

## **Selectmen's Meeting – March 2, 2010**

Present were Selectmen Deborah J. Davis, Nancy L. Carlson and Bruce L. Tatro. Also present was Town Administrator Elizabeth Fox.

Chairman Davis called the meeting to order at 6:15 pm.

**Financial Matters.** Selectmen reviewed and approved accounts payable and payroll manifests.

**Past Due Taxes – Tax Map 61 Lot 2-5.** Selectmen reviewed correspondence from the taxpayer requesting waiving of the interest accrued on outstanding 2008 and 2009 property taxes. Selectmen consider the correspondence determining that they could not waive the interest due but advised that they would agree to establishment of a payment arrangement for the interest once the taxes were paid.

**117 Monadnock Highway, Tax Map 18 Lot 87.** Mr. Faham Effendi met with Selectmen re-expressing his concern that sewer and water line construction on Route 12 south of his location last summer adversely his business relative to gas and convenience store sales and the handbag shop which is now closed. That negative impact, combined with the bad economy and winters in which business is slower, has put him behind in his bills including property taxes. He applied for an SBA loan last summer but after receiving not answer withdrew his application in December. Mr. Effendi had heard that the City compensated businesses impacted by road construction projects and re-iterated his request from the summer of 2009 that Swanzey do so too. Selectmen advised they were not aware that the city had a policy of compensating businesses located near construction projects but they would look into the matter and get back to him.

**Department of Public Works.** DPW Director Lee Dunham met with Selectmen providing a report of Department activity during the month of January. Equipment/truck repairs were reviewed. Draft specification for road paving & reclamation projects were distributed. After some discussion, board members agreed to review the draft and schedule follow up discussion at the group's next business meeting. Dunham advised that he had been monitoring the thaw/freeze cycle for the town's gravel roads and recommended posting of those listed in Attachment #1. Selectmen voted to authorize posting of weight limits on the roads described in Attachment #1. A copy of the DPW's preliminary damage assessment submitted to NHOEM following last week's storm damage estimating costs for debris clearance and road damage (excluding consideration of Webber Hill Road discussed below) was provided to board members.

**Webber Hill Road.** Selectmen and Dunham discussed an email received that date by Fox from Webber Hill property owner Scott Croteau. Dunham advised he would investigate the situation assessing the risk posed and whether it seemed related to the previous week's storm event. He will report back any recommendations.

**Non-public session – RSA 91-A:3IIIa, DPW.** Selectmen voted unanimously by roll call to go into non-public session to consider personnel matters at 7:35 p.m. Selectmen voted to come out of non-public session at 7:43 p.m. voting by roll call to seal the minutes of the session indefinitely.

**Town Reports & Voter Guides.** The reports are in and voter guides are out in the mail. Appreciation was expressed for the willingness of Selectman Tatro to travel to Lebanon and pick up the town's print job.

**Request to utilize Town frequency – Monadnock Regional High School/Middle School.** In follow up to previous discussion with Emergency Management Director Bruce Bohannon, Selectmen voted to authorize use of the town's emergency frequency by school principals and vice-principals for training drills and emergencies in 2 portables. Bohannon was requested to communication the board's decision in writing to the high school principal.

**Monadnock Conservancy, Domina Lands (Tax Maps 29/1, 29/3-5 and 30/1).** Selectmen reviewed a query from the conservancy regarding whether the Selectmen were aware of any problems concerning solid or hazardous waste on the parcels which might impact it. Selectmen responded advising they were not.

**Consent Agenda.** Selectmen reviewed and approved the following consent agenda items:

- Carpenter Home improvements. Selectmen in their capacity as the Board of Health authorize the Chair to execute a required state report on their behalf.
- Raffle Permit #2010-08
- Appointment – Lynda Faulkner, Deputy Treasurer with the recommendation of Town Treasurer Bill Hutwelker.
- Appointment – Ruth Snyder, Tax Collector.
- Building Permit & Sales Inspection Agreement with Vision – Spring 2010.

**Consideration of Minutes of Previous Meetings.** Selectmen reviewed and approved the minutes of their meeting of February 9<sup>th</sup> as written (public & non-public sessions) and February 16<sup>th</sup> with a correction to the spelling of Warner (public & non-public sessions).

**Sale of Surplus Municipal Vehicles & Equipment.** Selectmen requested staff begin to organize a list of items expected to be surplus and research options and alternatives for their disposal or sale.

Meeting adjourned at 8:10 p.m.

Submitted by,

Elizabeth A. Fox  
Town Administrator