

## **Selectmen's Meeting – June 14, 2006**

Present were Selectmen Deborah J. Davis, Francis W. Faulkner and Bruce L. Tatro. Also present was Town Administrator Elizabeth Fox.

Chairman Davis called the meeting to order at 6:10 p.m.

**Financial Matters.** Selectmen reviewed and approved accounts payable and payroll manifests.

**FYI.** Selectmen discussed several information items including the ZBA meeting set for June 26<sup>th</sup>, resignation of County Commissioner Jonathan Sistare, the candidacy of Scott Trendell for County Attorney, Pandemic Planning, West Nile Virus and EEE.

**Public Hearing – RSA 31:95-e, Lane Field Pavilion.** Chairman Davis opened the public hearing at 6:30 p.m. reading the public notice provided. Present for the hearing were Cal Ripkin League Representative Kerry Kelly and Builder Michael LaRoche. Location of the pavilion proposed for construction (Mr. LaRoche will be the contractor for the building proposed for donation) was discussed. Whether the town should be an additional insured noted for this project was discussed. Cost of the pavilion is \$9,600. Selectmen voted to accept the donation of a pavilion as discussed subject to issuance by the CEO of a building permit for the project. Mr. LaRoche advised he did not expect to begin construction until after June 27<sup>th</sup>. The public hearing was closed by Chairman Davis at 6:40 p.m.

**Department of Public Works.** Selectmen met with DPW Director Lee Dunham reviewing the following:

- Proposed upgrade of a portion (class VI) of the Talbot Hill Road by Cersosimo Lumber to facilitate removal of timber from Tax Map 44 Lot 10. Dunham reported that he had met with Mr. Randall of Cersosimo who advised that the logging operation planned would be a small conventional operation with no tractor trailer trucks involved. They anticipate the cut occurring in the late summer or fall. Due to the grade on the class VI portion of the road abutting the logging operation they do not want to work this site in the winter. Dunham advised when the job was completed the access to the lot would be blocked off by the landowner. Travel route for trucks coming to and from the site would be along East Shore Road to Swanze Lake Road turning west. Drainage was discussed and concern regarding whether some type of detention basin or area for silt to settle is needed was expressed by Selectmen. The proximity of this logging operation to Swanze Lake increases concern regarding run off. Selectmen requested an erosion control plan be developed for the town's review and that Cersosimo put in writing

representations made regarding the logging operation and work to be done to the town's Class VI road.

- Paving Project Schedule Summer 2006. Selectmen reviewed with DPW Director Dunham the project list developed as part of the budget. Due to concerns regarding escalating asphalt prices and their impact on the scope of work proposed the project list was prioritized as follows: Partridgeberry/Foxglove, Forest Ave, Carlton Road, Whitcomb Road, Cobble Hill Road and lastly, West Street. It is very likely that West Street will be deferred as significant drainage work should be considered as part of any improvement project. Alternate approaches to Base Hill and Ash Hill Roads reconstruction were discussed. Several options for the work to Ash Hill Road are currently under consideration and more information is being sought from NHDOT regarding the actual road conditions they encountered on Ash Hill. Specifications to put Base Hill Road to bid will be complete shortly.
- Software applications to assist in pavement management and other aspects of DPW activities were discussed.
- Anticipated retirement of Ken Page. Initiation of a recruitment will occur shortly as Mr. Page has advised he will be retiring on June 30<sup>th</sup>.

**Mt. Caesar Union Library.** Selectmen met with Library Trustees who requested Selectmen authorize withdrawal of \$ 19,000 from the capital reserve fund for the library. This withdrawal request has been approved by Trustees. The library plans to replace the building's existing furnace with a new system which will provide heat and air conditioning for the first 2 floors of the library. Estimated cost for the project is \$27,000. Three bids were obtained and trustees feel that Hamlin Plumbing & Heating Co. provided the best (and lowest cost) quote. Adding heat to the second floor of the library (as a separate zone) will increase its usability. Selectmen voted to authorize the withdrawal of \$ 19,000 requested by the Trustees from the capital reserve fund for future construction or major repairs/maintenance related to the Mt. Caesar Union Library.

**Home Occupation, G. Davis, 839 West Swanzey Road – Tax Map 71 Lot 15.**

Selectmen approved, as qualifying as a home occupation, the mail order business use outlined in the home occupation application submitted by Mr. Davis received June 13, 2006.

**Carpenter Home – Special Care Policy.** Selectmen approved amendment to the special care billing practices as outlined on the time sheet – Attachment #1.

**Fire Department.** Selectmen met with Fire Chief Sly Karasinski who reviewed with board members his monthly report. Repairs to 27M1 are still pending. Amendment to the department rules and regulations developed as a result of the working group (Captains/Chief/Town Administrator) established by Selectmen were reviewed with the board. After discussion, Selectmen requested an addition interview following the background investigation be included in the hiring policy. Selectmen approved, with the amendment discussed, the Hiring Policy for the Fire Department – Attachment #2.

**Mill K Development, E. Legere.** Selectmen met with Jim Phippard, agent for Mr. Legere, reviewing a development agreement prepared by Town Counsel. Several changes to the draft were proposed. Selectmen authorized extension of the time frame initially approved for development of the agreement between Mr. Legere and the Town. Selectmen requested an opportunity to review the full agreement deferring action until a future meeting.

**Brnger.** Selectman Faulkner reported that he saw a Dobles Parts Truck at the Brnger home on Tuesday, June 13<sup>th</sup>.

**Minutes of Selectmen's Meeting of June 7, 2006.** Selectmen reviewed, and approved after correction of a typographical error, the minutes of their meeting of June 7<sup>th</sup>.

**Correspondence, Permits & Other Matters.** Selectmen reviewed and approved the following:

- Letter to Commissioners & County Delegation regarding proposed location of the jail.
- Letter to W. Lacey regarding police response.
- Intent to Cut, Tax Map 49 Lot 8.

**Letter of Resignation, Francis W. Faulkner, Jr.** Selectmen accepted, with regret, effective immediately the resignation of Francis Faulkner from his position as Selectmen. Mr. Faulkner advised he would be willing to continue to serve as the Selectmen's Representative to the Planning Board and assist in perambulation of the town lines. Selectmen accepted Mr. Faulkner's offer to continue to assist as Selectmen's representative to the Planning Board until such time as alternate arrangements can be made and thanked him for his willingness to assist with planning board duties and perambulation.

**Posting of Vacancy – Selectman.** Selectmen discussed establishment of a process to fill the vacancy requesting staff post the position and that nominations be collected through June 26<sup>th</sup>.

Meeting adjourned at 9:00 p.m.

Submitted by,

Elizabeth A. Fox  
Town Administrator