

Town of Swanzev, New Hampshire
Board of Selectmen
Meeting – March 9, 2015
Swanzev Police Station, 34 Eaton Road, Swanzev, NH

CALL TO ORDER

Present were Selectmen W. William Hutwelker III and Kenneth P. Colby, Jr. The meeting was called to order by Chair Kenneth P. Colby, Jr. at 10:06 a.m. at the Swanzev Police Station.

OTHERS PRESENT

The Board was joined by Town Administrator Shane O’Keefe at 10:45 a.m.

MINUTES

- The regular meeting Minutes of March 2, 2015 were considered. There was a **motion** by Hutwelker to accept the regular meeting Minutes of February 10, 2015. The motion was seconded by Davis and no further discussion. All were in favor. **Motion passed.**

OLD BUSINESS

Discuss Annual Performance Evaluations of Department Heads

The Board reviewed copies of Department Head evaluations from last year and blank evaluation forms for this year, and met in non-public session to discuss and conduct performance evaluations.

Non-public session(s) per RSA 91-A:3II(a) Personnel Matter(s)

Motion by Davis to enter Non-public session pursuant to RSA 91-A:3II(a) Personnel Matter(s). The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to go into non-public session at 10:45 a.m. **Motion passed.** Present were the Board members Kenneth P. Colby, Jr., Deborah J. Davis, W. William Hutwelker, III, and Town Administrator Shane O’Keefe.

Motion was made by Hutwelker to leave non-public session and return to public session. The motion was seconded by Davis, with all in favor. **Motion passed.** Non-public session ended at 10:51 a.m.

Motion was made by Hutwelker to seal the minutes of the non-public session. The motion was seconded by Davis. The Selectmen voted unanimously by roll call to seal the minutes. **Motion passed.**

ADJOURNMENT

Motion to adjourn the meeting was made by Davis, second by Hutwelker. No further discussion. All were in favor. **Motion passed.** Adjournment occurred at 10:55 a.m.

Respectfully Submitted,

Deborah J. Davis, Selectman

Approved on March 24, 2015.