

## **Selectmen's Meeting – December 6, 2011**

Present were Selectmen Bruce L. Tatro, Deborah J. Davis and Nancy L. Carlson. Also present was Town Administrator Elizabeth Fox.

Chairman Tatro called the meeting to order at 6:14 p.m.

**Financial Matters.** Selectmen reviewed and approved accounts payable and payroll manifests.

**Fire Department.** Selectmen met with Chief Skantze who reviewed details regarding a proposed upgrade to the town's cascade system. Funding source proposed for the project is the department operating budget. Details of the project (Attachment #1) which includes servicing of the air compressor, testing of the tanks, construction of a new cascade panel and other items total \$15,840. Skantze advised he had authorized the vendor to proceed with service to the Poseidon air compressor based on the quote received for \$695. Skantze advised that implementation of the work detailed in the quote dated 12/6 would take 6 or 8 weeks and he feels sufficient funds will be available in Budget 2011 finance the project if encumbered. Selectmen expressed support for accomplishing the project but deferred approval until additional expenditure information was available. SWNH Fire Mutual Aid's decision to seek funding directly from county towns was discussed.

**Lane Construction v. Town of Swanzev (Site Plan Review Approval).** Trial which was to occur this week has been postponed due to the recusal of the judge assigned. The matter will be re-scheduled.

**BTLA Hearings – Abatement Applications Tax Year 2009.** Selectmen were advised that notice of hearings had been received pending appeals.

**Cheshire County Budget 2012.** The cover memo submitted by Commissioners transmitting the county's proposed budget was provided to Selectmen.

**Carpenter Home Holiday Party.** The holiday celebration is scheduled for Sunday 12/18/2011 and Selectmen are invited to attend from 1 to 3 pm.

**Budget 2012.** Selectmen reviewed the aggregate budget. Fox advised that she had noted in council minutes an increase in hydrant rates for North Swanzev Water and Fire Precinct had been approved. Selectmen declined reconsideration of the funding amount included for hydrants.

**Personnel Policy Amendments.** Selectmen approved amendments to Chapter VII of the town's policy pertaining to premium cost sharing effective 1/1/2012 – Attachment #2.

**Friends of the Monadnock Region Airport.** Selectmen voted to appoint Bruce Tatro to serve as the town's representative on this group whose goals were reviewed with the board on November 29. Fox will advise Mr. Legere's office of the town's appointment.

**Police Department.** The Board authorized release to Chief Busick upon retirement the firearm assigned to him as Swanzev's Police Chief.

**Additional Fees – Survey Work, Upper and Lower Wilson Pond Dams and Richardson Park.** Selectmen reviewed correspondence from R. Huntley requesting authority to invoice additional fees due to the complexity of these surveys and the number of hours required for

research. Selectmen expressed reservation regarding authorizing additional fees as the firm had been selected on the basis of a competitive quote process. The large variance in the quotes obtained was discussed. Selectmen advised they would be willing to consider some additional costs but not the scope detailed in Huntley's correspondence to the board.

**Homestead Woolen Mills.** Fox reviewed with Selectmen details of a meeting with representatives of Homestead Woolen Mills following removal of kilns from the mill by a tenant. Concerns regarding the continued financial viability of the to rental space were expressed by the owner. Fox advised she had recommended the owner contact and meet with the Town's Economic Development Advisory Committee.

**Non-public session – RSA 91-A:3IIa, Personnel.** Selectmen voted unanimously by roll call to go into non-public session at 7:40 p.m. Selectmen came out of non-public session at 7:46 p.m. Selectmen voted to promote effective January 1, 2012 Thomas R. DeAngelis to serve as the Town's Police Chief (upon retirement of Richard V.C. Busick IV).

**Police Department.** Selectmen authorized initiation of recruitment efforts for an eleventh officer to fill the sworn officer's position to be vacated upon retirement of Chief Busick.

**Consent Agenda.** Selectmen reviewed and approved the following consent agenda items.

- Accepting donation of \$50 from Clearwater Pool to Police Department.
- Abatement Application – Town of Westmoreland.
- Correspondence to regular full time employees recognizing a collective 370 years of service.
- Abatement #2011-07, Nye, \$39.
- Schedules detailing holidays and overtime days for various town departments – Attachments # 3, 4, 5 & 6.
- Authorizing Chair to sign on behalf of town health and other insurance renewal related paperwork including continued FSA participation.

**Minutes of Selectmen's Meeting of November 22, 2011 and November 29, 2011.** Selectmen approved as written the minutes of their meeting of November 22, 2011. Minutes of the Selectmen's Meeting of November 29, 2011 public session were approved with amendment to section pertaining to the Friends of the Monadnock Airport deleting a "the".

Meeting adjourned at 8:00 p.m.

Submitted by,

Elizabeth A. Fox  
Town Administrator