

## **Selectmen's Meeting – April 5, 2006**

Present were Selectmen Deborah J. Davis, Francis W. Faulkner, Jr. and Bruce L. Tatro. Also present was Town Administrator Elizabeth Fox.

Chairman Deborah Davis called the meeting to order at 6:00 p.m.

**Financial Matters.** Selectmen reviewed and approved accounts payable and payroll manifests.

**Lane Field Dugout.** Selectmen voted to accept and expend without further appropriation, pursuant to RSA 31:95-b, insurance funds of \$ 3,430 to be used toward rebuilding the dugout at this field which blew down in January.

**DPW Dump Truck.** Selectmen reviewed an updated quote from Fairfields and memo from DPW Director Lee Dunham detailing accessories for the dump truck cab and chassis order several weeks ago to replace the department's 1992 GMC. After discussion, Selectmen approved ordering the equipment specified selecting the Dickie John model ground speed control at a total cost for the equipment of \$48,800.

**Connecticut River Sportsman's Club.** Selectmen were provided with correspondence from Richard Scaramelli expressing concern about the club's activities and pollution at the site. Selectmen requested a copy of the correspondence be provided to the Conservation Commission and that information recently provided Mr. O'Brien be forwarded to Mr. Scaramelli. A letter will be prepared for the board's consideration.

**Police Department.** The following department matters were addressed:

- Retirement of Argo. Selectmen approved allowing Sgt. Chamberlain to keep Argo as a family pet upon the dog's retirement anticipated April 9<sup>th</sup> and at no further cost responsibility to the town.
- Selectmen approved proceeding with the quote received from D. Belletete to insulate the rear wall in the squad room of the police station at a cost of \$1,575.19.
- Promotion to Corporal. Selectmen approved promotion of Officer Joel Sampson to the rank of corporal effective April 9, 2006.

**Grounds and Facilities Maintenance Supervisor.** Selectmen reviewed an updated version of a position description and recruitment ad. Selectmen authorized proceeding to advertise the supervisor's position and the seasonal grounds and facility maintenance positions. Final action on the position description was deferred until the return of DPW Director Lee Dunham. Selectmen Faulkner recused himself from participation in discussion of this supervisor's position as he was considering applying.

**Winslow & Amidon, 64 Cram Hill Road – Tax Map 61 Lot 2-8.** Selectmen met with Mr. Winslow and Ms. Amidon who reviewed with the board their plans to remove the existing manufactured home from the foundation at this address, set it to one side, and

rebuild on the existing foundation a stick built 2 story home. Permission, pursuant to Section IIIV of the town's zoning ordinance, to live in the manufactured home for 6 months while building a new home on the foundation was requested from Selectmen. Selectmen voted to approve issuance of a temporary permit to allow occupation for 6 months of the manufactured home now at the site while a new home is built on the foundation subject to the provision that CEO Weston inspect the foundation and concurs that it will support the proposed new home.

**W.M. Development & Engineering Services for construction review.** Selectmen reviewed the proposal received from Underwood to provide construction review services for this subdivision road on a hourly basis at a proposed budget of \$11,000 authorizing Town Administrator Fox to execute the proposal on behalf of the town. The developer constructing the new road will be responsible for the actual cost of the professional services and invoiced as costs are incurred.

**Home Occupation, 11 West Street – Tax Map 57 Lot 10.** Selectmen reviewed an application for a home occupation submitted by Ms. Diana Dumond who has the property under a purchase and sales agreement and wishes to confirm that the home occupation she wishes to conduct at the property she intends to make her home is permitted. Selectmen reviewed the application and supplemental materials describing the use as a one chair hair salon. After discussion about concerns related to business parking at the site which should be addressed by the Planning Board and the need for state licensing, Selectmen voted to approve the use proposed in the application dated April 3 and described by the supplemental materials as qualifying as a home occupation provided Ms. Dumond makes the property her home.

**Accepting inventories and hearing parties regarding their liability to be taxed.** In accordance with RSA 74:10. Selectmen were in session from 7:00 to 7:30 p.m. to receive inventories and hear parties regarding their liability to be taxed. No inventories were received and no parties appeared before the board to testify regarding their liability to be taxed.

**Carpenter Home.** Selectmen voted to authorize establishment of a 3<sup>rd</sup> full time position at the home provided for in the budget approved authorizing extension of the new full time position to the clinical care coordinator currently working as a part time employee.

**P & H Sand & Gravel Bond Requirements.** Selectmen reviewed correspondence from Linwood Patnode proposing a bond of \$ 20,000 for the excavation site on the Swanzey/Winchester town line approved by the planning board in October 2004. Before accepting this proposed bond as adequate, Selectmen requested staff conduct some investigation into standard for per acre costs to reclaim land after excavation discussing the need to ensure that the bond amount is adequate so that the town, if necessary, could reclaim the site after its materials were excavated.

**Town Hall Roof.** Selectmen discussed a quote received from Al Fauteux to re-roof the entry porch roof and the need to have some additional slate repair done on the roof in

conjunction with re-roofing of the entry way. More information will be sought regarding the shingles proposed by Mr. Fauteux.

**Consent Agenda items.** The Selectmen approved the following items included in the consent agenda:

- Use of Richardson Park by the First Congregational Church for sunrise services on Easter Sunday weather permitting.
- Drafts of flyers prepared for the Richardson Park Recreation Department summer programs outlining programs and costs for the upcoming season.
- Minutes of Selectmen's Meeting of March 22, 2006.

**Non-public session, RSA 91-A:3IIa – Cemetery Supervisor.** Selectmen voted unanimously by roll call to go into non-public session at 7:30 p.m. Selectmen came out of non-public session at 7:35 p.m. after reviewing an agreement prepared for continuation of the services of the town's cemetery supervisor.

**Correspondence, permits and other matters.** Selectmen approved and executed the following:

- Gravel Tax Warrant in the amount of \$3,430.92.
- Letter of appreciation to John Bleyle for service as a Trustee of the Trust Funds.
- Abatement #2006-06, \$48 – Bud & Kathy Winsor.
- Raffle Permit #2006-06 for the Minis to 4H Club.
- Event Permit #2005-05.
- Annual agreement between the board and Cemetery Supervisor Morgan Wright.
- CDBG Grant Close out Report for the Wilson Pond Wastewater Improvements authorizing the Chair to execute this report on behalf of the board.

**Public Hearing – RSA 41:14-a, Mill K Parcel.** Selectman Davis called the second public hearing required pursuant to RSA 41:14-a to order at 7:40 p.m. reading the public notice provided. Mr. Phippard, on behalf of Mr. Legere, reviewed the development proposed in exchange for the flood storage easement desired from the town. Particulars of the plan were reviewed and Mr. Phippard advised if excavated as proposed in the southeasterly portion of the property frequency of flooding in this area will increase. Mr. Descouteaux expressed concern that if the property was developed as proposed in the plan the public would use it less than they do now. Mr. Goodnough expressed concern that Swanzey might be developing this property for use by people who are not from Swanzey and to allow development to occur in Keene. He felt that the parking area proposed should be moved further from the homes along Matthews Road to reduce noise impacts on the parcel's abutters and asked if consideration could be given to fencing between the abutters and the Mill K parcel. Width of the trail leading from the lot to the rail bed trail was discussed. Possible locations that the lot might be relocated to were discussed. How to fence access to the area along Matthews Road was discussed. Types of traffic and users of the rail bed were also discussed. Mr. Goodnough commented that the Legere plan was preferable to the initial town plan if the area was to be developed to allow more public access. Mr. Descouteaux objected to the town's granting of a flood easement. Whether the walking paths could be moved to a higher elevation, reducing the

frequency of flooding was discussed. Location of the driveway exiting the lot and placing it so that the impact of lights on the abutter on the west side of Matthews Road was discussed. Types of trees proposed for replanting after excavation were discussed as well as the location of the drain line coming from Winchester Woods. Relocation of the lot and additional tree plantings will be investigated. The public hearing was closed at 8:30 p.m.

**Mill K Proposal.** Selectmen discussed features of the proposed development plan requesting Mr. Phippard look at alternate lot locations and a narrower access path at a higher elevation leading to the rail bed.

**Logging off Old Richmond Road.** Selectman Tatro raised concerns about continued logging behind the fire pond off Old Richmond Road and impacts of silting on the fire pond. He has received reports that a culvert in the area may have been crushed by trucks and equipment. Staff will contact Forest Ranger Bob Stewart and seek methods to quantify whether the pond has been damaged by the logging operation.

**Emergency Management.** EMD Bruce Bohannon advised that Vermont Yankee would be conducting a reverse 911 demonstration April 18<sup>th</sup>. He also advised that work has been continuing on the town's inoculation plan and he intends to get the LEPC together soon. He wants to do a table top drill of the plan when complete.

Meeting adjourned at 9 p.m.

Submitted by,

Elizabeth A. Fox  
Town Administrator