

## **Selectmen's Meeting – January 25, 2006**

Present were Selectmen Robert A. Beauregard, Deborah J. Davis and Francis W. Faulkner, Jr. Also present was Town Administrator Elizabeth Fox.

Chairman Beauregard called the meeting to order at 6:15 p.m.

**Financial Matters.** Selectmen reviewed and approved accounts payable and payroll manifests.

**Cheshire TV.** Selectmen met with Lee Perkins, representing Cheshire TV, who reviewed with Selectmen the proposed Agreement between the communities of Keene, Marlborough and Swanzey and Cheshire TV, a not for profit corporation organized to operate public access TV funded, in part, by franchise fees. Activities over the past 5 plus years leading up to this draft agreement were discussed. The organizational structure of the not for profit, with both a Board of Directors and operating committee, was reviewed. Community representation was discussed as well. Accounting for the franchise fees by Time Warner and reporting responsibilities to Cheshire TV outlined in the proposed agreement were discussed at length with Selectman Faulkner expressing concern. Selectmen voted, on motion of Davis seconded by Faulkner with reservation, to authorize the chair to execute the agreement on behalf of the Town. Chairman Beauregard executed the agreement – Attachment #1.

**Town Report 2005.** Selectmen discussed the upcoming town report and related matters.

**Proposed Town Road – running North off of California Brook Road, Forest View Estates (Koch property).** Selectmen reviewed cost estimate information received from Mr. Koch and recommendations from the DPW Director. He recommends that the proposed road's paved surface be at least 22' in width with gravel shoulders of at least 3'. Easements are required from the developer for the turn around at the end of the proposed road and for drainage in at least 2 locations. Approved materials must be used for the subgrade and compaction tests passed before gravels put in place. Construction plans for the road have not been filed by the developer and these are also required. Selectmen discussed utilities and that some private utilities, if Forest View Estates, is approved by the Planning Board, will need to be sleeved and maintenance easements provided to the developer, heirs and successors as these utilities which cross the right of way to be dedicated to the town are to remain private. Schedule for the proposed work and development of the associated condominium will need to be provided by the developer before final terms related to the security to be provided for the public road's construction can be set. Selectmen set a bond or letter of credit amount for the town road only at \$ 150,000. In addition, given concerns expressed by DPW Director Dunham regarding spring thaw conditions and "frost out", initiation of construction and the construction schedule must be approved by the DPW Director.

**California Brook Road – Class VI portion.** Selectman Faulkner advised it had been reported to him that a landowner had blocked a portion of the Class VI road. He requested staff investigate.

**Fire Committee.** Tim Read advised Selectmen that a committee had organized that included members from each fire company. Its intent is to address problems within the department and work in the best interest of the department and taxpayers. Mr. Read advised he was its chair and he plans to schedule a meeting in February to develop a list of the committee's long and short term goals. He advised that morale was an initial concern. He also advised he could not be specific about other concerns he had not met with the committee yet. He did comment that he did not feel that the current structure is addressing morale. Selectman Faulkner advised that the chief was responsible for the department and he reported to Selectmen. Concerns related to the department need to be addressed through the department and a committee is not going to tell him how to manage the department. Chief Karasinski expressed his hope that the committee would improve communication within the department.

**Non-public session – RSA 91-A:3IIb, Carpenter Home.** Selectmen voted unanimously to go into non-public session pursuant to RSA 91-A:3IIb at 8:10 p.m. Selectmen came out of non-public session at 8:15 p.m.

**Carpenter Home.** Selectmen approved adoption of a policy of pre-employment drug testing. Additional research into random testing after employment needs to be done before enactment.

**Vermont Yankee License Renewal.** Selectmen reviewed an email from NHOEM Field Representative Nancy St. Laurent inviting participation by Selectmen and the town's Director of Emergency Management Director in a meeting to be conducted by Vermont Yankee regarding the license renewal process. Selectmen declined participation at this time.

**Minutes of Previous Meetings.** Selectmen reviewed and approved minutes of their previous meetings including those of January 9, January 18 and January 23. The minutes of January 11<sup>th</sup> were approved with an amendment deleting Selectman Davis as present.

**Town Meeting 2006 Warrant.** Selectmen reviewed the warrant discussing their recommendations and the process of again reviewing those recommendations after action by the deliberative session. Staff will research the issue and report back to the board. Selectmen executed the final warrant with their recommendations – Attachment #2 and executed the MS-6 Recommended Town Budget – Attachment #3.

Meeting adjourned at 9:00 p.m.

Submitted by,

Elizabeth A. Fox  
Town Administrator

**Attachment to Minutes of 1/25/2006**

**Correspondence & Permits 1/25/2006.** Selectmen approved and executed the following:

- Abatement 2006-01. R. Howard, \$ 100.
- Intent to Cut, Tax Map 16 Lot 1.
- Correspondence to abutters – Page Court conversion to Class B trail.

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