

Selectmen's Meeting – September 20, 2006

Present were Selectmen Deborah J. Davis, Bruce L. Tatro and Nancy L. Carlson. Also present was Town Administrator Elizabeth A. Fox.

Chairman Davis called the meeting to order at 6:05 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Kendall Lane Subdivision. Selectmen reviewed a proposed development agreement laying out a schedule for completion of improvements required for the subdivision as well as provision of security for those improvements. Selectmen requested several modifications. The revisions proposed will be reviewed with Town Counsel and then forwarded to project developers.

Public Hearing – RSA 31:95-b, Department of Justice Regional Prosecutor Program grant and Police Special Duty 2006. Chairman Davis opened the public hearing reading the notice provided.

Regional Prosecutor Grant. Chief Busick provided board members with background information on the grant application initiated several years ago. The award received, \$296,168, will provide supplemental funding for the RPA program over 3 years allowing the program to be level funded by current participants. Whether additional communities may be admitted to the program will be considered in the future. Assumption of the program by the county to allow it to serve all communities is also still being investigated. The grant award will provide for additional staffing, equipment and some minor building renovations (to provide for records storage). Administrative support in the form of quarterly financial reports and semi-annual reports will be required. Busick expressed his appreciation for the support the town's application received from Senator Gregg and Congressman Bass.

Police Special Duty. Expenditures to date and revenues remitted were reviewed. Fox estimated that 2006 revenues would be in the area of \$30,000 to 35,000 and offset the service's cost. Selectman Davis closed the public hearing.

Selectmen voted, pursuant to RSA 31:95-b, to accept and expend grant funds awarded by Department of Justice in the amount of \$296,168 in support of the Regional Prosecutor Program. Selectmen also voted to accept and authorize the expenditure of special duty police revenue which will offset the service's cost.

RCC and Planning Grant Funds. Selectmen discussed allocation of the grant funds awarded the region for pandemic planning advising they felt distribution should be linked to community size and planning effort required.

Police Department. Chief Busick advised Selectmen that department personnel were doing a good job while being challenged by an increasing department case load. Other town's case loads are increasing too. YTD the department has recorded 95 reportable

accidents. He advised addition staffing requests would be part of his 2007 budget submission.

Free Exchange. Selectmen met with Mr. Bowen, of Base Hill Road, who expressed support for the Recycling Center Free exchanged closed a few weeks ago. He advised members he had submitted some petitions in support of the center providing an additional petition. He felt the town should support “free exchange” as it provides an opportunity to acquire items such as tools, ice skates and bicycles for town’s residents. He advised he would be willing to serve as volunteer at free exchange suggesting that the Town consider relocation of the center or limiting to one day a month as alternatives to closure. He also felt that the town should sort its own metal pile instead of allowing a vendor to separate and market the metal. Selectmen requested staff investigate what other towns might be doing in the area of “free exchange” suggesting a query on PW Net. Concern was also expressed by Mr. Bowen about standardization of demolition materials disposal fees.

Cub Scout Pack 297. Selectmen met with Ray Thompson and his son Carl who requested permission to fly a flag given to the Pack by Command Sergeant Major Larry Hobbs and was flown during operations in Iraq. As a citizenship project, the pack is working to fly the flag at the seats of government of the Town of Swanzey, Cheshire County, State of NH and US Capitol. They then intend to return the flag to CSM Hobbs as a retirement gift. Selectmen approved flying of the flag at Town Hall and agreed to support the project with a certificate commemorating flying of the flag and expressing appreciation for CSM Hobb’s interest in our Town’s youth.

Cheshire County Jail Site Selection. Selectmen discussed the citizen’s group meeting held earlier in the week and the upcoming informational meeting being organized by the County Commissioners (October 3) at the High School. Selectmen voted to support construction of a new county correctional facility at property currently owned by the County in Westmoreland.

Owens Drive. Selectmen were advised that a draft deed and cost estimate for top coat paving had been received. Need to ensure security for both the top coat of pavement as well as ensure that the road and drainage facilities are satisfactorily constructed was discussed.

City of Keene Paramedic Intercept. Feedback from town counsel regarding the draft agreement proposed by the City was discussed. Selectmen requested staff respond to the city requesting that the proposal be amended to provide for only back up paramedic intercept (as DiLuzio is currently under contract for this service as initial provider) and insurance provisions be modified.

DiLuzio Ambulance Proposal. Selectmen reviewed town counsel’s comments and were advised that efforts to align the DiLuzio proposal received several weeks ago to follow this format had been initiated. Action on this item was deferred.

Voluntary Merger – W. Felton, Eaton Road. Selectmen approved voluntary merger of Tax Map 40-2 and 40-3-2 into one lot of record subject to completion of the necessary application by Mr. Felton.

Land Use Change Tax Penalties. Selectmen authorized staff to solicit proposals for professional services related to the establishment of penalties for parcels not conveyed as single family home sites.

Department of Public Works. Selectmen were advised that DPW Director Dunham had requested they be informed that the new truck had been returned with 6 wheels and that reclamation of Base Hill Road was scheduled for the week of October 3. Selectmen requested the department issue a press release advising the public of the impending work on Base Hill Road.

Upcoming Meetings. The October calendar was reviewed with Selectmen setting meeting dates during the month. A request from fire department officers to meet was discussed and tentatively scheduled for early October.

Request from MRHS to Purchase an Additional AED Unit. Selectmen reviewed a request from School Nurse J. Bohannon to purchase through the town's Fire Department an additional unit for the High School. Selectmen authorized purchase of a unit through the town voting to accept and expend, pursuant the RSA 31:95-b, from the district funds to offset the unit's cost estimated at \$ 750.

Minutes of Selectmen's Meeting of September 6, 2006. Selectmen reviewed and approved as written the minutes of their meeting of September 6th.

Non-public Session, RSA 91-A:3IIa & c – Personnel. Selectmen voted by roll call to go into non-public session pursuant to RSA 91-A:3IIa & c at 8:20 p.m. Selectmen came out of non-public session at 8:45 p.m. voting by roll call to seal the minutes of the session until resolved.

Correspondence, Permits & Other Matters. Selectmen reviewed and executed the following:

- Event Permit #2006-18, Motorcycle Swap Meeting amending the event attendance to 5,000 and increasing its permit fee.
- Raffle Permit #2006-12, Jack & Jill Nursery.
- Intent to Cut, Tax Map 45 Lot 22-3 and 22-5.
- Land Use Change Tax Invoices of \$ 5,216.39 each for Tax Map 14 Lot 4/31, 4/34, 4/42 and 4/45.

Meeting adjourned at 8:50 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator