

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – June 3, 2013
Swanzey Town Hall, 620 Old Homestead Highway, Swanzey, NH

CALL TO ORDER

Present were Selectmen Nancy L. Carlson and Kenneth P. Colby, Jr. The meeting was called to order by Chair Nancy Carlson at 9:04 a.m. at Swanzey Town Hall. Also present were Town Administrator Shane O'Keefe and Solid Waste Manager Bob Osterhout.

APPOINTMENTS

Meeting with new Solid Waste Manager Bob Osterhout. Board members discussed with Osterhout and discussed Recycling Center operations, staffing and facilities. It was decided to travel to the Recycling Center to conduct a brief tour of the facility.

O'Keefe informed Osterhout about a Department Head meeting scheduled for June 12, 2013 at 9:00 a.m.

OTHER MATTERS

Open Space Committee donations. Town Planner Sara Carbonneau entered the meeting at 9:10 a.m. and mentioned the fact that with the recent passing of Jean Blood, there will be donations to the Open Space Committee in lieu of flowers and there needs to be a mechanism for these donations. O'Keefe will work on a donations fund for consideration by the Board at its June 11, 2013 meeting. Carbonneau left the meeting at 9:13.

Deborah J. Davis joined the meeting at 9:30 a.m. at which time the Board members, O'Keefe and Osterhout departed Town Hall and travelled to the Recycling Center at 97 Pine Street.

The meeting reconvened at 9:43 a.m. at the Recycling Center with Board members Carlson, Colby and Davis in attendance, as well as O'Keefe and Osterhout. They were joined by Recycling Center employee Dave Whipple, who had been picked up at his home by Carlson.

Whipple conducted a tour of the facility for those in attendance.

Other matters briefly discussed by the Board during the tour were 1) space needs for municipal facilities in general, and 2) scheduling for the upcoming Vermont Yankee drill on June 5, 2013.

Colby left the meeting at 10:20 a.m.

All others left the Recycling Center at 10:27 a.m. Whipple was dropped off at his home at 10:31 a.m.

Non-public Session #1 – RSA 91-A:3II(c), Reputation

Motion by Davis to enter Non-public session pursuant to RSA 91-A:3II(c) Reputation, seconded by Carlson. The Selectmen voted unanimously by roll call to go into non-public session at 10:34 a.m. **Motion passed.** Present were Board members Carlson and Davis, Town Administrator O'Keefe and Solid Waste Manager Osterhout.

Motion by Davis to seal the minutes of the non-public session. Second by Carlson. The Selectmen voted unanimously by roll call to seal the minutes. **Motion passed.** **Motion** by Davis to leave non-public session and return to public session. Second by Carlson, with all in favor. **Motion passed.** Non-public session ended at 10:40 a.m.

Carlson, Davis, O'Keefe and Osterhout arrived at Town Hall at 10:40 a.m.

ADJOURNMENT - Motion to adjourn by Davis, seconded by Carlson, adjournment at 10:40 a.m.

The next meeting is scheduled for June 4, 2013.

Respectfully Submitted,

Shane O'Keefe, Town Administrator

Approved on June 4, 2013.