

Selectmen's Meeting – December 28, 2010

Present were Selectmen Nancy L. Carlson, Bruce L. Tatro and Deborah J. Davis. Also present was Town Administrator Elizabeth A. Fox.

The meeting was called to order at 6:30 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Non-public session – RSA 91-A:3IIa, Personnel. Selectmen voted unanimously by roll call to go into non-public session at 6:35 p.m. Present were Selectmen and through a portion of the session Town Administrator Elizabeth Fox. Selectmen came out of non-public session at 6:55 p.m. voting by roll call to seal a portion of the minutes.

School Resource Officer. Selectmen discussed feedback from the school board finance committee regarding funding of the officer's position reviewing several budget scenarios. The board authorized revision the position's funding plan resulting in the town assuming a portion of the position's payroll costs generally related to summer vacation and other school breaks (estimated at 20%). Monthly costs attributed to the SRO's school portion were based on 10 months. Training, supply and other costs specific to the SRO program are to be included in the school's portion in total. Tatro queried whether Busick planned to attend the Finance Committee's meeting on 12/29 advising he would attend and requesting information supporting the numbers resulting from the above modification prior to that meeting.

Proposed Town Budget 2011. Selectmen reviewed and discussed additional revisions to the operating budget establishing pay rate adjustment guidelines to generally include a COLA of 1.5% (based on NE CPI) and merit/position adjustment pool of 1%. Police wage lines may include an additional 1% with consideration of policy amendments related to leave liability. The 12th officer position is unfunded in the proposed 2011 budget. A timetable for re-instatement of that position was not established. Format for inclusion of funding, currently a line item in the budget, or consent to renew a contract with Cheshire TV was discussed.

Cobble Hill and Warmac Road Bridges. Selectmen reviewed information from HTA estimating costs associated with these projects planned for summer 2011. Funding mechanism for the town's portion through use of capital reserve and fund balance aimed at moving these priority projects forward without impacting the tax rate were reviewed and endorsed by Selectmen.

Default Budget Calculation. Selectmen were advised that this initial estimate would be provided for review at their next business meeting.

January Meeting Calendar. Selectmen reviewed the January calendar establishing meeting dates for the month.

- Abatement #2010-13, \$15 – Tax Map 73 Lot 22-546 (fire loss).
- Notice of Lien, Tax Map 87 Lot 2-5050.
- Release of Lien, Tax Map 73 Lot 22-520.
- PR Postings Budget 2011.
- Correspondence directed to Ms. Feather regarding cemetery maintenance.
- Page Homestead Project, CDBG Requisition #11.

Consideration of Minutes of Previous Meetings. Selectmen approved the minutes of their meeting of 12/7/2010 as written. Selectmen Davis and Tatro approved the minutes of their meeting of 12/21/2010.

Meeting adjourned at 8:35 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator