

Open Space Committee

August 13, 2009 meeting minutes

Minutes are not final until reviewed and approved by the Open space Committee. Review and approval of minutes generally takes place at the next regularly scheduled meeting of the Committee.

The meeting convened at 4:30 p.m.

Attendance: Dan Zeh, Deb Crowder, Theresa DiLuzio, Katherine Feist, Jeanne Thieme, Town Planner Sara Carbonneau was also present.

BUSINESS

Discussion of the pending Domina family conservation easement

DZ led the discussion, primarily a brainstorming session to chart the main activities, budget, and timeline for the project. The project is pending Monadnock Conservancy Board of Director Approval.

Project Name: Tipping Rock Farm Conservation Project

Start / Finish: September 1 – November 30

Brainstorming ideas related to fundraising:

1. Poster at cornfield
2. Pledge forms: supporting info sheet, bottom tear-off pledge mail-in form
3. Forms mailed to Town Hall
4. Photos / photo album
5. Maps
6. Invitation to walk / hike
7. Corn roast
8. Family history – can go on handouts
9. Point out community benefit
10. Postcard / mailing / targeted audience
11. Posters
 - a. Town Hall
 - b. Post Office (maybe)
 - c. Gamarlo's store
 - d. 24 Carrots
12. Personal connections
 - a. Businesses
 - b. Swanzey Lake Residents
 - c. Rock climbers
 - d. Corn buyers
 - e. Suzanne Whittemore
13. Previous easement owners
14. Informational sessions
 - a. Pilgrim Pines
 - i. Garth McGrath
 - b. Churches
15. Community leaders
16. Digital photo frame
 - a. Town Hall

- b. Photos of property planned for easement
- 17. JT – Fall Foliage Art Tour, Sept. 10 – 11, possible contribution from art sales
- 18. Target residents and summer residents for pledges – how?
 - a. Letter
 - b. Personal contact / communication
 - c. Town website
 - a. 10,000 hits per month per Sara C.
 - d. Swanzey Uncovered if printing corresponds to project timeline
 - e. Corn roast
 - f. Walk / hike / maze

Budget Discussion:

Two target scenarios were discussed, one based on LCHIP grant through the Monadnock Conservancy, the other without LCHIP. Some possible sources of money were identified. (OSC and Conservation Commission funds are shown for planning purposes only. No OSC or Conservation Commission funds have been requested.) A project target of \$170,000 (\$150,000 plus \$20,000 legal costs) was estimated in the OSC August 11 meeting.

	LCHIP Budget	Non-LCHIP Budget
Full Project Target:	\$170,000	\$170,000
LCHIP	-\$85,000	\$0
OSC Target:	\$85,000	\$170,000
OSC Funds	-\$30,000	-\$30,000
ConCom Funds	-\$30,000	-\$50,000
OSC Fundraising	-\$25,000	-\$25,000
Remainder from other sources	\$0	\$65,000

Timeline Discussion:

1. Now:
 - a. Design poster
 - i. 11 x 17
 - ii. Laminate for waterproof
 - iii. Brief project description
 - iv. Include photos
 1. Tipping Rock
 2. Viewshed
 3. Cornfield
 - v. Include Open Space logo
 - b. Protective cover for handouts
 - c. Ask Dominas to put up post or allow OSC to put up post for poster and handouts
 - d. Handout design
 - i. Owners history
 1. Family owned since 1804
 - ii. Description of area to be conserved
 - iii. Rock climbing
 - iv. Community importance emphasized
 - v. Pledge form at bottom
2. Within three weeks (dependent upon project status with Monadnock Conservancy)

- a. Place posters and handouts in strategic locations in Swanzey
 - b. Digital photo frame in place at Town Hall
 - i. Dependent upon price and procurement
3. Beginning with September 8th OSC meeting:
 - a. Start fundraising activities outlined in brainstorming above
4. October 3rd
 - a. Fall Hike ideas
 - i. Get ok from Dominas
 - ii. Determine parking
 - iii. Determine how many people can be accommodated
 - iv. Cider / donuts
 - v. Horse / wagon
 - vi. Tipping Rock and Viewshed
 - vii. Shopper news / article
 - viii. Letter to the Editor

Committee Assignments

1. DZ
 - a. Begin poster design
 - b. Contact Ryan Owens about:
 - i. pledge form
 - ii. alternate funding sources
 - iii. Suzanne Whittemore's possible involvement with contacts
2. DC
 - a. Begin handout design
 - b. Contact Garth / Pilgrim Pines (after Sept. 8th meeting)
3. KF
 - a. Look into digital photo frame cost and procurement
4. JT
 - a. No assignment
5. TD
 - a. No assignment

OTHER BUSINESS:

- Motion by () second by () to recommend the Planning Board modify the Master Plan to add two at-large members to the Open Space Committee. All in favor.
- JT to begin Johnson easement postcard.

ADJOURNMENT

- Motion by (); second by (). The meeting adjourned at 6:30 p.m.

NEXT MEETING

Next regular meeting: September 8, 2009, 5:00 p.m. Town Hall

Respectfully submitted,

Dan Zeh
Chair