

Selectmen's Meeting – July 26, 2006

Present were Selectmen Deborah J. Davis, Bruce L. Tatro and Nancy Carlson. Also present was Town Administrator Elizabeth Fox.

The meeting was called to order by Chairman Davis at 6:05 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Capital Improvements Committee. Selectmen voted to appoint Robert Pinckney to the Capital Improvements Committee. Necessary paperwork will be prepared.

Trustee of Trust Funds. Selectmen voted to appoint and executed appointment papers for Paul Nikaforakis who will serve as a Trustee of Trust Funds until Town Meeting 2007.

Department of Public Works. Selectmen met with DPW Director Lee Dunham reviewing the following department matters:

- Reconstruction of approximately 700' of Ash Hill Road (from the point that the state reconstruction work ended to the vicinity of th Dexter's residence) currently underway was reviewed. Work includes excavation of existing road material and adding approximately 2' of new material and geotextile fabric to the road bed. This work will then be overlaid with pavement. On the balance of Ash Hill Road plans include shimming and some tree removal and then placement of a pavement overlay. When complete the road will be striped. Dunham's estimated cost for the Ash Hill Road work currently underway and planned is \$83,500. Selectmen authorized expenditure of up to \$85,000 on this project. Selectmen also voted, after receipt of a favorable recommendation from the DPW Director, to authorize withdrawal of funds necessary for the Ash Hill Road project from the expendable trust account for road rehabilitation, reconstruction and reclamation.
- Discussion of Department of Public Works matters was deferred until later in the meeting to provide an opportunity to conduct several public hearing posted and address other business.

Public Hearing – Acceptance of a Dedicated Street (674:40-a) Arrowcrest Drive.

Chairman Davis opened the public hearing at 6:30 p.m. to accept testimony regarding accepting this dedicated street as a town maintained highway. A memo from Fox outlining pending matters related to the road was reviewed. DPW Director Lee Dunham reported on a meeting that day with the project developer and work to date to develop a punch list of items requiring attention before the road should be accepted. Punch list items include top coat placement, stone check dam cleaning and some minor pavement edge repair particularly near the turn around. Security for the road and probably cost for completion of the outstanding items (including as built plans and the requirement that some security be retained for up to 2 years) was discussed. Selectmen set a bond renewal amount of \$50,000 for a term to run until September 1, 2007 or at least one year after placement of the top coat of pavement. Prior to the bond's expiration Selectmen advised they would

review the amount and road's condition. Selectmen also authorized staff to take action against the existing bond to secure the town's position if a new bond is not received by Friday, July 28, 2006. Selectmen voted to continue the public hearing to provide for a site visit on August 2 and to their next business meeting expected to take place August 16, 2006.

Public Hearing – Traffic Regulations. Chairman Davis opened the public hearing to consider various traffic regulations (see public notice) at 6:50 p.m. Present for the hearing were DPW Director Lee Dunham and Police Chief Rich Busick. The primary focus of the public hearing was traffic regulations in the area encompassed by the North Swanzey Project currently working toward completion but also included was the intersection of Main Street, Christian Hill Road, Homestead Ave and Railroad Street.

Speed limits in the North Swanzey area were discussed. After considering recommendations and testimony from the Police Chief and DPW Director the following actions were take by Selectmen:

- Voted to set a speed limit of 25 mph on Safford Drive, Page Court, Sunset Point Lake Shore Drive, Suburban Acres, Short Street, Pasture Road and Wilson Pond Road.
- Voted to set a speed limit of 25 mph on Park Street, North Maple Street, Elm Street, North Pine Street, Grove Street, Sylvan Way and Old Lake Street.

Truck traffic in the Wilson Pond area and problems with trucks getting confused entering and exiting Carlisle facility on Safford Drive were discussed. Selectmen, after considering the testimony of Police Chief Busick and DPW Director Dunham took the following action:

- Voted to post advisory “No Thru Truck” signs at Pasture Road, Wilson Pond Road and Suburban Acres.

Intersection control was discussed. After discussion Selectmen took the following actions:

- Voted to establish a 4-way STOP intersection at Safford Drive (east & south), Page Court and Wilson Pond Road.
- Voted to establish a 4-way STOP intersection at Main Street, Railroad Street, Christian Hill Road and Homestead Ave and further authorizing DPW Director Dunham to install a “STOP SIGN AHEAD” sign on Main Street if required under MUTCD.

No action was taken relative to intersections of Lake Shore Drive, Pasture Road and Wilson Pond Road.

The public hearing was closed by Chairman Davis at 7:05 p.m.

Non-public session – RSA 91-A:3IIb, Police Department Hiring. Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3IIb at 7:10 p.m. Present for the session was Police Chief Busick. Selectmen came out of non-public session at 7:25 p.m. voting by roll call to seal the minutes of the session until conditions within the employment offer authorized by Selectmen are satisfied.

Highway Safety Agency Grant Application – Regional DWI Saturation Patrols.

Selectmen voted to authorized town staff to make application (and execute forms necessary to submit the application) for up to \$480 in grant funding to allow Swanzey to participate in regional DWI Saturation Patrols. Selectmen voted to authorize accepting and expending, pursuant to RSA 31:95-b, any funds received under the application to fulfill its purpose.

Department of Public Works. Discussion of DPW matters continued:

- Chip sealing completed Monday was discussed. Roads chip sealed included California Brook Road (cold mix section) and Pebble Hill and Blake Roads. Dunham deferred chip sealing of Goodell Ave (which was on the schedule) as he felt the need was higher on Pebble Hill.
- Foxglove and Partridgeberry are scheduled for cold mix in early August.
- Work is ongoing to develop bid specification for reclamation of Base Hill Road. Tree and culvert work will need to be done on this road prior to reclamation.
- Forest Ave is scheduled for some repair work in August.
- Carlton and Whitcomb Roads are also scheduled for some road repair work.
- West Street Bridge work needs to be done and plans are for project engineers to meet with DPW staff next week to organize a list of pending items and determine how to proceed with the work.
- The Route 32 Shared Shoulder project is underway and expected to be substantially complete next week.
- Matthews and Eaton Road will be striped this year, but a date has not yet been scheduled.
- September work plans include culvert work on Winch Hill and Honey Hill Roads related to last October's flooding.
- Paving of the access road to the Mt. Caesar Cemetery and emergency access road to the Carpenter Home was discussed with Dunham advising, in follow up to a board inquiry, that cost of paving was approximately \$9,200. Whether alternative paving methods could have been used and the need to complete the job before Old Home Day was discussed. Selectmen voted, due to the multi-purpose nature of this portion of road, to split the costs associated with its improvement 3 ways with 1/3 being assessed to the Carpenter Home trust accounts, 1/3 to the Mt. Caesar Cemetery Road (Charles Carlton) trust account and 1/3 to the Department of Public Works operating budget.
- Selectmen voted to approve purchase of a subscription to a web based pavement management software application at an annual cost of \$ 1,920.
- Taking delivery on the new dump truck is anticipated any day.
- Department personnel are organizing and evaluating department equipment to determine if any should be considered "surplus" and put up for sale.

Mill K Proposal. Selectmen met with Jim Phippard, of Brickstone Mason, representing Emile Legere reviewing revisions to the development agreement discussed several weeks ago. After a review of the timetable established within the development agreement and a review of the plans, Selectmen voted to enter into the agreement proposed after correction

of a typographical error (plan date) noted on the agreement included in these minutes as – Attachment #1. Mr. Phippard advised he would arrange for execution of the agreement by Mr. & Mrs. Legere and then deliver a signed copy to the board for their execution.

Fire Department. Selectmen met with Fire Chief Sly Karasinski considering the following matters:

- Selectmen voted to approve expenditure of \$1,120 for pump testing and \$3,454.25 for repairs required to 27M1 (radiator related).
- Karasinski advised that much of the department's remaining foam had been utilized at a hay fire that week and that the Class B foam was approaching its expiration date. He will be pricing foam and anticipated requesting at a future meeting authorization from the board to purchase foam seeking to fund it from the tools and equipment expendable trust.
- He also reported that the brush truck assigned to Center Station may have a broken axle. Repairs are under evaluation.
- Karasinski noted that if a minibus or some similar transportation vehicle were available to the Carpenter Home it could be used during emergencies as an evacuation site or for other kinds of emergency transport in addition to recreational uses.
- Karasinski suggested Selectmen solicit an individual from the postal service to participate in the 911 street addressing working group.

E911 Coordinator. Selectmen discussed DPW Director Dunham's desire to relinquish the responsibility of serving as the town's E911 Coordinator requesting the position be posted within the town's public safety and emergency response departments to see if anyone is willing to serve.

Municipal Law Lectures. Selectmen decided to attend the lecture scheduled for September 27th in Jaffrey. Selectmen also authorized town sponsorship of dinner at Kimball's prior to the lecture for land use and other appropriate officials and staff who take advantage of this educational opportunity.

Acceptance of Donations toward Old Home Day – RSA 31:95-b. Selectmen voted to accept and expend pursuant to RSA 31:95-b donations of \$125 received from Gomarlo's Inc. and Tanoasis to be used toward trophies and other event costs.

Carpenter Home Accounts Receivable. Selectmen voted to waive late fees assessed for the month of June toward the account of resident SF.

August Meeting Calendar. The calendar for the month was reviewed and Selectmen set meeting dates.

Fire Department Generator Tank. Selectmen were advised that the initial report of soils testing had been completed by Enpro and recommended to NHDES that a Level I Site investigation be completed.

Minutes of Previous Meeting. Selectmen reviewed and approved as written the minutes of their meeting of July 12, 2006.

Meeting adjourned at 9:30 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator