

Selectmen's Meeting – January 4, 2011

Present were Selectmen Nancy Carlson, Bruce L. Tatro and Deborah J. Davis. Also present was Town Administrator Elizabeth Fox.

Chairman Carlson called the meeting to order at 6:15 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Winchester Planning Board. A member reported that the Winchester Board had given conditional approval to the asphalt plant proposed just over the town line.

Fire Department Monthly Reports. Copies of the October, November and December call statistics received from Chief Skantze were provided to Selectmen.

Zoning Board of Adjustment Appeal – Smith Lot, Off West Shore Road, Tax Map 61 Lot 13. Selectmen were advised that an appeal, seeking a building permit for this lot, pursuant to the provisions of RSA 674:41 II, had been filed. The appeal is expected to be scheduled for hearing in February.

Town Meeting Warrant Articles. Selectmen discussed warrant articles to be included and items in the town's proposed budget.

Pending Board of Tax & Land Appeals - Tax Year 2009. Required settlement meetings were conducted with taxpayers Craig & Sara Peterson, George Leteris and Ann & Ron Bedaw. Present for each meeting were taxpayers, the town's Assessing Coordinator Victoria Barlow and Town Administrator Beth Fox, Selectmen and Town Counsel. Agreements to settle these cases were not reached and Chairman Carlson (as authorized by the Selectmen) and taxpayers executed required paperwork reporting back to BTLA on the meetings conducted.

Previous Settlement Meetings. In follow up to previously conducted meetings, Selectmen authorized extension of a settlement offer to Clark executing a letter to the taxpayer.

Yale School of Forestry Timber Tax Methodology. Selectmen were briefed on research and feedback from state timber tax officials conducted following a meeting with Yale School of Forestry representatives about timber tax methodology executing a letter to Yale responding to the meeting.

Budget 2011. Selectmen reviewed materials related to the proposed budget including the SRO position and Energy Efficiency Improvements finalizing proposals to be reviewed at the budget hearing next week.

Town Report Bids. Selectmen concurred with staff's recommendation to award to low bidder Whitman who printed the reports and voter guide for the town last year.

Fund Balance Recommendations. Selectmen considered information and discussed use of fund balance in support of bridge infrastructure investments scheduled for 2011 deferring final action on policy to a future meeting.

Code Enforcement. Current activity and pending violations were reviewed.

Nominations. Selectmen requested an applicant for a conservation commission position be scheduled to meet with the board at an upcoming meeting.

Winter Maintenance Policy. Selectman Tatro queried whether revision to adopted policy regarding mailboxes damaged by town plowing activities should be considered. Whether insurance may be available was discussed. No action was taken regarding current policy.

Consideration of Minutes of Previous Meeting – December 28, 2010. Selectmen approved as written the minutes of their meeting of 12/28/2010.

Consent Agenda. Selectmen approved the following consent agenda items:

- Notice of Lien, Tax Map 61 Lot 2-1.
- Intent to Cut, Tax Map 84 Lot 3.
- Thank-you letters to Streeter & MRHS, P. Bauries, R. Hitchcock & Lynn Rust's CPA Firm.

Meeting adjourned at 10:10 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator