

## **SELECTMEN'S MEETING – DECEMBER 29, 2009**

Present were Selectmen Deborah J. Davis, Nancy L. Carlson and Bruce L. Tatro. Also present was Town Administrator Elizabeth Fox.

Chairman Davis called the meeting to order at 6:25 p.m.

**Financial Matters.** Selectmen reviewed and approved accounts payable and payroll manifests.

**H1N1 Clinics.** Clinics are scheduled for the public at MRHS on Friday, January 22, 2010 from 6:30 p.m. to 8:30 p.m. and Saturday, January 23, 2010 from 9 a.m. to 11 a.m. Vaccine may be obtained at these clinics free of charge.

**Keene Sno-Riders, Inc.** Selectmen met with Bruce Bohannon reviewing a snowmobile trail maps of the Mt. Caesar area – Attachment #1- and permission forms for use of lands held to benefit the Carpenter Home surrounding Mt. Caesar as well as the Mill K recreation area. Selectmen voted to allow public snowmobile access on these town owned parcels for a one year period authorizing the chair to sign necessary permission forms – Attachment #2. Use is authorized on a seasonal basis from December 15 to March 1 when there is snow cover.

**Department of Public Works.** Selectmen met with DPW Director Lee Dunham reviewing the following department matters:

- **Vehicle Repairs.** Breakdowns and repairs were reviewed. The 1996 International rear end blew over the weekend. It has been repaired and is now back in service. Parts costs were approximately \$1,725. The board authorized expenditures necessary to get the truck back in service. The sidewalk tractor has returned and been diagnosed as having problems related to its O-ring. That part was replaced with one correctly sized and its seat repaired. Cost for repairs to put this piece of equipment back in service totaled \$915. The 2008 550 Ford lost a hydraulic pump disabling the plow. It is in the process of being repaired and expected to be back in service before the week is out. Finally, the loader experiencing difficulty shifting and is scheduled to be diagnosed by the vendor.
- **Road Reconstruction Expendable Trust.** Cost estimates developed for projects proposed for funding out of the trust over the next 3 years were reviewed. Estimates initially provided do not include costs for drainage, traffic control, sidewalks or crosswalks (where applicable) but for the most part focus on pavement related efforts. The cost estimate for Old Richmond Road work is not significantly affected by such factors. The estimate for Main Street could vary significantly particularly if it is determined that project scope should included replacement of drainage (installed in 1992 or 1993), modification to curbing and sidewalks and ADA compliance issues related to sidewalks.

**Non-public session – RSA 91-A:3IIa, DPW Personnel.** Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3IIa at 7:30 p.m. Present

in addition to Selectmen were DPW Director Lee Dunham and Town Administrator Beth Fox. Selectmen came out of non-public session at 8:30 p.m. voting by roll call to seal the minutes of the session indefinitely.

**Town of Swanzy v. Brnger (enforcement matter).** Selectmen reviewed correspondence dated 12/22/2009 from Mr. & Mrs. Brnger advising they had recently experienced difficulties making payments required by the court (which had lapsed since mid summer) but they would be making an effort to resume making at least a portion of the court order payment each month. The board discussed involving town counsel and the courts to enforce the pending order agreeing to defer action and allow Mr. & Mrs. Brnger another opportunity to satisfy the court judgment leveling civil penalties and legal fees.

**Budget 2010.** Selectmen reviewed summary worksheets as well as an initial draft of the default budget.

**Sidewalk Committee.** Selectmen advised that once the budget process is concluded, they wished to advance resolution of procedures, process and authority issues related to construction of sidewalks and the work of the sidewalk committee.

**Minutes of Selectmen's Meeting of December 22, 2009.** Selectmen reviewed and approved the minutes of their meeting of 12/22/2009 as written.

**Consent Agenda.** Selectmen approved the following consent agenda items:

- Authorizing accepting and expending, pursuant to RSA 31:95-b, Swanzy Rural Character donations as follows - \$50 (K. & M. Wrona) \$15 (L. Carpenter) \$50 (H. & P. Posthuma) & \$5 (TJ & Stephanie Kelly).
- Correspondence to Christian Life Fellowship requesting use of their facility for upcoming town and school district elections (March 9), primary elections in September and the general election in November.
- Confirmation of payroll postings dated December 29, 2009.

Meeting adjourned at 8:45 p.m.

Submitted by,

Elizabeth A. Fox  
Town Administrator