

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – May 7, 2016
Swanzey Town Hall, 620 Old Homestead Highway, Swanzey, NH

CALL TO ORDER

The meeting was called to order by Chair W. William Hutwelker III at 9:00 a.m. at the Swanzey Town Hall. Present were W. William Hutwelker III, Kenneth P. Colby, Jr., and Sylvester Karasinski. Also present was Town Administrator Michael Branley.

OTHERS PRESENT

Department of Public Works (DPW) Director Lee Dunham; Gus Lerandeau; Ben Tilton; Barbara Skuly; Clyde Keene; Francis Thompson; Jeanne & Mike Thieme, Rebecca Hayes, Engineer Rob Hitchcock, and others

COFFEE AND CONVERSATION WITH THE SELECTMEN

The Board of Selectmen held coffee and conversation with various members of the public. Items discussed were water sources for fire protection in Westport, the Carpenter Home, the Main Street project, activity at the airport, and other matters.

Main Street Project

Rob Hitchcock joined the meeting at 10:00 a.m. to discuss the Main Street Project. Hitchcock asked and the Board agreed to not include the water system improvements. Dunham stated the sidewalk expenses would be covered by the sidewalk committee. Hitchcock asked and Dunham agreed to provide sidewalk specifications. Hitchcock stated he included a budget for having a resident engineer on site. Easement with Township Housing was discussed and the Board agreed an easement should be obtained. Hitchcock asked and the Board agreed the bridge would be closed for construction. Dunham agreed he had signs he could provide. There was a discussion about the road width, the sidewalk width, and the right of way. The Board agreed to remove the bump-outs due to snow maintenance issues. The Board agreed to 28' curb to curb. The Board agreed the gravel parking lot by Thompson Bridge could be used for construction staging and would be modestly beautified. Dunham will look into if there is special pavement detail at the end of Thompson Bridge that needs to be replicated. The Board agreed the retaining wall by Whitcomb Hall will be modeled after the wall at Homestead Cemetery. The Board agreed the trees on the Whitcomb Hall property would be removed and two good sized replacements would be planted. The Board agreed ADA parking will only be at Whitcomb Hall, none at the Library. The Board agreed to construct a protective ring around the telephone pole at the Fire Station. Branley agreed once the plans were updated he would meet with Delaney and Stinson with Dunham regarding easements. The Town will notify abutters regarding the project. Decorative lighting would require underground conduit and would run on an electric meter. Dunham will research the logistics of decorative lighting as soon as possible. Hitchcock will return to meet with the Board on May 17. Branley will work with Hitchcock regarding advertising the bid documents. Hitchcock departed at 11:00 a.m.

Airport Concerns

Airport concerns were discussed with Rebecca Hayes.

ADJOURNMENT

Motion to adjourn was made by Colby. The motion was seconded by Karasinski without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 11:15 a.m.

Respectfully Submitted,

Michael Branley, Town Administrator
Approved on May 24, 2016