

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – February 2, 2016
Monadnock Regional High School, Old Homestead Highway, Swanzey, NH

CALL TO ORDER

The meeting was called to order by Chair Deborah J. Davis at 6:04 p.m. at the Swanzey Town Hall. Present were Deborah J. Davis, Kenneth P. Colby, Jr., and W. William Hutwelker III. Also present was Town Administrator Michael Branley and Recording Secretary Beverly Bernard.

MINUTES

- The regular meeting Minutes of January 26, 2016 were considered. There was a **motion** by Colby to approve the regular Minutes of January 26, 2016. The motion was seconded by Hutwelker with no further discussion. All were in favor. ***Motion passed.***

CONSENT AGENDA

Motion was made by Colby to approve the Consent Agenda. There was a second by Hutwelker. There was no further discussion. All were in favor. ***Motion passed.***

- Payroll Manifest
- Payables Manifest

OLD BUSINESS

Filling Vacancy after Resignation of Town Clerk

Branley distributed a copy of email from David Scanlan, Deputy Secretary of State for the State of New Hampshire citing the following:

“A vacancy does not occur until the position is actually vacated. If a vacancy occurs before the filling period, an election could be held in the upcoming town election for the unexpired term. If a vacancy occurs after the filing period opens, an appointment is made until the annual meeting in the following year when an election is held.”

NEW BUSINESS

Meeting Reminder

Branley reminded the Board of a meeting being held on Monday at 1 p.m.

Deliberative Session Preparation

The Board considered the handout for the Deliberative Session. The Board discussed which Articles each Board member would address to the gathering and who else might be addressing any of the other Articles.

RECESS & ADJOURNMENT

Motion to recess was made by Colby, second by Hutwelker. No further discussion. All were in favor. ***Motion passed.*** Recess occurred at 6:21 p.m. The Chair reopened the meeting at 8:59 p.m. and there was a **motion** by Colby to adjourn. The motion was seconded by Hutwelker without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 9:00 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Beverly Bernard". The signature is written in a cursive style with a large initial "B".

Beverly Bernard, Recording Secretary

Approved on February 9, 2016