

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – May 16, 2014
Swanzey Town Hall, 620 Old Homestead Highway, Swanzey, NH

CALL TO ORDER

Present were Selectmen W. William Hutwelker III, Deborah J. Davis and Kenneth P. Colby, Jr. The meeting was called to order by Chair Kenneth P. Colby, Jr. at 1:40 p.m. at the Swanzey Town Hall. Also present was Town Administrator Shane O’Keefe.

OTHERS PRESENT

There were no others present at the meeting.

OLD BUSINESS

Safford Drive Extension Project – Approve Purchase and Sale Agreements

The Board reviewed purchase and sale agreements for properties necessary for the laying out and development of Safford Drive. The agreements had all been signed by the other parties and copies with their exhibits had been provided to the Board members prior to the meeting. O’Keefe recalled that the Board, following two public hearings and in conformance with RSA 41:14-a, approved the underlying acquisitions and dispositions at the May 6, 2014 meeting.

Motion was made by Davis to accept and execute the purchase and sale agreements with the Cheshire Fair Association, Inc., Monadnock Homestead, LLC, and 234 Old Homestead Highway Realty, LLC as presented. The motion was seconded by Hutwelker and all were in favor. **Motion passed.**

Safford Drive Extension Project – Consideration of construction bids

In response to a Request for Bids issued on 4/9/2014, the Town received bids on 5/8/2014 with bottom line values as follows:

Engineer’s Estimate	\$2,504,920
SUR Construction West, Inc., Winchester, NH	\$2,430,220
Northeast Earth Mechanics, Pittsfield, NH	\$2,343,370
Park Construction Corp., Fitzwilliam, NH	\$2,084,918

O’Keefe noted that the bids were reviewed and verified by the Town’s engineer, Underwood Engineers, and presented in a bid tabulation previously shared with the Board at the May 13, 2014 meeting. He also noted that the bid tabulation and engineer’s recommendation were reviewed by the Revenue Development District Advisory Board on May 12, 2014, and the Advisory Board voted to recommend that the Selectboard accept the bid submitted by Park Construction of \$2,084,918.

Motion was made by Davis to accept the bid submitted by Park Construction Corp. in the amount of \$2,084,918, subject to contingency of up to 10%, for the construction of the Safford

Drive extension with all appurtenant utility work, the cost of which will be reimbursed from bond proceeds authorized by Town Meeting Article 5 of 1999, and to authorize the Town Administrator to execute any documents necessary to secure the authorized services. The motion was seconded by Hutwelker and all were in favor. **Motion passed.**

Safford Drive Extension Project – Engineering contract amendment

O’Keefe also noted that the Advisory Board further recommended that the Selectboard approve a proposed amendment to the engineering contract with Underwood Engineers to cover services related to the addition of the water booster pump. The additional work will cost \$44,200, for a total engineering contract of \$239,000.

Motion was made by Davis to accept the proposal from Underwood Engineering for additional engineering services related to the Safford Drive booster pump station in the amount of \$44,200, the cost of which will be reimbursed from bond proceeds, and to authorize the Town Administrator to execute any documents necessary to secure the authorized services. The motion was seconded by Hutwelker and all were in favor. **Motion passed.**

OTHER MATTERS

O’Keefe distributed budget expenditure reports dated May 16, 2014 for year-to-date through April to the Board members.

ADJOURNMENT

Motion to adjourn was made by Davis, second by Hutwelker. All were in favor. **Motion passed.** Adjournment occurred at 1:55 p.m.

Respectfully Submitted,

Shane O’Keefe
Town Administrator

Approved on May 20, 2014.