

Selectmen's Meeting – December 21, 2010

Present were Selectmen Bruce L. Tatro and Deborah J. Davis. Also present was Town Administrator Elizabeth A. Fox. Selectman Nancy Carlson was absent.

Vice-chairman Tatro called the meeting to order at 6:21 p.m.

Ashuelot Railtrail (Swanzy/Keene Transportation Enhancement Project). Selectmen were provided an updated schedule for bidding of this project funded jointly with NHDOT, Keene and Swanzy.

Page Homestead PILOT (RSA 72:23-K). Board members were advised that payments in lieu of taxes have been received for this property by both the Town and NS Water & Fire Precinct.

Brownsfield Nomination – Route 10 Auto LLC. Selectmen were advised that the SWRPC Brownsfield Committee has authorized technical assistance to support development of an application for this site.

NHDOT Flyover Data. Correspondence from NHDOT received last week advises that the buy up cost for enhanced data of (approximately \$13,000) included in Budget 2010 has been waived. Funds appropriated for the project will lapse into the town's fund balance.

Police Department Quarterly Report. Selectmen were provided with copies of Chief Busick's report dated 12/15/2010.

Budget 2011 - NHDOT Highway Block Grant Revenue. Estimate of Block Grant Aid to be distributed to the town in 2011 has been set by NHDOT at \$193,734 (approximately \$20,000 more than that received in 2010).

Department of Public Works. DPW Director Lee Dunham met with Selectmen reviewing a proposal to purchase trenching equipment to augment a system being acquired by the NSWFP which would be available to the town for use when performing work for the precinct and on town jobs. Several systems have been reviewed and the vendor recommended seems to best meet the needs of the town and precinct. The trench box and supplemental equipment would be stored at the town's DPW. Selectmen authorized expenditure of up to \$5,500 from the DPW operating budget for panels, struts, manhole adaptors and other related equipment.

Carpenter Home. Dunham reported on the progress of the project advising that the ell north side was almost complete along with additional insulation over the former apartment area.

Fire Department. Information from Chief Skantze, in response to board queries regarding the manifest prepared by the Chief, was relayed to Selectmen. Selectmen approved payment of the manifest submitted for the month of November as prepared by the Chief.

NE Fire Apparatus Invoices. Selectmen authorized application of the following pending invoices to the existing credit (until expended) with the remaining balance to be posted to the department operating budget. Invoices approved included 3 for \$604 each for equipment and 2 invoices related to ladder truck repair of \$ 1,124.23 & \$3,692.44.

SRDD Safford Drive – Phase II Plan Development. Following meetings with NHDOT (establishing traffic scoping and archeological survey work required) and property owners

identifying concerns which will need to be worked through requiring the development of better survey data and several intersection options for the advisory board recommends an amendment to the existing professional services agreement at an estimated cost of \$21,000. Selectmen authorized Fox to execute the amendment.

Budget 2011. Selectmen reviewed budget worksheets and discussed the cost estimates for the bridge projects proposed for 2011. Funding alternatives for the project were reviewed with action on pending budget matters deferred to allow consideration by the full board.

Consent Agenda. Selectmen reviewed and approved the following consent agenda items:

- Acknowledgement of receipt of Water Conservation Plan for View Point Cooperative prepared by SVE Associates dated 12/7/2010 forwarding it to the planning board with a request that body, which by statute is charged with development of site plan regulations, assess the plan and determine whether amendments to the town's regulations are recommended.
- Capital Reserve & Expendable Trust withdrawals – Covered Bridges and Recreational Facilities.
- Capital Reserve & Expendable Trust withdrawals – Fire Station Maintenance, Emergency Communications, Fire Trucks and Covered Bridges.
- Warrant #2010-4, 3 sites at Forest View Estates \$420.
- Notice of Lien, Tax Map 35 Lot 60 & correction for Tax Map 65 Lot 1-2 (signed last week).
- Confirmation – Steven Bittel, EDAC, Term expires September 24, 2013.
- Abatement #2010-13, Manufactured Home Lost to Fire – Tax Map 73 Lot 22-546 \$4,858.13.
- Authorizing the Vice-chair to execute a multi-year rate agreement LGC PLT subject to the restriction that it not preclude, and if deemed financial advantageous to the town, consideration of alternative coverage in future years.
- Accepting unanticipated revenue (in the form of a tuition refund) in the amount of \$800 related to EMT training and testing authorizing its expenditure for that purpose again.

Consideration of Minutes of Previous Meeting. Selectmen reviewed and approved the minutes of their meeting of December 14, 2010 as written.

Meeting adjourned at 8:30 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator