

**Swanzey Economic Development Advisory Committee  
June 23, 2014 Minutes**

*Note: Minutes are not final until reviewed and approved by the Committee. Review and approval generally takes place at the next regularly scheduled meeting of the Committee.*

Meeting called to order at 5:30 p.m. by Chair Steven Bittel. Members present: Steven Bittel, H. Gregory Johnson, Don Skiba, Guy Pronesti, Lynn Rust and Bill Hutwelker. Planning and Community Development Director Sara Carbonneau and Town Administrator Shane O'Keefe were also present.

**Minutes:** Motion by Skiba to approve the minutes from April 14, 2014. Seconded by Pronesti. Vote: All in favor. Motion passed.

**Arnett/GlenGroup Proposals:** Committee members briefly discussed the proposals, copies of which had previously been distributed to all members. It was noted that Arnett Development Group did not provide a "price not to exceed" amount. The Committee determined that \$2,500.00 should be the limit.

**Motion** by Bittel to recommend to the Board of Selectmen that it accept the proposal from Arnett Development Group, LLC dated April 14, 2014 with a cost not to exceed \$2,500.00 and to accept the proposal from GlenGroup dated April 10, 2014 in the amount of \$3,500.00 for logo development. Seconded by Skiba. Vote: All in favor. It was decided that the Committee would defer action on GlenGroup's proposed "brand presentation and workshop," with a given cost of \$2,100.00. **Motion passed.**

**Safford Drive Project Update:** O'Keefe updated members on the status of the Safford Drive project. He noted that NH-DOT has yet to issue the driveway permit. However, he expected it to be forthcoming. A pre-construction meeting is tentatively scheduled for July 7<sup>th</sup> – with work starting (hopefully) on July 8<sup>th</sup>.

**Groundbreaking for Safford Drive:** Committee members felt that a formal groundbreaking by the Select Board for the Safford Drive project was a good idea to generate publicity about the project and the industrial park property. Suggested having representatives from local press, DRED, DPW, EDAC, SRDD, etc., at the groundbreaking.

**Motion** was made by Rust to recommend that the Board of Selectmen have a groundbreaking ceremony for the Safford Drive project. Seconded by Pronesti. Vote: All in favor. **Motion passed.**

**Future Projects in the TIF District:** Johnson inquired as to the process for bringing forward proposed infrastructure projects within the TIF District. He was told that he should be speaking primarily with the Swanzey Revenue Development District Advisory Board, as well as EDAC and the Planning Board.

**July Meeting:** Members felt that there was no need to have an EDAC meeting in July. However, members decided to leave it to the discretion of the Chair.

**Motion** by Hutwelker to adjourn. Seconded by Skiba. Vote: All in favor. **Motion passed.**  
Meeting adjourned at 5:50 p.m.

Submitted by,

Sara H. Carbonneau, Director  
Planning & Community Development