

## Selectman's Meeting – June 26, 2012

Present were Selectmen Deborah J Davis, Nancy L Carlson and Kenneth P Colby, Jr. Also present was Interim Town Administrator Richard Busick. Chairman Davis called the meeting to order at 6:15 p.m.

**Financial Matters.** Selectmen reviewed and approved accounts payable and payroll manifests.

### **Public Hearings.**

Updated Solid Waste Processing Facility Ordinance. Chairman Davis called the public hearing to order at 6:43 pm. Present were Selectmen, Interim Town Administrator Richard Busick, Assistant Solid Waste Manager Steve Stewart, Police Chief Thomas DeAngelis, and member of the public Steve Galdo (C&S Wholesale Grocers intern). Busick relayed Solid Waste Manager Krisch's apologies for absence due to illness. Stewart said that the ordinance is unchanged from the latest draft presented to Selectmen by Krisch. **Motion** by Colby to close the public hearing. Second by Carlson. Hearing no other comments or questions, Davis closed the public hearing at 6:45.

**Motion** by Colby to adopt the updated Solid Waste Processing Facility Ordinance. Second by Carlson. All in favor.

Noise Ordinance. Chairman Davis called the public hearing to order at 6:46 pm. Present were Selectmen, Interim Town Administrator Busick, Police Chief DeAngelis, and member of the public Steve Galdo (C&S Wholesale Grocers intern). Busick presented for Board discussion an e-mail message from John Rider (56 Whitcomb Rd), requesting that language be added to Section 2 regarding "excessive discharge of firearms in a residential neighborhood" during daytime hours. Busick stated that the Town receives many calls about excessive discharge of firearms; DeAngelis discussed safety and fire issues related to explosive targets. Selectmen questioned the degree of authority enabled by State law for municipalities to regulate discharge of firearms. **Motion** by Carlson to close the public hearing. Second by Colby. Hearing no other comments or questions, Davis closed the public hearing at 6:58.

**Motion** by Carlson to adopt the Noise Ordinance. Second by Colby, Jr. Carlson and Colby in favor; Davis opposed. Motion passes.

**March 12, 2012 Town Election results.** Town Moderator Pat Haselton appeared before the Board to request direction in responding to mail from Janice Sevene regarding documents used as the source of public declaration and record of the results of the Town Election. Selectmen agreed to further research the issue, including consultation with the Secretary of State.

**Rail trail upgrades grant.** Busick reported that the East Hill Foundation board of directors has approved a one-time grant (#2012-1256) to the Town of Swanzey in the amount of \$45,000 for trail upgrades along the rail trail corridor. **Motion** by Colby to hold a public hearing on July 10, 2012 to receive testimony regarding acceptance and expenditure of the grant funds. Second by Carlson. All in favor.

**Carpenter Home room rate.** Selectmen considered room rate information prepared by Carpenter Home administrator Dawn Rice. **Motion** by Carlson to adopt the 2012 Carpenter Home rate structure (attachment 1). Second by Colby. All in favor.

**Acceptance and expenditure (RSA 31:95-b)** of \$110 received from vendors and advertisers for Old Home Day 2012. **Motion** by Colby to accept funds. Second by Carlson. All in favor.

**Abatement applications to municipality** (RSA 76:16). Selectmen and Assessing Coordinator Victoria Reck Barlow reviewed 2011 abatement applications. Selectmen executed letters of decision. Present was member of the public Steve Galdo (C&S Wholesale Grocers intern), who asked about the disposition of the C&S Wholesale Grocers application (2011-024). Barlow reported that \$24,600 of assessed value had been abated (Map 37 Lot 36-100).

**2013 PA-28 Inventory of Taxable Property.** Assessing Coordinator Barlow presented a recommendation that the Town use the fulfillment services of PrintGraphics of Maine/Gemforms for preparation and mailing of annual inventory forms. *Motion* by Carlson to authorize staff to finalize arrangements with the Department of Revenue Administration to make it possible to engage Gemforms for this service, and to authorize staff to engage Gemforms in 2013 for fulfillment and mailing of the inventory forms. Second by Colby. All in favor.

**Tent on Town property.** Selectmen discussed a request from Mt Caesar Union Library to erect a 20' x 30' tent on Town-owned property between the Town Hall parking lot and Mt Caesar Union Library to enable handicap access during the final summer reading program event on August 1, 2012. *Motion* by Carlson to authorize use of the tent on Town property for the reading program event. Second by Colby. All in favor.

**Engine 2 fuel leak repair.** Selectmen considered a \$1,467.61 invoice from New England Fire Equipment and Apparatus Corporation for repair of a fuel leak. *Motion* by Colby to authorize payment of the invoice. Second by Carlson. All in favor.

**Engine 2 repairs.** Selectmen considered a \$3,668.66 invoice from New England Fire Equipment and Apparatus Corporation for repair of a long-standing engine problem. Selectmen discussed invoicing, as well as policies regarding estimates and approvals prior to expenditures.

**Town use of Keene State College Camp at Wilson Pond.** In response to a suggestion from Town Planner Sara Carbonneau, Selectmen discussed exploring an arrangement with Keene State College whereby the Town of Swanzey could rent at no charge the Camp facilities for meetings and events four to six times/year during off-peak times. Selectmen authorized Busick to send a letter of request to Keene State College on behalf of the Board.

**Refinancing Rural Development bonds.** Sewer Commissioners Glenn Page and Bill Snyder, along with Sewer Commission Administrative Aid Sandi Page, appeared before the Board to discuss refinancing with the NH Municipal Bond Bank. G. Page stated that refinancing could result in savings in excess of \$115,000 to \$130,000 over the course of the loan (2033). *Motion* by Colby to set a public hearing for July 10, 2012 to receive testimony regarding the bond refinancing. Second by Carlson. All in favor. *Motion* by Carlson to approve the Chair to sign the notice of public hearing. Second by Colby. All in favor.

**Use of Richardson Park by non-resident Town employees.** Board members and Busick discussed a request by a Town employee for official policy regarding non-resident use of the park facilities. Busick presented proof of residency materials from 2005. Selectmen discussed existing rules and practices, agreeing upon the need for clarification. *Motion* by Colby that Richardson Park be open to all Swanzey residents and their bonafide guests, and to Town employees and their families. Second by Carlson. All in favor.

**Resignation of Deputy Town Clerk.** Motion by Colby to regretfully accept the resignation of Deputy Town Clerk Darlene Nash. Second by Carlson. All in favor.

**State-maintained street lights.** Busick reported that NH DOT intends to cease maintenance of streetlights at Whittemore Farm Road/Route 10, Flat Roof Mill Road/Route 12, and Base Hill Road/Route 10. Selectmen requested that either Busick or DPW Director Dunham attend an informational meeting scheduled for July 11, with special concern to be directed to maintaining the Flat Roof Mill Road light.

**Heating fuel oil bids.** At Bookkeeper Theresa Louder's request for direction, Selectmen recommended approaching the Monadnock Regional School District to participate in a joint bid.

**Community Development Finance Authority wording.** *Motion* by Colby to clarify CDFFA wording, then authorize the Chair to sign. Second by Carlson. All in favor.

**Non-public session I -- RSA 91-A:3IIa, dismissal, promotion, compensation.**

Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3IIa at 6:24 p.m. to discuss employee matters. Present were Selectmen, Interim Town Administrator Busick and Police Chief Thomas DeAngelis.

Selectmen came out of non-public session at 6:41 p.m., voting to seal minutes until resolution of the matter.

**Non-public session II -- RSA 91-A:3IIa, dismissal, promotion, compensation.**

Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3IIa at 8:13 p.m. to discuss employee matters. Present were Selectmen and Interim Town Administrator Busick.

Selectmen came out of non-public session at 8:15 p.m., voting to seal minutes until resolution of the matter.

**Non-public session III -- RSA 91-A:3IIb, hiring.**

Selectmen voted unanimously by roll call to go into non-public session pursuant to RSA 91-A:3IIb at 8:47 p.m. to discuss hiring. Present were Selectmen and Interim Town Administrator Busick.

Selectmen came out of non-public session at 9:30 p.m. Selectmen voted to seal minutes until resolution of the matter.

**Consent Agenda.** Selectmen approved agenda items #1 through #7, with *motion* by Carlson to authorize the Chair to execute where necessary. Second by Colby. All in favor.

1. Authorization of the Chair to sign the payment request for the View Point Cooperative Infrastructure Feasibility Study, including \$1,868.25 to the CDBG Grant Administrator, \$131.75 for the Union Leader RFD and \$10,000 to Provan & Lorber for the Feasibility Study.
2. Raffle Permit # 2012-15; Mt. Caesar Union Library
3. Notice of Intent to Cut, Map 44 Lot 6-2
4. Notice of Intent to Excavate, Map 24, Lot 58
5. Notice of Intent to Excavate, Map 86, Lot 02
6. Event Permit # 2012-11, Cheshire Fair
7. Certification of Yield Tax Assessed and Timber Tax Levy Warrant for Map 44; Lot 6-2.
8. Current Use land use change tax form, Map 74 Lot 18-2 and Current Use land use change tax collector's warrant, Map 74, Lot 18-2.

9. Richard Cote Current Use application, Tax Map 33 Lot 4; 16.3 acres on Whitcomb Road.
10. Execution of letters of decision in response to 2011 abatement applications
11. Execution of PAFs for two Carpenter Home employees who have successfully completed their probationary periods.

**Consideration of Minutes of Selectmen's Meeting of June 12, 2012.** Selectmen approved the minutes of the June 12 meeting, including non-public sessions.

Meeting adjourned at 9:35 p.m.

Submitted by  
Victoria Reck Barlow  
Recording Secretary