

## SELECTMEN'S MEETING – JULY 23, 2008

### ATTENDANCE

Selectmen Nancy L. Carlson, Bruce L. Tatro, and Deborah J. Davis. Town Administrator Elizabeth Fox also was present.

### FINANCIAL MATTERS

Selectmen reviewed and approved accounts payable and payroll manifests.

Chairman Carlson called the meeting to order at 6:10 p.m.

### INFORMATION

#### California Brook Estates Dam(s)

Selectmen were advised of correspondence between NH-DES and Linwood Patnode, Sr. regarding a dam on California Brook that Patnode appears to own in partnership with Larry Koch. If overtopped, the structure might pose a threat to California Brook Road. The Swanzey DPW and Land Use office also have received a copy of the letter.

#### Moore Nanotechnologies wetlands mitigation

Brickstone Mason has scheduled an August 12<sup>th</sup> presentation to the Conservation Commission to review the Moore Nanotechnologies wetlands mitigation application. The application likely will propose establishing an estimated 15-acre protected area of wetlands and uplands on the property owned by 234 Old Homestead Highway LLC. Selectmen were encouraged to attend the meeting in preparation for their likely future involvement in the mitigation.

### CITIZEN CONCERNS

Annette Studebaker asked to address the Board. Selectmen respectfully declined her request, deferring the discussion until a future meeting when other involved parties could also be present.

### CONSIDERATION OF OLD BUSINESS

#### Mill K development agreement

Jim Phippard advises the Board that most of the work is complete. (The planting of some trees has been deferred until planting conditions improve.)

Phippard is scheduled to meet with the Board on August 6 to discuss conveyance of the flood easement. When the Town is satisfied that the work is in conformance, the agreement calls for the Town to convey the flood easement deed simultaneously with receiving the deed to the parking lot. Before the Town can release the easement, the developers also will need to approach Town land use boards for approval of boundary line changes.

Board members agreed to conduct a full-Board site inspection, to be scheduled after August 4.

### CONSIDERATION OF NEW BUSINESS

#### Other business

*Homestead Woolen Mill dam and bridge* Fox reported that planning for the project continues to move forward, and that physical work at the site will likely commence in 2009. The plan calls for soliciting bids for one main contractor to remove the dam and repair the bridge.

NOAA Fisheries has installed a video "dam cam" for Internet viewing of a similar dam removal project in Merrimack Village. The link:

[http://www.nmfs.noaa.gov/habitat/restoration/projects\\_programs/crp/damcam.html](http://www.nmfs.noaa.gov/habitat/restoration/projects_programs/crp/damcam.html)

*Town web site use statistics* Town Planner Carbonneau has provided data showing increases in page view traffic over the past year, from 1,555 page views in May of 2007 to 3,827 page views in June/July 2008.

*Decreasing energy consumption* Police Chief Busick reports a 60-gallon reduction in department fuel use in May.

*Old Home Day 2008* Selectmen reviewed the day, and briefly considered approaches for 2009.

*Topics for future work meetings* Fox will schedule a meeting with DPW Director Dunham for the 8/13 Board meeting, begin to draft talking points for a meeting with the Sidewalk Committee, and begin to develop a proposed Town Meeting schedule.

#### **CONSIDERATION OF MINUTES**

**Motion** by Tatro to approve minutes of July 16, 2008, including minutes of non-public session. Second by Davis. All in favor.

#### **CONSENT AGENDA**

1. Correspondence directed to T. Joslyn re: past due taxes eligible for deeding and payment arrangement.
2. Land Use Change Tax penalty, Tax Map 32 Lot 13.

**Motion** by Davis to approve the consent agenda; second by Tatro. All in favor.

#### **NON-PUBLIC SESSIONS**

**Motion** by Tatro at 6:10 p.m. to enter non-public session, pursuant to RSA 91-A:3IIb, to discuss hiring. Second by Davis. Vote by roll call. All in favor. Present were Carlson, Tatro, Davis, and Fox.

Selectmen left non-public session at 6:25 p.m.

**Motion** by Tatro at 6:35 p.m. to enter non-public session, pursuant to RSA 91-A:3IIe, to discuss pending claims or litigation. Second by Davis. Vote by roll call. All in favor. Present were Carlson, Tatro, Davis and Fox, as well as Attorney Eric Bernard (Bernard & Merrill) and Sherry Darcy (CCMSI).

Selectmen left non-public session at 7:30 p.m. Selectmen voted by roll call to seal the minutes of the session indefinitely.

#### **ADJOURNMENT**

**Motion** by Tatro to adjourn; second by Davis. All in favor. The meeting adjourned at 8:10.

Submitted by

Victoria Reck Barlow  
Recording Secretary

#### **LIST OF FUTURE AGENDA/PENDING ITEMS**

1. Personnel policy updates – drafting of updates ongoing. Distribution pending.
2. Decide whether to replace Carpenter Home burner and underground tank, possibly with an alternative heating system. Research underway.
3. Display on Route 12 pending enforcement issue.
4. Disposition of South Grove Street Land acquired by tax deed - pending.
5. RFP – Town Facilities assessment.
6. Hiring – Department of Public Works (full time positions). Organizational chart requested from Dunham 6/25.
7. Subdivision Road Standards. Draft developed by DPW Director Dunham distributed to Selectmen. Review pending. Winter Maintenance draft – revisions needed.
8. NHDOT Projects – development of scope of work and fee proposals for Rail Trail and Bridge Projects underway. Board approval of scope and fee proposals pending.
9. WS Sidewalk Committee – work plans & process 2008? Equipment Budget 2009.
10. Fire Department SOG 1, 2 & 3 complete/Repair to 1980 authorized/Action on estimate for conversion of 1997 DPW truck to forest fire vehicle deferred/Fleet assessment & disposition of excess vehicles pending.
11. Street Addressing Committee. Review of file and project status underway. Committee meeting to be scheduled.
12. Discussion, defining roles and responsibilities between Selectmen, DPW and West Swanzey Sidewalk Committee. Research underway.
13. Town ordinances – Fireworks & Dog droppings, hearings to be scheduled.
14. Carpenter Home Properties - Cy Pres or other process.
15. Site Visit, Mill K property.