



TOWN OF SWANZEY

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Board of Selectmen TOWN OF SWANZEY, NEW HAMPSHIRE

West Swanzev AA Memorial Park Bench & Monument Donation Policy

I. Background and Purpose

The Town of Swanzev obtained the former West Swanzev Athletic Association Property (Map 57 Lot 50) for the purpose of developing a park (herein after the Park). This policy is designed to facilitate the acceptance of benches, monuments, and other property to be placed on the property.

II. Authority

This policy is adopted under the Board of Selectmen's authority to accept personal property pursuant to RSA 31:95-e and Town Meeting 1993 Article 8.

III. Procedure

- A. Persons interested in donating a bench, monument, or other property for placement at the Park must completely fill out the West Swanzev AA Memorial Park Bench & Monument Donation Form (the Donation Form) and submit it to the Town Administrator's Office.
- B. Once the Donation Form has been submitted, it will be reviewed by the DPW Director to determine the acceptability of the proposed placement. Assuming the proposed location is acceptable, the DPW Director or designee will sign the form and return it to the Town Administrator.
- C. Once the proposed location has been approved by the DPW Director, the Donation Form will be placed on the next available Board of Selectmen's agenda for acceptance. If the estimated value is over \$5,000 a public hearing will be scheduled pursuant to RSA 31:95-e. If the value is under \$5,000 a public hearing will not be held unless so voted by the Board of Selectmen upon consideration of the item.
- D. Once the proposed donation has been accepted by the Board of Selectmen, the DPW Director or designee will apply for any necessary permits with the Department of Environmental Services.
- E. The DPW Director or designee will notify the donator that the donation and placement has been approved after all permits have been received and that placement of the item

may take place. Placement of the item shall be the sole responsibility of the donator, with exceptions determined by the DPW Director.

IV. Reservations

- A. The Board of Selectmen reserves the right to not accept any property or not approve any inscriptions if in their discretion they feel doing so would be against the best interest of the Town or the Park.
- B. The Board of Selectmen reserves the right to remove or otherwise dispose of property that has been placed at the Park at a later date if in their discretion they feel doing so would be in the best interest of the Town or the Park.
- C. All property being donated to the Town of Swanzey for placement at the West Swanzey Athletic Association Memorial Park must be free and clear of any restrictions and once property is donated to the Town it is under full control of the Town.
- D. Exceptions to this policy except as otherwise stated may be made by vote of the Board of Selectmen.

W. William Hutwelker, III, Chair

Kenneth P. Colby, Jr.

Sylvester R. Karasinski

Date