

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting Minutes – October 9, 2012

Present were Selectmen Deborah J. Davis, Nancy L. Carlson and Kenneth P. Colby, Jr. Also present for portions of the meeting were Town Planner Sara Carbonneau, Deputy Town Clerk Karen Elliot, Town Clerk Donna Munson, Administrative Aide Sandi Page, Tax Collector Lori Belletete, Bookkeeper Theresa Louder, Carpenter Home Administrator Dawn Rice, Recycling Center Manager Steve Stewart, and Assessing Coordinator/Recording Secretary Victoria Reck Barlow. Chairman Davis called the meeting to order at 6:02 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

NEW BUSINESS

Non-public session I: RSA 91-A:3II(a), Dismissal, promotion or compensation.

Motion by Carlson to enter non-public session. Second by Colby. All in favor. Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3II(a) at 6:03 p.m. to discuss employee performance. Present were Selectmen; Town Planner Sara Carbonneau, Deputy Town Clerk Karen Elliot, Town Clerk Donna Munson, Administrative Aide Sandi Page, Tax Collector Lori Belletete, Bookkeeper Theresa Louder (Town Hall employees were present from 6:00 to 6:45); Carpenter Home Administrator Dawn Rice, Recycling Center Manager Steve Stewart (heads of departments were present from 6:49 to 7:05), and Assessing Coordinator/Recording Secretary Victoria Reck Barlow.

Motion by Carlson to seal the minutes until resolution of the matter. Second by Colby. All in favor. Motion by roll call to seal the minutes. **Motion** to leave non-public session and return to public session by Carlson. Second by Colby. All in favor. Selectmen came out of non-public session at 7:21 p.m.

ADJOURNMENT

Motion to adjourn by Carlson at 7:26. Second by Colby. All in favor.

Respectfully submitted,

Victoria Reck Barlow
Recording Secretary

Minutes approved: October 16, 2012