

Selectmen's Meeting – July 11, 2007

Present were Selectmen Bruce L. Tatro, Nancy L. Carlson and Deborah J. Davis. Also present was Town Administrator Elizabeth Fox.

Chairman Tatro called the meeting to order at 6:05 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Kendall Lane. Selectmen discussed the developer's agreeing to a general easement permitting flow of water from the road on to lots within the development and their request to reduce the letter of credit held by the town to secure road and drainage improvements. Dissatisfaction with resolution of the drainage impacts was expressed with Selectmen discussing whether the developer should modify the road so that the water running off the end of the road on to lot 43-3-5 is captured into a drainage structure which then directs the water away from the end of the road to a point in the woods where it can dissipate. Concern that the future owners of 43-3-5 will be unfairly burdened by water created by the balance of the development was expressed. Selectmen deferred consideration of release of a portion of the letter of credit for the road requesting town counsel be advised of the board's desire to see a controlled drainage structure (catchbasin/piping) be installed by the developer before release will be considered.

Non-public session – RSA 91-A:3IIb, Fire Department. Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3IIb at 6:40 p.m. Present were Selectmen, Town Administrator Beth Fox and Robert A. Symonds, Jr. Selectmen queried Mr. Symonds on views regarding several issues facing the department and the town and his commitment to the goal of establishing a full time fire chief's position for the town. The need to provide effective and efficient fire and EMS services to the community was discussed. Selectmen voted to extend an offer of employment to Robert A. Symonds as outlined in a draft memo of understanding dated 7/11/2007. Mr. Symonds accepted the offer and parties executed the memo of understanding. Development of a press release was discussed. Selectmen voted to come out of non-public session at 7:25 p.m. Selectmen went with Fire Chief Symonds to downstairs to Center Station advising officers and personnel of the department of Mr. Symonds' appointment.

Public Hearing – RSA 41:14-a, Johnson Farm Conservation Easement. Chairman Tatro opened the public hearing at 7:40 p.m. reading the public notice provided. This evening's hearing is the 2nd of the 2 required under RSA 41:14-a. Testimony from the public was accepted. Victoria Barlow re-iterated the continued support of participation in acquisition of a conservation easement over portions of the Johnson Farm advising that support had been amplified by a recent site visit to the farm by members of the open space committee. No testimony in opposition to financial participation in acquisition of this easement by the Monadnock Conservancy was received at the first or second public hearing. Chairman Tatro advised that action on whether to participate in acquisition of

the easement will be considered by Selectmen at their July 25th meeting. The public hearing was closed at 7:42 p.m.

Home Occupation – Tony LaBounty, Tax Map 31 Lot 15. Selectmen reviewed an application for a home occupation filed by Mr. LaBounty seeking to establish an automotive repair, snowplow and boat repair business at his residence located at 1087 Old Homestead Highway. Selectmen queried about whether he would also be seeking approval for the kennel operation breeding which they believed operates at the property. Selectmen met with CEO Weston who updated Selectmen on activity in conjunction with the police department regarding the breeding of dogs. He updated Selectmen on his contacts with the property owner. Selectmen reviewed home occupations previously approved and the terms of the ordinance. Board members voted to deny Mr. Bounty's application received June 27th as qualifying as a home occupation. A letter will be drafted to Mr. LaBounty advising of the board's decision and outlining the process to appeal the decision of Selectmen if desired.

Code Enforcement. Selectmen queried CEO Weston regarding activity at the Lovering property on East Shore Road. Weston updated Selectmen on his observations and continued efforts to contact Mr. Lovering.

Swanzy Population – July 1, 2006. Selectmen were advised of updated population figures released by US Census Bureau placing the town's 7/1/2006 population at 7,320.

Financial Reports. Mid-year expenditure reports for all town funds and an interim trial balance for the Carpenter Home SRF were distributed to board members.

Carpenter Home. Selectmen approved a revised position description for a Resident Caregiver III – Attachment #1.

ICMA Retirement Corporation Deferred Compensation Plan Program. Selectmen approved amendments to town's policy. The policy, as amended, is included as part of the minutes as Attachment #2.

Lane Field. Selectmen were advised of the results of staff's investigation into the board's concerns regarding the camping trailer parked at the field. Staff contact with baseball league officials who parked the trailer on town property for use during tournaments and its connection to the town's utilities were discussed. A letter to the league regarding procedure for this type of use will be prepared. A claim that a baseball hit a passing vehicle on South Road during a tournament was also discussed.

Cresson Bridge Deck. Selectmen reviewed a scope of work and cost estimate dated July 6, 2007 developed by Grounds and Facilities Supervisor Francis Faulkner for replacement of portions of the bridge deck. Selectmen approved proceeding with the work proposed funding materials and other costs identified in the July 6th proposal from the capital reserve account for covered bridge rehabilitation and restoration. The Cresson Bridge will be closed to allow work to be completed the week of August 13th.

Road Paving 2007. Selectmen reviewed draft bid specifications prepared by DPW Director Lee Dunham requesting several modifications to clarify their terms. Action authorizing proceeding to issue the bid specifications was deferred to allow further review of those draft specifications.

Correspondence, permits and other matters. Selectmen reviewed and approved the following:

- Open Container Permit, 2007-3 – Old Homestead Association.
- Timber Tax Warrant, \$5,501.97.
- Letter to P. Cole regarding past due taxes.
- Appointment papers for Jason Yarosz and James Fisher as police officers (probationary status).
- Intent to Cut, Tax Map 90 Lot 1.
- Notice to DRA of intent to issue PA 28s (Inventory forms) in 2008.
- NH Retirement System position certification for Police Department PD 12.

Minutes of Previous Meeting. Selectmen reviewed and approved as written the minutes of their meeting of June 27, 2007.

Meeting adjourned at 9:20 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator