

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – March 30, 2015
Swanzey Police Station, 34 Eaton Road, Swanzey, NH

CALL TO ORDER

Present were Selectmen Deborah J. Davis, W. William Hutwelker III and Kenneth P. Colby, Jr. The meeting was called to order by Chair Deborah Davis at 9:33 a.m. at the Swanzey Police Station.

OLD BUSINESS

Discuss Annual Performance Evaluations of Department Heads

The Board reviewed copies of Department Head evaluations from last year and blank evaluation forms for this year, and met in non-public session to discuss and conduct performance evaluations.

Non-public session(s) per RSA 91-A:3II(a) Personnel Matter(s)

Motion by Colby to enter Non-public session pursuant to RSA 91-A:3II(a) Personnel Matter(s). The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to go into non-public session at 9:33 a.m. **Motion passed.** Present were the Board members Deborah J. Davis, W. William Hutwelker, III and Kenneth P. Colby, Jr.

Motion was made by Hutwelker to leave non-public session and return to public session. The motion was seconded by Colby, with all in favor. **Motion passed.** Non-public session ended at 11:36 a.m.

Motion was made by Hutwelker to seal the minutes of the non-public session. The motion was seconded by Colby. The Selectmen voted unanimously by roll call to seal the minutes. **Motion passed.**

CONSENT AGENDA

The Board reviewed and executed New Hampshire Department of Revenue Administration Form MS-232, Report of Appropriations Actually Voted.

ADJOURNMENT

Motion to adjourn the meeting was made by Hutwelker, second by Colby. No further discussion. All were in favor. **Motion passed.** Adjournment occurred at 11:37 a.m.

Respectfully Submitted,

Deborah J. Davis, Selectman

Approved on April 7, 2015.

Town of Swanzey, New Hampshire
Board of Selectmen
Non-Public Meeting Minutes #1 – March 30, 2015

Non-public session per RSA 91-A:3II(a), Personnel Matter(s)

Motion by Kenneth P. Colby to enter Non-public session pursuant to RSA 91-A:3II(a) Personnel Matter(s). The motion was seconded by W. William Hutwelker, III. The Selectmen voted unanimously by roll call to go into non-public session at 9:33 a.m. **Motion passed.** Present were the Board members Deborah J. Davis, W. William Hutwelker, III and Kenneth P. Colby, Jr.

The Board conducted annual evaluations of Department Heads.

Motion was made by Colby to leave non-public session and return to public session. The motion was seconded by Hutwelker, with all in favor. **Motion passed.** Non-public session ended at 11:36 a.m.

Motion was made by Hutwelker to seal the minutes of the non-public session. The motion was seconded by Colby. The Selectmen voted unanimously by roll call to seal the minutes. **Motion passed.**

Respectfully Submitted,

Deborah J. Davis, Selectman

Approved on April 7, 2015

These Minutes unsealed by the Board of Selectmen on May 5, 2015.