

Selectmen's Meeting – February 21, 2007

Present were Selectmen Deborah J. Davis, Bruce L. Tatro and Nancy L. Carlson. Also present was Town Administrator Elizabeth A. Fox.

Chairman Davis called the meeting to order at 6:00 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Capital Improvements Program Committee. Selectmen met with Clarence Tenney discussing his interest in serving on the Town's CIP Committee. Selectmen voted to appoint Mr. Tenney as a member of the committee requesting staff prepare necessary appointment papers. Mr. Tenney was advised of the next meeting of the committee set for 2/13/2007.

Open Space Committee. Selectman Carlson updated members on activities of the Open Space Committee which is currently evaluating town owned lands to determine whether any should be protected through formal conservation easements.

Recycling Center. Selectmen reviewed with Solid Waste Manager Dave Krisch NHDES's most recent inspection of the town's facility and steps to close the state's records regarding the town's landfill which was closed in the early 1970's when the town established its recycling operation. Selectmen authorized filing documentation with the state seeking closing of the old landfill file. Krisch also updated board member on NRRRA activities related to NFI Plastics. C & D disposal charges and prior discussions regarding installation of a scale at the facility (high cost v. limited benefits) were reviewed.

Upper Wilson Pond Dam. Selectmen were provided with a copy of the state's recent "trip" report. Outstanding repairs need to be addressed. A copy of the trip report has been forwarded to DPW Director Dunham with a request for feedback regarding the department's work plan and the pending repairs.

Town Owned Land, Tax Map 19 Lot 75. Selectmen reviewed and responded to a letter expressing interest in acquisition of this town owned parcel.

Regional Prosecution & Cheshire County. Correspondence from County Attorney Peter Heed announcing that the county was getting ready to kick off the program was reviewed by Selectmen.

Homestead Woolen Mill Dam. A meeting to discuss the dam removal project has been scheduled for Wednesday, March 28th.

Teamsters Local 633 of NH/Swanzey Police Association. Selectmen approved institution of weekly deduction of monthly union dues for members, based on a 48 pay

periods annually (i.e. 4 a month) provided union dues remittance requirements remain month end.

Carpenter Home. Selectmen authorized Chairman Davis to execute on behalf of the home a receipt for a pet left the home by A. Richiell, Jr. Selectmen also authorized gifting of the pet to the foster family currently providing care and training of the pet.

Jason's Dream Team. Selectmen discussed the proposal to utilize the other field area at Brown Field for a league proposed by Mr. Fish for a baseball league for kids with special needs. Opposition from the field's neighbor to allowing use of this field was conveyed to board members. The location of the swings on the field, the condition of access to the field, handicapped accessibility to its dugouts and the bathroom facilities at Brown Field were discussed. Selectmen advised they would prefer that the league work with the Brown Field Committee to schedule use of the main field (instead of the other field). Selectmen also requested staff investigate the cost associated with bringing the bathrooms into accessibility compliance and the cost to rent an accessible port-a-potty.

Town Ordinances. Selectmen discussed the ordinances proposed by Chief Busick related to noise and drug paraphernalia expressing concern about some of the provisions in the noise ordinance. Additional discussion will be scheduled at a future meeting.

Fire Department Position Descriptions (Chief & Deputy) and Rules and Regulations regarding Organizational Structure. Selectmen reviewed draft position descriptions discussing the minimum training and education requirements for the department's leadership positions. The continued volunteer nature of these position and balance between minimum training and experience requirements and the pool of candidates that might qualify was discussed. Several changes were requested by Selectmen. Revised copy of the position description and organizational rules and regulations will be prepared for board consideration at their next meeting.

TE Railroad Bed Trail Enhancement Project. Selectmen reviewed updated cost estimates for the project, Attachment #1, advising that the additional funds required for the town's 20% share of the project were available in capital reserve and that the town could move forward with the project provided that NHDOT can provide their share of the additional funds necessary.

Letter of Credit – Cheshire Horse. Selectmen accepted a letter of credit, Attachment #2, as security for paving and landscaping work required under the site plan approved for the new retail location to allow issuance of a certificate of occupancy for the new facility.

Acceptance of Computer and related equipment. Selectmen voted to accept equipment with an estimated value of \$1,200 donated to the town by the Rural Law Enforcement Technical Center for use by the Police Department.

Voter Guide – Official Ballot Voting, 3/13/2007. Selectmen reviewed and approved final copy of the voter guide, Attachment #3.

March meeting schedule. Selectmen reviewed the calendar establishing meeting dates for the month.

Impending Tax Deeds – April 2007. Selectmen discussed issuance of notices of impending tax deeds and whether deeds conveying the property to the town should be executed. Selectmen advised they would defer deed execution for Tax Map 73 Lot 6 and expressed reservation (due to environmental concerns) on whether it would be prudent to deed Tax Map 52 Lot 10.

Minutes of Previous Meeting. Selectmen reviewed and approved minutes of their previous meeting of February 7th with Selectman Tatro abstaining as he was absent from the meeting.

Fire Department Monthly Report. Selectmen reviewed the chief's monthly report to the board requesting that future reports be augmented to include information about total calls each month, evening calls and number of other department members responding.

Non-Public Session – RSA 91-A:3IIe, Preston v. Swanzey. Selectmen voted unanimously by roll call to go into non-public session at 9:08 p.m. Selectmen came out of non-public session voting by roll call to seal the minutes of the session until the matter was concluded.

Correspondence, Permits & Other matters. Selectmen reviewed and executed the following:

- Letter to Christian Life Fellowship Church regarding use of the facility for Town & School Voting March 13th.
- Letter to Snow, Ledell & Snow regarding Tax Map 19 Lot 75.
- Timber Tax Warrants, \$ 18.79, \$1,012.10 and \$ 938.60.

Meeting adjourned at 9:11 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator