

Selectmen's Meeting – October 19, 2010

Present were Selectmen Nancy L. Carlson, Bruce L. Tatro and Deborah J. Davis. Selectman Davis arrived late as indicated below. Also present was Town Administrator Elizabeth Fox.

Chairman Carlson called the meeting to order at 6:12 p.m.

Citizen Concerns. Clyde & Carol Keene met with Selectmen discussing the regional impact notification and public hearing process associated with the proposed asphalt plant in Winchester. Resources which might be able to provide aquifer maps were discussed with the Regional Planning Commission suggested. Selectmen Tatro and Carlson indicated they hoped to attend the Winchester hearing.

Selectman Davis arrived.

Non-public session – RSA 91-A:3IIa, Personnel. Selectmen voted unanimously by roll call to go into non-public session at 6:20 p.m. Selectmen came out of non-public session at 6:50 p.m. voting by roll call to seal the minutes indefinitely.

Public Hearing – RSA 31:95-b, accepting & expending Coplogic Grant, \$13,511. Chairman Carlson called the hearing to order at 6:51 p.m. reading the notice provided. The purpose of the hearing was to accept testimony regarding accepting and expending pursuant to RSA 31:95-b a grant awarded to support acquisition and implementation of an on line reporting system for the Swanzey Police Department. No testimony was received. The chair closed the hearing at 6:52 p.m. Selectmen voted to accept and expend, pursuant to the provisions of RSA 31:95-b, this grant award of \$13,511 for support and acquisition of an on line reporting system for the Police Department.

Public Hearing – Acceptance of Dedicated Streets as Town Highways: portions of C L Lane and Woodland Heights Drive. Chairman Carlson called the hearing to order at 6:53 p.m. As neither the developer or the DPW Director were available to participate in the hearing process that evening, Selectmen voted to continue the public hearing to their next business meeting.

Cobble Hill Road Bridge Project. Selectman Carlson reported observing drilling activity at the bridge site.

Economic Development Advisory Committee. Selectmen met with committee members Greg Johnson, David Krisch, Bill Hutwelker, Arthur Bouffard and Gus Lerandeau reviewing the committee's report to Selectmen – Attachment #1. Provision of water to enhance economic development and recent issues resulting from the new agreement between the City of Keene and the North Swanzey Water & Fire Precinct (NSWFP) were discussed. Efforts of the SRDD Advisory Board to include the NSWFP in their discussions regarding development of the Industrial Park and develop data to support the precinct were reviewed. Johnson advised that EDAC hoped to initiate

business visitation and do more outreach to businesses in the community in 2011. He queried whether EDAC's role should be expanded by Selectmen to include recruitment.

Fire Department. Chief Skantze met with the board reviewing the following matters:

- Proposed donation of materials and services by Cheshire Builders aimed at improving the façade of the West Swanzey Station. Skantze reviewed the work proposed. A public hearing has been scheduled for next week to accept testimony regarding accepting the donation of personal property. Finance will be requested to establish Cheshire Builders in its system as a vendor and insurance documentation will be needed.
- Proposed donation of equipment by East Swanzey Fire Company (non-profit association). Skantze reviewed efforts within the department to develop a process for assessing donations of equipment or other items offered by the non-profit associations. When proposed, donations are considered by the department CIP committee who develop a recommendation. Following that recommendation, a request is forwarded to Selectmen for their consideration and if deemed appropriate, scheduling of a public hearing pursuant to RSA 31:95-e. East Company has proposed donation of an OHRV with a rescue module and trailer with an estimated value of \$20,000. Selectmen queried regarding storage and requested confirmation that existing space at the station could accommodate this additional equipment. Board members approved scheduling of a public hearing to accept public testimony on the donation for November 9th. Skantze advised he would provide additional information regarding the donation to assist drafting the notice.
- Tanker 1 (2010 Mack). Skantze reported that the tank problem on the truck had been addressed by the vendor and it was back in town and in service.
- Ladder 1. Skantze reported that the Ladder PTO should be fixed tomorrow and the quote to repair the water pump on the ladder was expected soon.
- Radiator repair Engine 2 (2000 Pierce). A final determination of the town's account status with NE Fire Equipment and Apparatus is almost complete. Pending is invoicing of the emergency radiator (possible transmission cooler) repair authorized by Selectmen March 26, 2010. The vendor has advised, since they had not invoiced the work in a timely fashion, they would be willing to write off their charges and only invoice the town for work performed on the radiator by the sub-contractor. Whether the invoice should be applied to the town's available credit balance (generated by sale of trucks in 2009) will be considered by Selectmen when the invoice is received from the vendor.
- Engine 5 (1987 Pierce). Proposed purchase of new tires for this truck was discussed with Skantze reporting on pricing received from Pete's Tire for Firestone/Bridgestone tires (\$1,746) versus Michelin Tires (\$2,403.12). The Chief requested pricing, but no response was received from W & W Tire. Whether the quotes both included installation was discussed with Selectmen voting to approve purchase of Firestone/Bridgestone tires at \$1,746 and an additional \$150 for installation if necessary. Funding source for the purchase is the department operating budget.

- Protective Clothing, Bergeron Protective Clothing. Selectmen approved purchase of turn out gear as detailed in a purchase order dated 9/2/2010 totaling \$19,051.05. Funding source for the purchase is the department operating budget.
- IV Training Arm, Airway Mgt trainer & CPR 7 Pack, Boundtree Medical. Selectmen approved a purchase order dated 10/4/2010 for EMS training equipment totaling \$2,709.39. Funding source for the purchase is the department operating budget.
- Proposed purchase of AEDs. Skantze requested Selectmen defer action on the purchase order submitted for AEDs until the 2010 budget position of the department is confirmed.

Non-public session – RSA 91-A:3IIa, Personnel. Selectmen voted unanimously by roll call to go into non-public session at 8:20 p.m. Selectmen came out of non-public session at 9:20 p.m. voting by roll call to seal the minutes of the session indefinitely.

RSA 674:41Id, lot off of West Shore Road (Tax Map 61 Lot 18). Discussion was deferred as property representative Dave Bergeron advises that he expected to have additional correspondence for the board from Attorney Howard Lane later in the week.

Cable Price Increases. Selectmen were advised that notice of new rates – effective 12/2010, had been received from Time Warner.

Winchester Asphalt Plant. A copy of the notice received confirming the finding that the project has regional impact was received by Selectmen.

Email regarding ATV use on Mt. Caesar Trails. Selectmen reviewed an email from a resident expressing concern about trail damage, removal of signs placed barring the use and a return of that activity to the property. Selectmen indicated that help from the community would be needed if the town was to monitor and enforce the prohibition placed on ATVs. Selectmen requested new signs prohibiting ATV use be ordered.

Update: Cournoyer Foreclosure. Selectmen were advised that information had been received indicating that the foreclosure sale scheduled for 10/18 had been cancelled. Selectmen advised they wished town counsel to continue to pursue collection of the civil penalty levied by the court.

Brnger Judgment. Selectmen were advised that no response had been received to the board's 9/21 correspondence. Selectmen requested staff query counsel to determine what next steps might be available.

Expense Report, September 30, 2010. Copies of an expense report for town operations through 9/30/2010 were provided to Selectmen.

Street Lights. DPW Director Lee Dunham was not available to discuss street lighting with Selectmen as he was involved in a fire call.

Resignation – Cable Commission (Keene, Swanzey & Marlborough). Robert Beaugard has resigned from this position. Past efforts to find a replacement have not been fruitful. Selectman Tatro advised he would serve while efforts to find a nominee for the position continue. Selectmen voted to appoint Bruce Tatro as Swanzey’s representative to the Cable Commission.

Consent Agenda. Selectmen acted on the following items:

- Authorized withdrawal of veteran tax credits & an elderly exemption due to record/information deficiencies – Attachment #2.
- Authorized release of lien, Tax Map 32, Lot 25-2.
- Approved Notice of Public Hearings, RSA 41:14-a, Tippin’ Rock Farm.

Consideration of Minutes of Selectmen’s Meeting of October 12, 2010. Selectmen reviewed and approved public session minutes of the board’s meeting of 10/12/2010 as written.

Upcoming Meeting. Selectmen discussed the agenda for their meeting scheduled for 10/26 requesting the first portion be set aside for a non-public session. Budget reviews with groups scheduled will begin at 7 p.m.

Meeting adjourned at 9:45 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator