

Selectmen's Meeting – March 22, 2006

Present were Selectmen Deborah J. Davis, Francis W. Faulkner, Jr. and Bruce L. Tatro. Also present was Town Administrator Elizabeth A. Fox.

Vice-chairman Davis called the meeting to order at 6:00 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Election of Officers. Selectmen elected the following officers:

- Chairman Deborah J. Davis
- Vice-chairman Francis W. Faulkner, Jr.
- Secretary Bruce L. Tatro
- Ex-official representative to the Planning Board Francis W. Faulkner, Jr.

Agreement between the Town of Swanzey and Swanzey Police Association/Teamsters Local 633. Selectmen executed the agreement between the Town and Union – Attachment #1.

Local Officials Workshops. Selectmen discussed the upcoming workshops with Selectman Davis advising she would attend the advanced workshop in Jaffrey June 13 and Selectman Tatro will attend the introductory session June 3 in Concord.

Leave of Absence. Selectmen approved Bruce Tatro's request for a leave of absence effective 3/20/2006 from the Fire Department for the duration of his term as Selectman. Selectman Bruce Tatro abstained from voting on this matter.

Letter of Resignation. Selectmen voted to accept with regret the resignation of Trustee of Trust Funds John Bleyle effective March 14, 2006. Selectmen requested the vacancy be posted and the current trustees advised that candidates were being sought to fill the position until the next election.

Indemnification. Selectmen voted to adopt the provisions of RSA 31:104, 31:105, 31:106 and 508:12-b indemnifying and holding harmless town officials.

Public Hearing – Building Permit Fee Schedule. Selectman Davis called the public hearing to order at 6:40 p.m. reading the hearing notice provided. CEO Weston was present at the hearing and provided testimony regarding the current fee schedule and the changes proposed. He reviewed with Selectmen the inspections required for various permits. Selectman Davis closed the public hearing at 6:50 p.m. Selectmen voted to adopt the amendments proposed and contained in the revised fee schedule – Attachment #2, effective immediately.

Enforcement. CEO Weston reviewed for board members current enforcement actions including a review of the status of enforcement actions related to the Buckley and Brnger properties. Continued enforcement actions at the Lambert properties on Fox Run, Massey Hill and Monadnock Highway were reviewed. Recent activity at the Frazier property on South Grove Street was also reviewed. Selectmen advised Mr. Weston of complaints they had received regarding business activity at the Roy property on Spring Street and the Sherrick property on Marcy Hill Road. Concerns about the Bates property on Homestead Ave and the Fay Wood property on Sawyers Crossing Road were also relayed.

Emergency Management. Selectmen met with EMD Bruce Bohannon reviewing the budget proposed for submission under the State's Radiological Emergency Response Plan – FY 2007 Vermont Yankee – Attachment #3. In addition to drill related, RERP and facility expenses, included is a capital funding request for public alert sirens at 3 locations in the town. Total funding requested is \$ 74,743.28. Locations for the sirens proposed were discussed as well as the feasibility of locating a siren or antenna on Mt. Caesar. Selectmen approved submission of the funding request authorizing the chair to execute an necessary request forms on behalf of the town.

Public Hearing – RSA 41:14-a, Mill K Parcel. Chairman Deb Davis called the hearing to order at 7:36 p.m. reading the public notice provided. Jim Phippard, on behalf of Emile Legere, presented plans developed on behalf of Mr. Legere outlining the public facilities proposed for construction and other terms in exchange for a flood storage easement over a portion of the Mill K parcel – Attachment #4. The hearing was opened up for testimony and questions from the public. Bruno Koshelef discussed cutting on the west side of Matthews Road and the unanticipated water impacts caused other properties on that side of the road expressing concern about net effects of the work proposed. Mr. Phippard advised he anticipated that the groundwater on parcels adjacent to the Mill K parcel would drop slightly. Mr. Goodnough asked whether the wetlands on his property which are spring fed might be impacted. Mr. Phippard advised he would not anticipate any impacts because of the distance between the project site and Mr. Goodnough's wetlands. Mr. Spring advised he was pleased with access change to the Mill K area in the new plan but remained concerned about providing for public use of the area with was a breeding ground for mosquitoes. He is concerned that dumping will occur on the property if public access is provided and did not feel additional public access to the rail bed was necessary. Mr. Bohannon commented that the concerns he had regarding the proposal during the first round of hearings had been addressed. Access by the public resulting in dumping is a problem now due to vehicles that sneak in from the rail bed crossing at Matthews Road. He felt that a gate with hours posted for the property would address some of the concerns. Mr. Phippard advised that the proposal could be modified to include gates at both the Matthews Road access point and the rail bed access point. Mr. Tatro queried if the proposal's goal was to allow land in Keene to be filled. Mr. Phippard responded affirmatively. Separating Mr. Legere's proposal to the town from the issues of public access, which is already planned for the site by the town through a grant, were discussed. Fill to be removed was discussed and alternatives proposed, trucking for future use by the town or payment, were discussed. Existing drainage systems crossing from the west side of Matthews Road to the property Mr. Legere proposes to convey to the town were

discussed. Source of that water was attributed to springs on Yale Forest property. Types of trees species proposed for replanting, a variety of hemlock species, were discussed. The process established by RSA 41:14-a, and recommendations sought from the Conservation Commission and Planning Board, were reviewed. Chairman Davis closed the public hearing at 8:30 p.m. A second public hearing, as required under RSA 41:14-a, will be held on April 5th.

Department of Public Works (DPW). Selectmen met with DPW Director Lee Dunham reviewing various department matters.

- **Replacement of the 1992 GMC Dump Truck.** Information collected pertaining to replacement of the dump truck (1992 GMC) proposed in the DPW Equipment Capital Improvements Plan was reviewed. Intention to order the cab and chassis off the state bid and the requirement that the order be placed prior to March 31 was discussed. The truck cab and chassis proposed is an International 7400 with an automatic transmission. Whether to add an engine or exhaust brake to the equipment specifications was discussed with Selectmen concurring with DPW Director Dunham's recommendation that the additional features were not required. Selectmen voted to authorize order of the cab and chassis proposed at a cost of \$56,336 authorizing the chair to sign any documents necessary to initiate the order. Whether the old truck is sold outright or traded was discussed. Plow, wing and dump body specifications were discussed. A new sander is not required at this time. Preliminary pricing for the components is \$ 47,780. Sand and salt controls were discussed with Selectman Tatro suggesting investigation of computerized controls that link the speed that the truck is moving to the speed that the spreader distributes materials. Further investigation will be done into truck components and whether to trade or sell the old truck will be considered at a future meeting.
- **Woodland Heights Subdivision.** Construction of Phase IIb which includes the roadway connecting C.L. Lane constructed last year to Woodland Heights Drive was discussed. Selectmen approved rolling over of the bond in place to Phase IIb and approved deferring placement of the top coat of pavement on Phase IIa until a future date. Discussed was development of a plan to place the top coat paving across Phases IIa & IIb at the same time. Need for robust lot development in both phases before top coat placement was also discussed.
- **Grounds & Facilities Maintenance Supervisor.** Selectmen were provided with an initial draft of a position description requesting staff seek input from the town's cemetery sexton.
- **DPW Billing Rates.** DPW Director discussed the need to increase the rate schedule utilized for billing of the department's services. These rate apply primarily to work performed for the North Swanzey Water & Fire Precinct as the town does not generally do work for private individuals. Selectmen approved the following rate schedule effective immediately:
 - Back hoe with operator \$ 75.00/hour.
 - Dump truck with driver \$ 45.00/hour.
 - Laborer \$ 22.00 hour.

Swanzy Revenue Development District. Selectmen approved appointment of Larry Crowder to serve as a member of the development district advisory board with a term to expire Town Meeting 2009.

Minutes of Meeting of March 8, 2006. Selectmen approved as written the minutes of their meeting of March 8, 2006. Selectman Tatro abstained.

Leave Request. Selectmen approved an unpaid leave request from Theresa Lounder for the week of April 10th through April 14th.

Police Department. An activity report received from Chief Busick was distributed to members.

April Calendar. Selectmen reviewed their schedules for the upcoming month setting regular board meetings weekly. Plans to attend a NHDOT workshop next Wednesday, in lieu of a business meeting, were discussed.

Correspondence & Permits. Selectmen reviewed and executed the following:

- Letter to Mr. O'Brien regarding the Conn. River Sportsmen's Club.
- CDBG Payment Request #18, North Swanzy Project.
- Timber Tax Warrant \$3,304.44.
- Raffle Permit #2006-05, Mt. Caesar Union Library.
- Notices of Intent to Cut – Tax Map/Lot 77-01, 77-03, 70-35 & 50-6.
- Notice of Intent to Excavate – Tax Map 13 Lot 11.

Meeting adjourned at 9:30 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator