

Selectmen's Meeting – March 15, 2011

Present were Selectmen Bruce L. Tatro, Deborah J. Davis and Nancy L. Carlson. Also present was Town Administrator Elizabeth Fox.

Chairman Nancy L. Carlson called the meeting to order at 6:15 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Citizen Concerns. Representative Lerandeau reported to the board positive feedback he received from a local business owner regarding contact with Chief Busick. Regional transportation projects were discussed.

Ambulance Call Data. Selectmen were advised that call data for 2008, 2009 and 2010 had been received from R.J. DiLuzio Ambulance Service and had been placed in the “to be signed” folder for board review.

“Hunting Justice”. Selectmen were advised of a query from a television show seeking a permit to film on the side of Route 10. As it only involves a crew of 3 or so standing on the side of the road an “event permit” was not needed and the town does not have a filming permit. The show’s producers have been referred to NHDOT for additional permitting guidance.

Update – Ashuelot Rail Trail Project Schedule. A bidding schedule with an advertisement date of April 18th, Pre-bid meeting April 25th with bids due May 9th has been set.

Upcoming meeting – School Resource Officer. A draft agreement was distributed to members for review at a future meeting.

Swanzy Fire Department Annual Dinner. Selectman Carlson advised she was planning to attend this event set for Thursday, March 17th at Pilgrim Pines.

Business Meeting Schedule rest of March/April. Selectmen declined to amend their meeting schedule to allow attendance at the Regional Planning Commission’s Quarterly Dinner set for 3/29. The April business meeting schedule was also set.

Budget 2011. February expenditure reports, including the approved budget were distributed to board members.

Pending Board of Tax & Land Appeals - Tax Year 2009. The final required settlement meeting was conducted with taxpayer Keith Krchak. Present for each meeting was Mr. Krchak taxpayers, the town’s Assessing Coordinator Victoria Barlow and Town Administrator Beth Fox, Selectmen and Town Counsel. Agreement to settle the case was not reached and Chairman Carlson (as authorized by the Selectmen) and taxpayer executed required paperwork reporting back to BTLA on the meeting conducted.

Follow up – Prior BTLA Settlement Meetings. Information responding to board queries raised in prior meetings was distributed to Selectmen.

Selectmen recessed their meeting at 8:10 p.m. to provide for discussions with town counsel regarding pending litigation.

The meeting reconvened at 8:30 p.m.

Carpenter Home Call Pay Policy. In follow up to previous discussions, Selectmen considered an updated draft of this policy. Several additional edits were recommended resulting in Selectmen voting to adopt the policy as detailed in Attachment #1.

Old Home Day Parade. Selectmen discussed queries received regarding potential changes to the parade route expressing their preference that any route modifications include the parade passing by Town Hall and the Potash Bowl. They asked Fox forward that feedback to the Old Home Day Committee.

RSA 31:95-b, Donation accompanying burglar alarm fine. Selectmen accepted and authorized expending of a donation of \$50 by Eric Stanley to a charity of the Police Chief's choosing, NH Special Olympics – FOR LAW ENFORCEMENT TORCH RUN.

Past Due Taxes Eligible for Deeding. Selectmen authorized Fox to prepare letter detailing payment arrangements for Tax Map 20 Lot 131 and Tax Map 73 Lot 22-508.

Initiation of Implementation of Energy Efficiency Measures – Purchase & installation of gas dryers (2) at Carpenter Home. This aspect of the planned measures are being expedited as one of the home's 2 electric dryers broke down in February and staff elected not fix or replace it as conversion to propane was a recommended energy measure. Selectmen authorized proceeding with replacement/installation of the 2 dryers at a cost not to exceed \$2,500.

NH Fastroads Project. Selectmen reviewed correspondence regarding the broadband project requesting a meeting be scheduled with project representatives. Staff will assess and ensure the list of community anchor locations is correct. Selectmen deferred consideration of a location for hardware or designation of a point of contact.

Consent Agenda. Selectmen approved the following consent agenda items:

- License to Sell Pistols & Revolvers, #2011-01
- Report of Appropriations, MS 2 – Attachment #2.
- Release of Lien, Tax Map 37 Lot 46.
- Notice of Lien, Tax Map 18 Lot 234 & Tax Map 25 Lot 51.
- Authorizing Chairman Carlson to execute Close out documentation related to the town's CDBG Page Homestead Grant.
- Event Permits #2011-03, 04 & 05.
- Intents to Excavate – Lane Construction, Tax Map 4/7, 3/15, 4/6, 24 2/2, 32/7 & 35/1.
- Authorize Residential Care Administrator Dawn Rice (as department head) to execute the required application seeking renewal of Carpenter Home Residential Care License.

Nominations. Selectmen voted to appoint Steven Stepenuck and Theresa DiLuzio as members of the town's Conservation Commission and Judy Hildebrandt as a member of the Open Space Committee.

Election of Board officers for upcoming year – Chair, Vice-chair & Secretary. Selectmen voted to elect Bruce L. Tatro to serve as Chairman, Deborah J. Davis to serve as Vice-chairman and Nancy L. Carlson to serve as Secretary.

Oldest Resident. Selectmen discussed potential candidates eligible for recognition as the town's oldest resident.

Non-public Session – RSA 91-A:3IIa & c. Selectmen voted unanimously by roll call to go into non-public session at 9:15 p.m. Selectmen came out of non-public session at 9:35 p.m. voting by roll call to seal the minutes of the session. Selectmen authorized FMLA leave for an employee and approved conversion of STD pay received by the town to sick leave in the amount of 27.43 hours for another employee.

Minutes of Selectmen's Meeting of March 1, 2011. Selectmen approved as written the minutes of their meeting of March 1, 2011.

DPW Projects. Selectmen requested scheduling information on several DPW related items including attending to the Ash Hill Rd culvert/bump, tree cutting and other road improvements on Ash Hill related to the Market Basket development and efforts related to NHDES orders pertaining to Wilson Pond Dams.

Meeting adjourned at 9:45 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator