

Selectmen's Meeting – August 29, 2007

Present were Selectmen Bruce L. Tatro, Nancy L. Carlson and Deborah J. Davis. Also present was Town Administrator Elizabeth Fox.

Chairman Tatro called the meeting to order at 6:05 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Enforcement. Selectmen were updated on the following matters:

- Town of Swanzey v. Christopher Frazier et al. A court order issued this date in the enforcement action related to unregistered and unroadworthy motor vehicles resulted in the assessment of attorney's fees and fines (to be paid in accordance with a schedule developed by the court) by Christopher Frazier et al.
- Town of Swanzey v. Brnger. A court date seeking enforcement of prior court decisions and town zoning board decisions has been scheduled for October 23.

Vermont Yankee. Selectmen discussed the upcoming drill and training schedule and annual appreciation dinner advising they would not be able to participate in this year's dinner event.

FEMA – April 2007 Flooding. It was noted that notice had been received from FEMA advising that the initial cost estimate to repair Carlton Road Extension was \$208,435.20. The estimate was developed assuming that an armored wall will be feasible for the road's repair. Engineers are still analyzing whether that will be an effective repair method. If not, and repair is more costly, the repair estimate will be revised. FEMA, under the disaster declaration, will fund 75% (plus an small administrative allowance) toward the project. The State of NH will fund 12.5% and the town will be responsible for the balance.

Kendall Lane. DPW Director Dunham advised Selectmen that construction of the road was satisfactory and recommended release of \$40,000 of the \$60,000 letter of credit held by the town as security for satisfactory construction of this subdivision road. Selectmen voted, 2-0-1-0 (Selectman Tatro abstaining), to authorize release \$ 40,000 of the \$ 60,000 letter of credit and accept the deed provided by the developers conveying the subdivision road's right of way to the town. When top coat paving should be placed was discussed with Dunham advising he would consider allowing the developers to do so before winter. The development agreement was reviewed and called for its placement between May 1 and July 1, 2008. Selectmen advised they wished to proceed on the schedule called for in the development agreement. Dunham concurred with scheduling a hearing to consider dedicating and accepting the subdivision road as a town maintained highway.

Monadnock Regional School District Special Election, November 6th. Selectmen approved use by the district of the town's voting booths and ballot boxes for this special

election. Selectmen also approved town forces setting up voting booths for the Swanzey polls for this election at no cost to the district.

Base Hill Road. DPW Director Dunham proposed amending the specifications for work to be done to this road to substitute “True Pave” fabric for tack coat. He recommends fabric to better stabilize the road reclaimed last year and address some cracking which has occurred since that project was done. Merits of the fabric application, with an estimated cost of \$22,500, were discussed. Additional cost for this section of the road will be under \$20,000 as tack coat initially included will not be required. Selectmen voted to add the fabric to the work specifications for this road and delete the tack coat.

West Street Bridge. Dunham advised Selectmen that the contractor was back at the site and the curbing had been installed. Guardrail is scheduled for installation by the end of the week. How to best approach placement of the top coat of pavement required to finish the bridge job was discussed. An estimate to place the top coat through the town’s current paving bid will be developed and unless objection is received from NHDOT it will be added to the paving bid project list.

Department of Public Works. DPW Director Dunham updated board members on department matters reviewing the following:

- A request to purchase a barricade “picker” at a cost of between \$2,100 and 4,500 was discussed. Since Dunham advised that one was usually needed just a few times a year and that he could continue to borrow one when necessary, Selectmen declined to authorize the purchase.
- Engineering work to determine if utilizing armored banking to repair Carlton Road Extension is still underway.
- Selectman Carlson expressed concern about debris and brush on the Cobble Hill Road sidewalk.
- Traffic control options for the intersection of Carlton Road and Webber Hill Road were discussed with Selectman Davis relaying concerns of a resident. Dunham advised he would look at the area with Chief Busick and provide the board some recommendations.
- Preparation of a cost estimate of work discussed to drainage of Hackler Drive is pending.

Deputy Fire Chief Recruitment. Selectmen Davis and Tatro advised they would be abstaining from participation in this recruitment due to potential conflicts of interest. On the advice of town counsel, Selectman Carlson appointed Bruce Barlow to serve as Selectman with her for the purpose of completing recruitment for this position.

Carpenter Home. Selectmen queried as to the schedule for replacement of the septic system for the home.

Electronic Payments. Selectmen concurred with efforts to move more transaction, particularly those related to the payroll function, to ACH and wire transactions.

Homeland Security Grant. Selectmen authorized submission of a grant application for \$24,540 to assist with installation of an improved repeater for the town's emergency services departments. Chairman Tatro was authorized to sign documents necessary for the application on behalf of the Town.

Connecting Communities Transportation Enhancement. Selectmen approved execution of an agreement with NHDOT for the Ashuelot Rail Trail Improvement project authorizing Chairman to sign documents necessary.

Mt. Caesar Trail. Selectmen authorized placement of signs directing folks to and along the trail on the Carpenter Home property. Thanks were expressed to Stanley Earle who made the trail signs and placed them.

Non-public session, RSA 91-A:3IIa. Selectmen voted unanimously by roll call to go into non-public session at 8 p.m. Selectmen came out of non-public session at 8:15 p.m. Personnel compensation was discussed. No action was taken.

Street Addressing Project. Selectman Tatro queried on the status of that project. Pending is discussion with postal officials.

Correspondence, permits and other matters. Selectmen reviewed and executed the following:

- Promotion of Donna Allen to Resident Caregiver III (probationary status) effective 9/2/2007.
- Summary of Valuation Tax Year 2007.
- Correspondence regarding Wilson Pond Dam repairs.
- Event Permit 2007-14.
- Intent to Cut, Tax Map 28 Lot 4.

Minutes of previous meetings. Selectmen reviewed and approved as written the minutes of their meeting of August 15, 2007.

Meeting adjourned at 8:20 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator