

Selectmen's Meeting – May 2, 2007

Present were Selectmen Bruce L. Tatro, Nancy L. Carlson and Deborah J. Davis. Also present was Town Administrator Elizabeth Fox. The meeting was conducted at the Swanzey Police Station.

Chairman Tatro called the meeting to order at 6:10 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Recruitment. Selectmen met with Chiefs Szoc, Payne and Lamoureux discussing the fire chief candidate interview process.

Non-public session – RSA 91-A:3IIb, Hiring – Fire Department. Selectmen voted unanimously by roll call to go into non-public session at 7:00 p.m. pursuant to RSA 91-A:3IIb. Selectmen came out of non-public session at 8:50 p.m. Selectmen voted by roll call to seal the minutes of the session indefinitely.

Non-public session – RSA 91-A:3IIb, Hiring – Police Department. Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3IIb at 8:55 p.m. Selectmen came out of non-public session at 9:05 p.m. Selectmen voted by roll call to seal the minutes of the session until the conditions related to the offers of employment authorized are satisfied.

Non-public session – RSA 91-A:3IIe. Selectmen voted unanimously by roll call to go into non-public session at 9:07 p.m. pursuant to RSA 91-A:3IIe. Selectmen came out of non-public session at 9:10 p.m. voting by roll call to seal the minutes of the session indefinitely.

Policy: Conference, Meeting and Training Travel Expenses. Selectmen voted to adopt the policy included in these minutes as Attachment #1 defining procedures for employees, elected and appointed officials to obtain town funds to cover expenses incurred while conducting town business.

Highway Safety Grant. Selectmen voted to authorize the Chair and other staff to make application on behalf of the town for DWI patrol grant funding in the amount of \$621. If awarded, Selectmen voted to authorized accepting and expending the funds pursuant to RSA 31:95-b.

Carpenter Home Residential Care Administrator. Selectmen approved an amended position description for the assisted living facility administrator's position – Attachment #2.

Ashuelot River Advisory Committee. Selectmen voted to nominate Barbara Skuly and Stephen Stepenuck to serve on the Committee.

Minutes of Previous Selectmen's Meeting. Selectmen reviewed and approved as written the minutes of their meeting of April 18, 2007

Confirmations. Selectmen voted to appoint Polly Seymour a member of the Recreation Committee executing necessary appointment papers.

Correspondence, Permits and Other Matters. Selectmen reviewed and approved subsequently executing the following documents:

- Timber Tax Warrant, \$ 5,863.36.
- Current Use Applications, Tax Map 49 Lot 1, 83-5, 83-6 and 84-10.
- Elderly exemption application & a blind exemption application.
- Pole license #31-698 Old Homestead Highway.
- Letter to Callahan approving an abatement of a portion of the assessment of Tax Map 19 Lot 24.

Meeting adjourned at 9:50 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator