

## **Selectmen's Meeting – December 6, 2006**

Present were Selectmen Deborah J. Davis, Bruce L. Tatro and Nancy L. Carlson. Also present was Town Administrator Elizabeth A. Fox.

Chairman Davis called the meeting to order at 6:10 p.m.

**Financial Matters.** Selectmen reviewed and approved accounts payable and payroll manifests.

**Carpenter Home.** Selectmen discussed attending the upcoming holiday event December 17<sup>th</sup> between 1 and 3 p.m.

**Cheshire County Proposed 2007 Budget.** Selectmen discussed the transmittal information forwarded with the county budget. Concerns were expressed about the projected tax impacts of the proposed budget.

**Public Hearing – Acceptance of a Dedicated Street as a Public Highway, Owens Drive.** Selectman Davis opened the public hearing at 6:30 p.m. reading the notice provided. Present were Developer Larry Koch, his attorney Michael Bentley and DPW Director Lee Dunham. Attorney Bentley verified for Selectmen that the recording information in the notice provided was accurate. He also advised that the road had been constructed in accordance with the requirements of DPW Director Dunham and Underwood Engineers (working on behalf of the town). Dunham advised he was satisfied with the road's construction. Selectmen voted to accept the dedicated street as a public highway to be known as Owens Drive accepting the deed proposed by the developer to the right of way with the stipulation that security requirements previously established by the board remain in effect ensuring placement of the top coat of pavement and stability of the road. Koch advised he would like approval of the town to place final pavement on the road next summer. Selectman Davis closed the public hearing at 6:45 p.m. Koch requested an opportunity to meet with Selectmen to express his concerns about the town.

**Department of Public Works.** Dunham reviewed department activities with Selectmen updating the on construction of the Cemetery & Parks Equipment storage building. Proposals for garage doors were discussed with Selectmen requesting additional pricing. Dunham advised that the roof should be on the building in 10 days and then electric service would be installed. Work removing trees at Mt. Caesar, Mt. View and the Grange building is underway with some work deferred in the cemeteries until the ground freezes. Completion of the West Street bridge project is still pending as granite curbing and guardrail installation have been delayed. In addition work correcting the seal, which the contractor is to address, is still pending. The Route 32 Sidewalk project is now complete and the final submissions to NHDOT seeking reimbursement are expended to be complete soon.

**Conservation Easement.** Selectmen met with Suzanne Whittemore of the Open Space Committee and Deb Hinman of the Monadnock Conservancy met with Selectmen requesting the town accept a back up position in the easement granted by Jean Blood on property on Sawyers Crossing Road. The conservation easement granted is in perpetuity and the town would be accepting the right to enforcement the easement if for some reason the Conservancy was no longer able to. Town Counsel has reviewed the easement and advises he would accept the responsibilities included. Maps of the property impacted by the easement were reviewed. Selectmen voted to accept, on behalf of the town, the conservation easement - Attachment #1.

**Cemetery Graves Management Software & Hardware.** Selectmen reviewed a proposal from Grounds & Facilities Supervisor Faulkner proposing software and hardware purchases to computerize the burial information currently kept in card files. The advantages of a computerized data base, the process to building the database and how it would allow better service for residents and others during a difficult time were discussed. Selectmen approved purchase of the software, mapping services and necessary hardware.

**Non-public session – RSA 91-A:3IIb, Hiring – DPW.** Selectmen voted by roll call at 8:10 p.m. to go into non-public session to consider hiring. Selectmen came out of non-public session at 8:50 p.m. voting to seal the minutes of the session until the conditional offer of employment authorized is satisfied.

**Monadnock Regional School District Nominees.** Selectmen discussed the 2 nominations received requesting staff schedule an opportunity at next week's meeting to meet both.

**Carpenter Home.** Selectmen discussed capital expenditures during the year voting to post those incurred to the operating budget for the SRF leaving the trust fund balance available to address pending septic system requirements of the home.

**Kendall Lane.** Request for release of a portion of the security posted for this dedicated street was acknowledge with reports for engineering and DPW personnel required before action on the request.

**Approval of Minutes of Selectmen's Meeting of November 29, 2006.** Selectmen approved the minutes of their meeting after making several grammatical corrections.

**Correspondence, Permits and Other Matters.** Selectmen considered and approved the following:

- Release of Lien, Trombley.
- Appointment Papers, G. Davis – Swanzey Revenue Development District Advisory Committee.
- Appointment Papers, Michael Day – Conservation Commission member, Term expires Town Meeting 2009.

- Appointment Papers, Tiffany Mannion Day – Conservation Commission alternate member, Term expires Town Meeting 2009.
- Notice of Acceptance of a Dedicated Street as a Town Highway – Safford Drive, Attachment #2.
- Notice of Acceptance of a Dedicated Street as a Town Highway – Arrowcrest Drive, Attachment #3.

Meeting adjourned at 9:20 p.m.

Submitted by,

Elizabeth A. Fox  
Town Administrator