

Selectmen's Meeting – July 12, 2011

Present were Selectmen Deborah J. Davis and Nancy L. Carlson. Also present was Town Administrator Elizabeth A. Fox.

Vice-chairman Davis called the meeting to order at 6:25 p.m.

Financial Matters. Selectmen reviewed and approved accounts payable and payroll manifests.

Public Hearing – RSA 31:95-b, Accepting and authorizing expenditure of unanticipated funds. Vice-chairman Davis opened the public hearing at 6:30 p.m. reading the public notice provided. Unanticipated funds which have become available include \$ 6,852.17 in insurance proceeds related to damage incurred in an accident involving one of the town's cruisers on May 30th. Proposed is expending funds toward repair of the cruiser. A grant award of \$12,000 in CDBG feasibility study funding has also been received to be used toward supporting an infrastructure study of the Viewpoint Cooperative Manufactured Housing Park off of California Brook Road (Tax Map 73 Lot 22). No comments were received from the public during the hearing. Vice-chairman Davis closed the public hearing at 6:32 p.m. Selectmen voted to accept and authorize expenditure (pursuant to RSA 31:95-b) of insurance proceeds of \$6,852.17 toward repair of the cruiser and \$12,000 of CBGB feasibility study funding to support an infrastructure study of the cooperative.

Ashuelot Rail Trail Project. Selectmen met with Project Manager Bruce Bohannon who presented Change Order #2 recommending some changes aimed at improving drainage on a section of the trail. The change order proposes a change in the contract amount of \$2,272. Selectmen voted to approve the change order designating Vice-chairman Davis to sign it on behalf of the board. Bohannon advised that work on the trail off of Matthews Road would result in flagmen controlling traffic on Friday.

June Tax Warrant Collections. Through July 8th 90% of the June warrant has been collected. Outstanding is \$707,487 of the \$7,208,081 billed.

Correspondence. A copy of a letter from County Commissioners regarding financial challenges facing the county was provided to members.

Richardson Park. Water testing results during the first week in July resulting in an advisory being posted at the swimming area were reviewed with Selectmen.

389 Massey Hill Road – Health & Housing Issue. Selectmen were briefed on health officer activity pertaining to this property.

Involuntary Merger Statute- 679:39aa. With passage of this new statute, an application, protocol and procedures for merger and unmerge requests has been developed. Selectmen reviewed the processes and application forms voting to adopted them – Attachment #1.

Recycling Center Roof Repair. Selectmen reviewed a quote for repair of the roof requesting an additional quote be obtained.

DPW 2006 F-350 Pick Up. Selectmen reviewed an email from DPW Director Lee Dunham advising that an exhaust leak requires repair at an estimated cost of \$1,100. Selectmen approved

the expenditure. A message from Dunham advising that Truck #4 2000 International may have either a rear end or axle problem was also relayed to the board.

Fire Department Alarm System quotes. Selectmen reviewed a memo from Fire Chief Skantze and the quotes provided deferring action as members had questions regarding whether the quotes were comparable.

Revocable License and Indemnification Agreement – City of Keene. Selectmen reviewed and authorized Vice-chairman Davis to execute the agreement which will allow off site parking at the former Alps property for Old Home Day.

Upcoming Meetings. Selectmen reviewed the August and September calendars setting meeting dates. A meeting with city officials was set for August 2.

Consent Agenda. Selectmen approved the following consent agenda items:

- Vachon Clukay & Company – authorize chair to execute engagement letter for audit of tax collector's records January 1, 2011 to July 5, 2011.
- Release of GA Lien, Tax Map 35 Lot 60.
- RSA 31:95-b, Carpenter Home Donation in memory of Bob Beauregard – Fox Family \$100.

Non-public session – RSA 91-A:3IIa, Personnel Matters. Selectmen voted unanimously by roll call to go into non-public session at 7:10 p.m. Selectmen came out of non-public session at 7:30 p.m. voting by roll call to seal the minutes of the session indefinitely.

Consideration of Minutes of Selectmen's Meeting of July 5, 2011. Selectmen reviewed and approved the minutes of their meeting of July 5, 2011.

Meeting adjourned at 7:35 p.m.

Submitted by,

Elizabeth A. Fox
Town Administrator