

Town of Swanzey, New Hampshire
Board of Selectmen
Special Meeting – August 31, 2016
Swanzey Town Hall, 620 Old Homestead Highway, Swanzey, NH

CALL TO ORDER

The meeting was called to order by Selectmen Chair W. William Hutwelker III at 5:01 p.m. at the Swanzey Town Hall at 620 Old Homestead Highway. Present were Selectmen Kenneth P. Colby, Jr., Sylvester Karasinski and W. William Hutwelker III. Also present was Town Administrator Michael Branley and Recording Secretary Beverly Bernard.

OTHERS PRESENT

Code Enforcement Officer Mike Jasmin, Human Services and Resources Coordinator Edna Coates

MINUTES

- The regular meeting Minutes of August 24, 2016 were considered. There was a **motion** by Colby to approve the regular meeting Minutes of August 24, 2016. The motion was seconded by Karasinski. All were in favor. ***Motion passed.***
- The non-public meeting Minutes #1, #2, #3, #4 and #5 of August 24, 2016 were considered. There was a **motion** by Colby to approve the non-public Minutes #1, #2, #3, #4 and #5 of August 24, 2016. The motion was seconded by Karasinski. All were in favor. ***Motion passed.***

CONSENT AGENDA

Motion was made by Colby to approve the Consent Agenda. There was a second by Karasinski. There was no further discussion. All were in favor. ***Motion passed.***

- Payroll Manifest
- Payables Manifest
- Primex Contribution Assurance Program (CAP) for Workers' Compensation and Property & Liability Insurances for 2017, 2018, and 2019
- Raffle Permit #2016-21 – Monadnock Football Boosters
- Raffle Permit #2016-22 – Friends of Carpenter Home
- Event Permit #2016-22 – Motorcycle Swap Meet
- Personnel Action Reports

NON-PUBLIC SESSIONS

Non-public session(s) per RSA 91-A:3, II (c) Reputation

Motion was made by Colby to enter nonpublic session pursuant to RSA 91-A:3 II (c) Reputation, seconded by Karasinski. All in favor by Roll Call and the ***motion passed.*** The Board entered nonpublic session at 5:02 p.m. Present was Kenneth P. Colby, Jr., W. William Hutwelker III, and Sylvester Karasinski. Also present was Town Administrator Michael Branley, Code Enforcement Mike Jasmin, Human Services and Resources Coordinator Edna Coates and Recording Secretary Beverly Bernard.

Motion was made by Colby to come out of non-public session, seconded by Karasinski. All in favor by Roll Call and the ***motion passed.*** Non-public session ended at 5:29 pm.

Motion was made by Colby to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this board, seconded by Karasinski. All were in favor and the ***motion passed.***

NEW BUSINESS

Approval of Expense for Carpenter Home

Motion was made by Colby to appropriate \$1,050.00 from the Lucy Carpenter Income Trust Fund to cover additional expenses related to the work done on Room 7 at the Carpenter Home. There was a second by Karasinski. All were in favor. ***Motion passed.***

Colby suggested a temporary hold on future work at the Carpenter Home until logistics can be sorted out with any work in the midst of being.

NON-PUBLIC SESSIONS

Non-public session(s) per RSA 91-A:3, II (c) Reputation

Motion was made by Colby to enter nonpublic session pursuant to RSA 91-A:3 II (c) Reputation, seconded by Karasinski. All in favor by Roll Call and the ***motion passed.*** The Board entered nonpublic session at 5:33 p.m. Present was Kenneth P. Colby, Jr., W. William Hutwelker III, and Sylvester Karasinski. Also present was Town Administrator Michael Branley, Code Enforcement Mike Jasmin, Human Services and Resources Coordinator Edna Coates and Recording Secretary Beverly Bernard.

Motion was made by Colby to come out of non-public session, seconded by Karasinski. All in favor by Roll Call and the ***motion passed.*** Non-public session ended at 5:40 pm.

Motion was made by Colby to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this board, seconded by Karasinski. All were in favor and the ***motion passed.***

Non-public session(s) per RSA 91-A:3, II (a) Personnel Matter(s)

Motion was made by Colby to enter nonpublic session pursuant to RSA 91-A:3 II (a) Personnel Matter(s), seconded by Karasinski. All in favor by Roll Call and the ***motion passed.*** The Board entered nonpublic session at 5:43 p.m. Present was Kenneth P. Colby, Jr., W. William Hutwelker III, and Sylvester Karasinski. Also present was Town Administrator Michael Branley, Human Services and Resources Coordinator Edna Coates and Recording Secretary Beverly Bernard.

Motion was made by Colby to come out of non-public session, seconded by Karasinski. All in favor by Roll Call and the ***motion passed.*** Non-public session ended at 5:50 pm.

Motion was made by Colby to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this board, seconded by Karasinski. All were in favor and the ***motion passed.***

ADJOURNMENT

Motion to adjourn the meeting was made by Colby. The motion was seconded by Karasinski without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 5:50 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Beverly Bernard". The signature is written in a cursive style with a large initial "B".

Beverly Bernard, Recording Secretary

Approved on September 7, 2016