

Town of Swanzey, New Hampshire  
**Board of Selectmen**  
Meeting – February 9, 2016  
Christian Life Fellowship Church, Whitcomb Road, Swanzey, NH

**CALL TO ORDER**

The meeting was called to order by Chair Deborah J. Davis at 7:10 p.m. Present were Deborah J. Davis, Kenneth P. Colby, Jr., and W. William Hutwelker III. Also present was Town Administrator Michael Branley.

**OTHERS PRESENT**

**MINUTES**

- The regular meeting Minutes of February 2, 2016 were considered. There was a **motion** by Davis to approve the regular Minutes of February 2, 2016. The motion was seconded by Hutwelker with no further discussion. All were in favor. **Motion passed.**
- The non-public Minutes for January 26, 2016 were considered. There was a **motion** by Davis to approve the non-public Minutes of January 26, 2016. The motion was seconded by Colby with no further discussion. All were in favor. **Motion passed.**

**CONSENT AGENDA**

**Motion** was made by Colby to approve the Consent Agenda. There was a second by Davis. There was no further discussion. All were in favor. **Motion passed.**

- Payroll Manifest
- Payables Manifest

**NEW BUSINESS**

**Christian Hill Bridge Advisory Committee Charge**

**Motion** was made by Colby to approve the Christian Hill Bridge Advisory Committee Charge as drafted, seconded by Davis. All in favor and the **motion passed.**

**Recycling Center Electrical Work**

The Board reviewed the proposals received for the electrical work at the recycling center. The results were:

- James Lawrence Electric Inc. - \$7,500.00 / \$10,000.00 including digging
- F.H. Hamblet LLC - \$7,299.00 / \$14,499.00 including digging
- Floyd Remick - \$18,900.00 / \$23,900.00 including digging

The Board reviewed a memo from Code Enforcement Officer Jasmin regarding the proposals. DPW Director Dunham has confirmed that DPW can do the excavation portion. Jasmin recommends selecting F.H. Hamblet LLC. Branley stated he and Jasmin felt the Board should authorize roughly 10% above the contracted amount so there is funding available for small add-ons of work as things get discovered, which they felt were likely.

Hutwelker made a **motion** to authorize the Town Administrator to enter into a contract with F.H. Hamblet LLC for the work as outlined in the RFP and the firm's proposal assuming DPW will handle the excavation portion and authorized an expenditure of up to \$8,000 from the Recycling Center Improvements Capital Reserve Fund. The motion was seconded by Colby. All in favor and the **motion passed.**

**TOWN ELECTION DUTIES**

Board members oversaw the counting of ballots and signed the labels sealing ballots.

**ADJOURNMENT**

**Motion** to adjourn was made by Colby, second by Hutwelker. No further discussion. All were in favor. **Motion passed.** Adjournment occurred at 9:00 p.m.

Respectfully Submitted,

Michael Branley, Town Administrator  
Approved on February 23, 2016