

## **Selectmen's Meeting – March 14, 2007**

Present were Selectmen Deborah J. Davis, Bruce L. Tatro and Nancy L. Carlson.

Chairman Davis called the meeting to order at 6:30 p.m.

**Minutes of Previous Meeting.** Selectmen reviewed and approved as written the minutes of their meeting of March 7, 2007.

**Fire Department Vehicle Repairs.** Selectmen approved invoice from Bergevin's for brake work required to 43M2 discovered during state inspection. Additional issues related to the vehicle were discussed.

**Fire Department Operations.** Selectmen met with Captains Robert Symonds and Gerry Bell as well as Lt. Ron Fontaine (present on behalf of Captain Page) to assign administrative and central department duties during transition of the department's leadership. Responsibilities were distributed as follows:

- EMS TEMISIS reporting requirements, Lt. Fontaine.
- Fire Report NHIFRS requirements, Captain Symonds.
- Monitoring of the administrative phone line, checking messages and returning or addressing calls received, processing of department mail and invoices received, assignment of the cell phone and department keys (including knox), Captain Symonds.
- Vehicle maintenance and repairs, Captain Bell.
- 28C1 vehicle to be parked at West Station.
- Town Administrator Fox will serve as point of contact for ISO.
- ZBA and Planning Board concerns to be directed to Lt. Fontaine.

All department expenditures (unless an emergency) remain subject to the requirement of prior Selectmen's approval if involving more than \$1,000.

**Other Fire Department Matters.** Selectmen discussed the current condition of 43M2 (1990 Pierce) which has been diagnosed as need a new injector pump with the part alone costing \$2,732. Selectmen queried as to what had been done to determine that the injector pump required repair. After discussion, the board requested Selectman Tatro look at the vehicle and talk with the mechanic authorizing the expense if he is satisfied that appropriate diagnostics have been run. Cost to replace a light bar on 27E1 (1987 Pierce) (on which the rotators that cause the lights to rotate appear to have worn out) was discussed. The cost of strobe estimated at under \$ 1,500 versus LED quoted at \$2,679 was discussed. Selectmen deferred action until a quote for strobe (the type of light currently on the truck) is obtained. Several repairs on Center Station trucks were identified by Captain Bell including universal joints and some water distributor valves on the reel truck. It was also reported that 27E1 was smoking. It was noted that all the vehicles had passed inspection required in the month of March. Chief Karasinski suggested that the town may want to require mechanic vendors to file certificates of insurance with the town. Brake repairs on 43M2 required to pass inspection costing \$1,857.80 were approved by Selectmen.

**Approval of Minutes of Previous Meeting.** Selectmen reviewed and approved as written the minutes of their meeting of March 7, 2007.

**Town Meeting 2007.** Unofficial results of official ballot voting were distributed to board members – Attachment #1.

Meeting adjourned at 7:45 p.m.

Submitted by,

Elizabeth A. Fox  
Town Administrator