

Selectmen's Meeting – June 13, 2007

Present were Selectmen Bruce L. Tatro, Nancy L. Carlson and Deborah J. Davis. Also present was Town Administrator Elizabeth Fox.

Chairman Tatro called the meeting to order at 6:00 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Town Hall/Center Fire Station. Selectmen were advised the Town had received a certificate of “No Further Action” related to the generator fuel tank removal conducted in the spring of 2006.

Non-public session – RSA 91-A:3IIIb, Hiring – Police & Fire Departments. Selectmen voted unanimously by roll call to go into non-public session at 6:15 p.m. Selectmen came out of non-public session at 6:55 p.m. Selectmen voted by roll call to seal the minutes of the session portion of the session related to Fire Department hiring indefinitely and Police Department hiring until the conditions related to the offers of employment authorized are satisfied.

Layout of Spring Street. Selectmen met with Surveyor David Mann and DPW Director Lee Dunham reviewing information collected related to the historical record of the road's layout and the field conditions data collected. Mr. Mann reviewed with Selectmen the lengths of the 2 layout actions taken by the town in 1880 and 1892. A survey map prepared by Mann illustrating the town's layout actions was reviewed. After discussion with DPW Director Dunham regarding the town's maintenance practices and the findings recorded in the Selectmen's Meeting Minutes of October 17, 2001, the board determined that the lay out of Spring Street by the town is to the point illustrated on the Mann survey described as “End of 64 rod layout” and marked on attached map (Attachment #1) as “A” noting that the town will continue the practice of maintaining the old “road” beyond that point pursuant to the permission received to plow, grade and turn around for the purposes of maintaining Spring Street.

Department of Public Works. Selectmen were advised that NHOEM had determined that snow removal costs were eligible under the April 2007 flooding disaster declaration. Dunham advised he was working on the cost estimates for the repair of the Webber Hill Road problem created by the April flooding. The estimate of work initially submitted to FEMA for this project is approximately \$120,000.

North Swanzey Water and Fire Precinct pick up truck. Selectmen approved acquisition of the surplus water department pick up truck to be used by the Cemetery & Parks Supervisor at a cost of \$2,000 with funding for the acquisition to be taken from the capital reserve account for highway and cemetery equipment. DPW Director Dunham estimated that the truck could serve the division for 5 to 6 years. When the department is

fully staffed in the summer there are 4 grounds maintenance personnel to transport and the supervisor according to Dunham.

Kendall Lane. The unresolved nature of the drainage easement required on the end of Kendall Lane was discussed. This issue requires resolution if the town is to consider accepting the road. DPW Director Dunham was asked to contact town counsel to work toward requiring developers to present an acceptable solution to the secure the project drainage.

Sidewalks in the Village of West Swanzey. Selectman Carlson queried if the town highway department had removed several section of sidewalk in the village area for repair. Dunham advised he was not aware of any work on the sidewalks and that he would investigate.

John & Paula Snide Property, West Shore Road – Tax Map 61 Lot 33. Selectmen met with Mr. Snide who expressed concern regarding a notice of violation of the town's zoning ordinance which he had received. He felt that he was not occupying the camper sited at the property but used it to store items at the property and to change his clothes from time to time. He advised he did not sleep at the trailer or live there and that while the camper was occupying the land he was not occupying it. He advised that he did not support allowing people to live in campers but did not feel his occasional use of the camper violated the terms or intent of the town's zoning ordinance. He presented the Selectmen with plans he had been developing for a year round home on the property. Selectmen advised they would do a letter to Mr. Snide outlining their understanding of his use of the trailer on the property which did not, based on his representations, in their opinion constitute a violation of the town's zoning.

Upcoming Meeting with School District Officials. Selectmen discussed the upcoming meeting and items for discussion.

Enforcement. Selectman Tatro expressed concern about numerous vehicles which were most likely unregistered and not inspected on a property across the street from Jeff Hurt's home requesting staff investigate.

Mapping. Selectmen authorized proceeding with Cartographics to link the tax map and assessing data bases, upgrade the town's ArcView license and acquire a query management program at an estimate project cost of \$8,180 to be funded from the expendable trust for Town Hall IMS.

Land Use Change Tax Penalty. Selectmen reviewed sale data related to establishment of a market value for Tax Map 14 Lot 4-23 establishing the lot's market value at \$66,000 as of the date of the April 2007 sale.

Finance Office. Selectmen approved a position description for a finance office assistant (Attachment #2) authorizing initiation of recruitment for this part time position and a part time account clerk.

Greenhouse Exemption 2007. Selectmen voted to deny the greenhouse exemption granted in 2006 for Tax Map 72 Lot 56-1 as the annual tax exemption application was not filed in a timely manner.

Fire Department. Selectmen approved payment of \$1,134.10 to service the Poseidon breathing air compressor. The compensation policy most recently adopted by the board was reviewed and modifications related to the establishment of the deputy chief's position and department organization plan approved by Selectmen last fall were discussed.

Non-public session – RSA 91-A:3IIb, Fire Department. Selectmen voted unanimously by roll call to go into non-public session at 9:02 p.m. Selectmen came out of non-public session at 9:25 p.m. voting to seal the minutes of the session indefinitely.

Correspondence, permits & other matters. Selectmen reviewed and approved the following:

- Letter to M. Reyes.
- Letter to M. Eaton authorizing use of the Thompson Bridge for an August wedding.
- Appointment papers: M. Ioannou, full time police officer – probationary status.

Minutes of Previous Meeting. Selectmen reviewed and approved as written the minutes of their meeting June 6, 2007.

Meeting adjourned at 9:30 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator