

Town of Swanzey, New Hampshire  
**Board of Selectmen**  
Meeting – July 7, 2015  
Swanzey Town Hall, 620 Old Homestead Highway, Swanzey, NH

**CALL TO ORDER**

Present were W. William Hutwelker III and Kenneth P. Colby, Jr. The meeting was called to order by W. William Hutwelker III at 6:02 p.m. at the Swanzey Town Hall. Present was Recording Secretary Beverly Bernard. Deborah J. Davis joined the meeting at 6:12 p.m.

**OTHERS PRESENT**

Assessing Coordinator Coleen Birmingham, Emergency Management Director Bruce Bohannon and Conservation Commission Chair Wally Smith.

**MINUTES**

- The regular meeting Minutes of June 30, 2015 were considered. There was a **motion** by Colby to accept the regular meeting Minutes of June 30, 2015. The motion was seconded by Hutwelker with no further discussion. All were in favor. ***Motion passed.***
- The Non-Public meeting Minutes #1, #2, #3, #4 of June 30, 2015 were considered. There was a **motion** by Colby to accept the Non-Public meeting Minutes #1, #2, #3, #4 of June 30, 2015. The motion was seconded by Hutwelker with no further discussion. All were in favor. ***Motion passed.***

**FINANCIAL MATTERS**

The Board of Selectmen reviewed and approved accounts payable and payroll manifests.

**NEW BUSINESS**

**Timber Tax abatement. Joseph Paolilli, Eaton Road, Map 40, Lots 4 & 3-7**

Assessing Coordinator Coleen Birmingham met with the Board to discuss a request for abatement of timber tax already paid, as the timber value came in below the estimated taxed amount. Birmingham said that Joseph Paolilli has requested that the timber tax be adjusted to \$611.88 and a refund of \$97.54 be approved. Hutwelker asked Birmingham to check to see if the amount of board feet produced matches the initial report of the board feet to be cut. This item tabled until the meeting of July 21, 2015 for a follow up by Birmingham.

**Request for funds from the Mt. Caesar Union Library Expendable Trust Fund**

The Mt. Caesar Union Library Board of Trustees requested that \$10,000 be released from the Mt. Caesar Union Library Expendable Trust Fund to repair and paint its building. On December 31, 2014 the fund balance was \$14,073, and an additional \$2,000 is approved for 2015 per Town Meeting Warrant Article 4.

Colby **moved** to authorize the use of up to \$10,000 from the Mt. Caesar Union Library Expendable Trust Fund for repairs and painting of the Library. There was a second to the motion by Hutwelker and no further discussion. All were in favor. ***Motion passed.***

**OLD BUSINESS**

**Hazard Mitigation Program Plan**

Emergency Management Director Bruce Bohannon discussed Hazard Mitigation Program plan efforts with the Board. Bohannon asked for the Board to approve the time schedule for the plan; tentative date for the first meeting is July 20, 2015, 1 p.m. at the Police Station. They discussed the recommended make-up of the committee. Colby recommended membership to include Police Chief Tom DeAngelis or someone from the Police

Department, Fire Chief Norm Skantze or someone from the Fire Department, Lee Dunham or someone from the Department of Public Works (DPW). The Board asked Chair Wally Smith to represent the Conservation Commission. Smith agreed.

Bohannon explained that having a plan buys the town future financial support. Southwest Region Planning Commission (SWRC) is conducting the meetings. Bohannon suggested that the Town Administrator be included. Hutwelker offered to be included in the committee to represent the Selectmen. It was also recommended that Code Enforcement Officer Mike Jasmin be asked to participate. Bohannon left the meeting at 6:27 p.m.

## **OTHER BUSINESS**

### **California Brook/Fire Pond Plan**

Colby asked for a notation in the minutes that there is a follow-up needed with Consultant Dave Bergeron regarding the California Brook/Fire Pond plan.

### **Falls Brook Grant**

Davis reminded the Board that the Falls Brook grant requires a Public Hearing on the July 21, 2015 and that should be planned for.

### **Fireworks Permits**

Fireworks permits were discussed. Hutwelker mentioned a potential problem on Talbot Hill Road. There appears to be fireworks going off night after night. Davis reviewed the regulations for fireworks use including the time fireworks may be discharged. There was discussion about needing a permit ten days before the use of fire-works.

### **Application of Beverly Bernard for the Conservation Commission**

An application from Beverly Bernard to join the Conservation Commission was considered by the Board.

**Motion** was made by Colby to appoint Beverly Bernard as a member of the Conservation Commission with a second from Hutwelker and no further discussion. All were in favor. ***Motion passed.***

### **Gas Pipeline**

Smith provided to the Board materials he said the Conservation Commission received asking for the Commission's support in opposition to the pipeline. Smith also informed the Board that the Commission decided to table the issue since there isn't enough information to make a decision one way or the other at this point in time.

### **Anti-Dumping Ordinance**

Hutwelker asked Smith if there was a group formed that would be involved in a study of the issues around a proposed anti-dumping ordinance. Smith said that the Conservation has yet to address it but he hoped to do so with new membership.

### **Non-public session(s) per RSA 91-A:3II(b), Hiring of Public Employee(s) – Health Officer**

**Motion** by Colby to enter Non-public session pursuant to RSA 91-A:3II(b) Hiring of Public Employee(s). The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to go into non-public session at 6:47p.m. ***Motion passed.*** Present were the Board members Kenneth P. Colby, Jr., Deborah J. Davis, W. William Hutwelker, III, and Recording Secretary Beverly Bernard.

**Motion** was made by Colby to leave non-public session and return to public session. The motion was seconded by Hutwelker, with all in favor. ***Motion passed.*** Non-public session ended at 7:18 p.m.

**Motion** was made by Colby to seal the minutes of the non-public session. The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to seal the minutes. **Motion passed.**

**Non-public session(s) per RSA 91-A:3II(b), Hiring of Public Employee(s) – Health Officer**

**Motion** by Hutwelker to enter Non-public session pursuant to RSA 91-A:3II(b) Hiring of Public Employee(s). The motion was seconded by Colby. The Selectmen voted unanimously by roll call to go into non-public session at 7:19 p.m. **Motion passed.** Present were the Board members Kenneth P. Colby, Jr., Deborah J. Davis, W. William Hutwelker, III, and Recording Secretary Beverly Bernard.

**Motion** was made by Hutwelker to leave non-public session and return to public session. The motion was seconded by Colby, with all in favor. **Motion passed.** Non-public session ended at 7:35 p.m.

**Motion** was made by Hutwelker to seal the minutes of the non-public session. The motion was seconded by Colby. The Selectmen voted unanimously by roll call to seal the minutes. **Motion passed.**

**Non-public session(s) per RSA 91-A:3II(b), Hiring of Public Employee(s)**

**Motion** by Hutwelker to enter Non-public session pursuant to RSA 91-A:3II(b) Hiring of Public Employee(s). The motion was seconded by Colby. The Selectmen voted unanimously by roll call to go into non-public session at 7:36 p.m. **Motion passed.** Present were the Board members Kenneth P. Colby, Jr., Deborah J. Davis, W. William Hutwelker, III, and Recording Secretary Beverly Bernard.

**Motion** was made by Colby to leave non-public session and return to public session. The motion was seconded by Hutwelker, with all in favor. **Motion passed.** Non-public session ended at 7:41 p.m.

**Motion** was made by Colby to seal the minutes of the non-public session. The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to seal the minutes. **Motion passed.**

**Non-public session(s) per RSA 91-A:3II(a), Personnel Matter(s)**

**Motion** by Colby to enter Non-public session pursuant to RSA 91-A:3II(a) Personnel Matter(s). The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to go into non-public session at 7:41 p.m. **Motion passed.** Present were the Board members Kenneth P. Colby, Jr., Deborah J. Davis, W. William Hutwelker, III, and Recording Secretary Beverly Bernard.

**Motion** was made by Colby to leave non-public session and return to public session. The motion was seconded by Hutwelker, with all in favor. **Motion passed.** Non-public session ended at 7:47 p.m.

**Motion** was made by Colby to seal the minutes of the non-public session. The motion was seconded by Hutwelker. The Selectmen voted unanimously by roll call to seal the minutes. **Motion passed.**

**West Swanzezy Park Update**

Colby informed the Board that he spoke to Charlie Sheaff about a possible 20' X 40' pavilion and there is a possibility to have construction of the building at a cost to the Town of only materials.

### **Agenda for Board of Selectmen's Meeting July 21, 2015**

1. Mike Jasmin
2. Public Hearing on Falls Brook Project – have Lee Dunham present
3. Theresa Louder email to consider
4. Municipal Facilities Review Committee report

Discussion occurred regarding asking Director of Planning and Community Development Sara Carbonneau to create an agenda without a memorandum and provide the appropriate notices.

### **CONSENT AGENDA**

**Motion** was made by Colby approve the Consent Agenda. There was a second by Hutwelker and no further discussion. All were in favor. **Motion passed.**

- Raffle Permit #2015-16 – Monadnock Project Graduation. Cash Calendar at MRSD during month of January 2016.
- Notice of Intent to Excavate. Aaron Thornton, West Swanzey Road, Map 70, Lot 30-1.

In addition to items discussed as part of the agenda, the Board received the following documents:

- NHDOT Driveway Permit #04-441-0058, issued to John D. LaBarre on 6/26/2015, for property on NH Route 32 (Map 32, Lot 15).
- Notice of merger involving Time Warner Cable, Inc. and Charter Communications, Inc., dated July 1, 2015.
- Copy of letter to Swanzey Lake neighbors, dated July 2, 2015, giving notice of an upcoming wedding.

### **ADJOURNMENT**

**Motion** to adjourn was made by Colby, second by Hutwelker. No further discussion. All were in favor. **Motion passed.** Adjournment occurred at 8:08 p.m.

Respectfully Submitted,



Beverly Bernard, Recording Secretary

Approved on July 21, 2015