

Selectmen's Meeting – February 15, 2011

Present were Selectmen Nancy L. Carlson, Bruce L. Tatro and Deborah J. Davis. Also present was Town Administrator Elizabeth Fox.

The meeting was called to order by Chairman Carlson at 6:25 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

CDBG Page Homestead Grant. Correspondence from NH CDFA advising that this grant had been administered in a satisfactory manner was distributed. Close out documents and progress filings related to the project are scheduled for consideration as consent agenda items.

US Post Office. Selectman Carlson advised she had heard that postal officials were considering transferring the Swanzey delivery routes to the Keene Post office requesting Fox contact the local postmaster to determine if it was so.

Notice of Adverse Proceeding – Bankruptcy Proceedings, Alexander. Selectmen were advised of notice received seeking approval to sell a lot modified.

Department of Public Works. DPW Director Dunham reported that “frost heave” are going up.

Non-public session – RSA 91-A:3IIa, Personnel. Selectmen voted unanimously by roll call to go into non-public session at 6:35 p.m. Present for the session were Selectmen, Fox and DPW Director Lee Dunham. Selectmen came out of non-public session at 7:05 p.m. voting by roll call to seal the minutes of the session indefinitely.

Carpenter Home Roof Project. Dunham updated Selectmen on the project's progress to date reporting that it was almost 80% complete with metal now on the back side of the barn. Funds authorized are almost all committed and he estimates about 2 more weeks of labor will be required to finish the project. To allow completion, Selectmen authorized expenditure of an additional \$5,000 on the project with its likely funding source being the non-expendable trusts.

Old Homestead Association. Dunham advised that he wanted to propose the association sponsor concerts at the Potash Bowl this summer. Selectmen were supportive of expanding use of the facility and offering opportunities for the town to come together.

Non-public session – RSA 91-A:3IIa, Personnel. Selectmen voted unanimously by roll call to go into non-public session at 7:22 p.m. Present for the session were Selectmen, Fox and Fire Chief Norm Skantze. Selectmen came out of non-public session at 7:35 p.m. voting by roll call to seal the minutes of the session indefinitely.

Fire Department. Selectmen queried whether any efforts to modify order of response use to dispatch department assets were underway. Skantze advised not currently. Use of the ATV donated by East Swanzey Fire Company at a recent rescue call was discussed.

Non-public session – RSA 91-A:3IIa, Personnel. Selectmen voted unanimously by roll call to go into non-public session at 7:55 p.m. Present for the session were Selectmen and Fox. Selectmen came out of non-public session at 8:15 p.m. voting by roll call to seal the minutes of the session indefinitely.

FMLA Leave. Selectmen authorized FMLA leave for a full time employee beginning 2/17/2011 through 4/11/2011.

Past Due Taxes Eligible for Deeding April 2011. Selectmen reviewed correspondence from a taxpayer proposing a payment arrangement authorizing a response urging more substantial monthly payments.

Old Home Day Committee. Selectmen reviewed and approved a committee outline – Attachment #1.

First Annual CHaD Ice Fishing Derby – Wilson Pond. Need for an event permit was reviewed.

Consent Agenda. Selectmen approved the following consent agenda items:

- Community Development Block Grant (CDBG) Close out Certification – Page Homestead Project.
- CDBG Progress Report – authorizing the Chair to execute on behalf of the Town.
- Raffle Permit #2011-03.
- Release of Deferment, Tax Map 73 Lot 3.
- Confirmation of continued recommendations of ballot questions including appropriations resulting from the deliberative session held on February 8th.

Consideration of Minutes of Meeting of February 1, 2011. Selectmen reviewed and approved as written the public and non-public minutes of their meeting of February 1, 2011.

Meeting adjourned at 9:00 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator