendment/extension through 2012.
- Letter to Wilson Pond property owners regarding planned draw down.

Lower Wilson Pond Dam. Selectmen approved scheduling a public informational meeting as required by statute prior to drawing down water levels at the pond to allow for repair of its gate mechanism.

Budget 2010. A preliminary schedule for development of the upcoming year's budget was reviewed with Selectmen indicating that 10/31 was preferred for their Saturday budget workshop session.

Non-public session – RSA 91-A:3IIa, Personnel Matter. Selectmen voted unanimously by roll call to go into non-public session at 9:40 p.m. pursuant to RSA 91-A:3IIa. Selectmen came out of non-public session at 10:03 p.m. Selectmen voted by roll call to seal the minutes of the session indefinitely.

Minutes of the Selectmen's Meeting of 9/2/2009. Selectmen approved as written the public and non-public minutes of their meeting of 9/2/2009.

Meeting adjourned at 10:05 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator