

Selectmen's Meeting – February 21, 2012

Present were Selectmen Bruce L. Tatro, Deborah J. Davis and Nancy L. Carlson. Also present was Town Administrator Beth Fox.

Chairman Tatro called the meeting to order at 6:15 p.m.

Financial Matters. Selectmen reviewed and approved payroll and accounts payable requesting staff obtain more information about an invoice for circulator repair at the Carpenter Home.

Minutes of Selectmen's Meeting of February 14, 2012. Selectmen reviewed and approved, with some corrections of grammar, the minutes of their meeting of February 14, 2012.

Martin Brook Bridge – Route 32. Notice received from NHDOT that work had begun at the Martin Brook Bridge was relayed to Selectmen. Initial focus of the bridge crew's work will be on widening of the bridge abutments. That effort is expected to have a minimal impact on traffic. Later in the year, when deck replacement occurs, it is anticipated that traffic will be restricted to one lane.

Staff Training. Fox reported on a successful workshop sponsored by the Town's Wellness Committee netting attendance from all of the regular Town Hall staff, 7 representatives from the PD, 1 from Recycling Center, 1 from Carpenter Home and 3 from DPW.

NHDOT Bridge Inspections. Selectmen were advised that the agency's inspection reports had been received and were available for review. Copies of the reports were provided by NHDOT to the town's insurer and DPW.

Richardson Park Survey. Correspondence from Town Counsel recommending Selectmen consider initiation of a process to quiet title for a portion of the property aimed at resolving record discrepancies was reviewed. Selectmen endorsed proceeding as recommended by Town Counsel.

Lower Wilson Pond Dam Survey. Recommendations from Town Counsel record and survey discrepancies for a portion of this property parcel identified in the survey of Lower Wilson Pond Dam were reviewed. Selectmen concurred with Town Counsel's recommendation to initiate invoicing the 1,050 square foot parcel to owner unknown for Tax Year 2011. Members executed a Supplemental Property Tax Warrant #2011-03 in the amount of \$230.

Review of easement requirements – Warmac Road and Cobble Hill Road Bridge. Details regarding the easements required to advance reconstruction of these two bridges were reviewed with Selectmen authorizing Fox to proceed to contact the property owners identified to review the project plans seeking to obtain the permanent and temporary easements required.

Fastroads Project – Community Anchor Institutions. Selectmen reviewed the list of locations identified by project developers. Several locations which needed to be added to the list of locations to be connected to fiber including the WS WWTP, Swanzey Museum, Richardson Park and Carpenter Home were identified by the Board.

55 Denman Thompson Highway (Tax Map 72 Lot 38). Fox reported to members on research conducted by town staff regarding ownership of this property and lots adjacent to it. Discrepancies in tax map and assessing records were researched resulting in identification of Homestead Woolen Mills as owner of Tax Map 72 Lot 40-2. Tax Map 72 Lot 36-2 is part of Tax

Map 72 Lot 36 and owned by the Wheelock Family. Research was conducted to advance initiation of a clean up order under the statutes. Fox reported that Code Enforcement was contacted this week by a contractor representing the bank that now owns Tax Map 72 Lot 38. Demolition is being considered by the owner. Action toward issuance of a clean up order will be deferred a few weeks to allow opportunity for the owner to develop a plan addressing public health concerns related to the property's condition.

Annual Review of Investment Policy and policy delegating deposit authority to Town Clerk and Tax Collector. Selectmen reviewed and re-adopted, as recommended by Town Treasurer Bill Hutwelker, the town's investment policy – Attachment #1. Selectmen adopted, subject to the concurrence of Town Treasurer Bill Hutwelker, a policy delegating deposit authority to the town's revenue collection offices – Attachment #2.

March meeting calendar. Selectmen reviewed the March calendar setting meetings for March 6, 21 and 28.

Recycling Center. Selectmen concurred with a recommendation to meet with D. Krisch in early March to discuss organization and operations. Fox advised Krisch had expressed to her an intention to retire during the upcoming year between May and August.

Anticipated Vacancies. The board concurred with posting of the following anticipated committee and board vacancies: 2 EDAC members, 3 regular members for Conservation Commission and 1 alternate, 2 regular members of the Open Space Committee, 1 member SRDD Advisory Committee and at least 2 members of the Recreation Committee.

Intent to Cut, Yale University – Tax Map 51 Lot 1 and 51 Lot 1-8. Selectmen approved an intent to cut for these parcels.

Public Hearing – RSA 261:153, Motor Vehicle Registration fee. Chairman Tatro called to order a public hearing (required by statute at least 15 days but not more than 30 days prior to voting on a proposal to adopt an additional vehicle registration fee) at 7:32 p.m. reading the public notice provided. No one from the public was present. Selectman Davis relayed a concern expressed by a fleet owner about the proposal. No other comments were received. Chairman Tatro closed the public hearing at 7:36 p.m.

Meeting adjourned at 7:37 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator