

Sara Carbonneau

From: Michael T. Branley
Sent: Thursday, November 12, 2015 5:32 PM
To: Coleen Birmingham; Sara Carbonneau
Subject: FW: 11 Nov minutes

Whitcomb Hall Committee minutes below. Also please post the upcoming meeting at the DPW conference room, Tuesday November 24 at 3:30.

Thanks!

Michael T. Branley, MPA
Town Administrator

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From: Pete Johnson [<mailto:pjsurry@verizon.net>]
Sent: Thursday, November 12, 2015 3:36 PM
To: Michael T. Branley
Subject: Fwd: 11 Nov minutes

Sent from my iPhone

Begin forwarded message:

From: armand bedard <abedard1@myfairpoint.net>
Date: November 12, 2015 at 11:18:09 AM EST
To: Pete Johnson <pjsurry@verizon.net>
Subject: 11 Nov minutes

Note: Draft minutes are subject to review, correction and approval by the committee. This generally takes place at the scheduled meeting of the committee.

Whitcomb Hall Committee meeting at DPW, Nov. 11, 2015, 3:30 P.M.

Members present: Peter Johnson, Gail Wood, Marion Bedard, Lee Dunham, Ann Bedaw, Michael Gomarlo (newly approved by selectmen)
Invited guests: Cheshire Builders' Rick Robidoux, Sharon Greatbatch

Called to order by Pete at 3:30. Minutes of Oct. 27 accepted.

Finances: Pete provided members w/a printout of Town of Swanzezy 2014-2015 non-restricted funds. Questions remain:

- is there a list of donors and AMOUNT?
- what expenses do spent monies cover?
- who thanks donors--selectmen? town administrator? committee?

General discussion:

Pete met w/Norm Skantze, Gary Phippard, Rick Robidoux for W.Hall walk through. They concluded a floor plan is needed w/fire alarm and sprinkler system considered. Norm observed that the second floor balcony would be usable w/another egress.

Rick answered numerous questions from the committee about first floor renovations. From this discussion, Rick recommended that a floor plan and section plan to detail needs be drawn. To be considered in floor plan: 3 vanity sinks, wash sink, mop sink, 3 toilets, 4/5 heating zones. Kitchen may need an electric water heater. Estimated cost: \$1500.
COMMITTEE WILL SUBMIT THIS REQUEST TO SELECTMEN.

Pete will contact 3 companies: Cheshire Oil, Pinney P&H, Lawrence P&H for bids on a Weil-Mclain boiler/furnace.

COMMITTEE WILL THEN DISCUSS BIDS AND FORWARD TO SELECTMEN.

It was also noted that there be a basement demo at the appropriate time. A chimney liner may be needed.

Lighting: LED to be investigated. Mike will contact Adam Dombrowski as to needs, design, and cost estimate.

Windows: Pete will contact installers of windows concerning missing screens and a window that will not open.

New member per approval by selectmen: Sharon Greatcatch.

Next meeting: DPW conference room, Tues., Nov. 24, 3:30

Submitted by Marion Bedard, secretary