

Selectmen's Meeting – February 1, 2011

Present were Selectmen Nancy L. Carlson, Bruce L. Tatro and Deborah J. Davis. Also present was Town Administrator Elizabeth A. Fox.

Chairman Carlson called the meeting to order at 6:10 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Legislative Matters – Motor vehicle registration by dealers. Selectmen executed letters to Representatives Brynes, Lerandean, Johnson and Tatro expressing opposition to this bill. Letters to Senator Kelly and the House Municipal and County Government Committee were also executed.

Preparation for Deliberative Session. Selectmen reviewed warrant articles in preparation for the upcoming session.

DPW Matters. An email from DPW Director Dunham dated 2/1 updating members regarding highway matters and progress on the Carpenter Home roof project was distributed.

Non-public session – RSA 91-A:3IIa, Personnel. Selectmen voted unanimously by roll call to go into non-public session at 6:35 p.m. Present for the session were Selectmen, Fox and Solid Waste Manager David Krisch. Selectmen came out of non-public session at 6:55 p.m. voting by roll call to seal the minutes of the session indefinitely.

Non-public session – RSA 91-A:3IIa, Personnel. Selectmen voted unanimously by roll call to go into non-public session at 7:00 p.m. Present for the session were Selectmen, Fox and Police Chief Rich Busick. Selectmen came out of non-public session at 7:40 p.m. voting by roll call to seal the minutes of the session indefinitely.

Non-public session – RSA 91-A:3IIa, Personnel. Selectmen voted unanimously by roll call to go into non-public session at 7:45 p.m. Present for the session were Selectmen, Fox and Carpenter Home Administrator Dawn Rice. Selectmen came out of non-public session at 8:15 p.m. voting by roll call to seal the minutes of the session indefinitely.

Plan NH. Discussions regarding nomination of a project focused on the west village/Main Street/Whitcomb Hall were reviewed with Selectmen. Application deadline is March 17th.

Old Home Day Committee. Selectmen approved appointment of committee members with terms to expire September 30th so they tie more closely to event planning and implementation activities. Development of a formal committee charge was also discussed.

Cemetery Fees - Cornerstones. Selectmen approved increasing the fee schedule for installation of cornerstones on lots so it matches the cost assessed by the vendor. Collect the cost of these stones from lot holders (if desired) and coordinate installation and pay the vendor installing stones to facilitate completion for lot holders. New fees, in accordance with the schedule provided by Keene Monument, will be \$135 for lettered cornerstones (grey) or \$165 (if colored). An updated cemetery fee schedule reflecting this amendment is included as part of these minutes – Attachment #1.

Short Term Disability Pay & Sick Leave. Selectmen approved crediting an employee 24 sick leave hours (equivalent to the short term payment received related to time off due to an illness last year).

RSA 540:1. A new statute requires some landlords to file notice of an address to accept service with the town clerk. Town Clerk Belletete recommended establishment of a fee of \$15 for this filing with the clerk's office. Selectmen approved the fee recommendation.

Consent Agenda. Selectmen reviewed and approved the following consent agenda items:

- Event Permit # 2011-01.
- Raffle Permit # 2011-01.
- Release of Lien, Tax Map 73 Lot 3 & 4.

Approval of minutes of previous meetings. Selectmen approved the minutes of their meeting of January 25, 2011 and minutes of their non-public session of 12/28/2010 with an clarifying amendment indicating Fox should investigate training opportunities.

Meeting adjourned at 8:27 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator