

Selectmen's Meeting – November 28, 2007

Present were Bruce L. Tatro, Nancy L. Carlson and Deborah J. Davis. Also present was Town Administrator Elizabeth Fox.

Chairman Tatro called the meeting to order at 6:03 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Secord Matter. Selectmen met with Bob Secord discussing prosecution related to a break in at his business some time ago. After discussion, Selectmen authorized payment to Secord from the Police Budget for coins stolen in accordance with documentation on file with the police department supporting their value.

Public Hearing – RSA 41:14-a, Kibler/Gill Conservation Easement. Selectman Tatro called to order at 6:33 p.m. the second of two public hearings required under RSA 41:14-a considering the town's financial participation in and acceptance of a back up easement interest in properties proposed for protection with a conservation easement owned by the Kibler and Gill families located in the Perry Brook watershed. Present for the hearing was Victoria Barlow of the Open Space Committee. Ms. Barlow provided Selectmen with a portion of the easement pertaining to rights to be preserved by the landowner – Attachment #1. Rights proposed for reservation were reviewed. No public testimony was received. Chairman Tatro closed the public hearing at 6:42 p.m. Further consideration of this matter will occur at the Board's next weekly meeting.

Warmac Road Bridge. Selectmen were advised of notice received that date from NHDOT recommending that the culvert bridge is restricted to 6 ton loads and that the town pursues rehabilitation or replacement of the bridge. DPW Director Dunham has been advised of the notice received. Selectmen authorized proceeding to post the bridge in accordance with the state's transportation division recommendations.

HUD Press Conference – Friday, Town Hall. The format for the upcoming conference was discussed with Tatro advising he could participants welcoming representatives of the agency and others present for the conference announcing Southwestern Community Services successful application for 38 units of senior housing of Route 12.

Elderly Deferment Application. Selectmen reviewed an application received requesting negotiations establishing a payment plan be pursued and agreeing to approved the application if an acceptable payment arrangement addressing past due taxes and be reached.

Carpenter Home. Selectmen approved new rates effective January 1, 2008 – Attachment #2.

Conservation Commission. Selectmen appointed Grace Lily as an alternate member of the town's Commission with a term to expire Town Meeting 2010.

Town Hall. Selectmen authorized expenditure of approximately \$1,500 to add security to the Town Hall alarm system.

Fire Department. Selectmen approved an invoice for gear in the amount of \$1,340.91.

CIP Projects. Selectmen queried on progress of the annual update requesting completion so it could assist in their budget deliberations.

Non-public session – RSA 91-A:3IIc, Personal Matters. Selectmen voted unanimously by roll call to go into non-public session at 7:50 p.m. Selectmen came out of non-public session at 7:55 p.m. Selectmen were advised of an injury to an employee (off the job) and anticipated surgery of another employee expected in February.

Budget 2008. Selectmen reviewed budgets for a variety of departments. Personnel costs were discussed with Selectmen advising payroll within department budgets should be funded at levels providing for an increase of 4% or less (including cost of living and merit). Selectmen requested information from departments regarding the status and current uses of the town's vehicle fleet including analysis of the impacts of deferring of a portion of the vehicles scheduled for replacement next year. They advised they did not support commitment of the personnel resources necessary to re-establish a canine program at this time. Establishment of a full time fire chief's position was discussed. Municipal facility needs were discussed. Replacement of the sidewalk tractor was discussed. Selectmen requested departments review their submissions seeking to reduce both operating and capital proposals for 2008.

Primary Elections. Selectmen discussed the upcoming election and procedures to consider for voter check in.

Open Container Permits. Selectmen discussed the liability associated with issuance of permits deciding to continue to issue permits in the short term while considering a long term policy.

Correspondence, permits & other matters. Selectmen reviewed and executed the following:

- Raffle Permit #2007-23.
- Lien Tax Map 87-2-5050.
- Intent to Cut, Tax Map 63 Lot 9.
- Intent to Cut, Tax Map 79 Lot 4.
- Open Container Permit #2007-4.
- Letter to Selectmen of Troy, RPA program.

Minutes of Previous Meeting. Selectmen approved as written the minutes of their meeting of November 21, 2007.

Meeting adjourned at 9:40 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator