

## **SWANZEY PLANNING BOARD MINUTES AUGUST 11, 2011**

**Note: Minutes are not final until reviewed and approved by the Board. Review and approval of minutes generally takes place at the next regularly scheduled meeting of the Board.**

The regular meeting of the Swanzeay Planning Board was called to order at 7:00 p.m. by Chair Glenn Page. The meeting was held at the Swanzeay Police Department, 34 Eaton Rd. Members present: Glenn Page, Scott Self, June Fuerderer, Joe Smith, Jeanne Thieme and alternate Paula Miller. Miller was seated for Goller. Town Planner Sara Carbonneau was also present. The agenda for the meeting was read and the following matters were discussed:

**Regional Impact:** Board members considered whether any items on the agenda could “reasonably be construed as having the potential for regional impact.” Self noted that there was nothing new on the agenda and that no vote was required. Board members concurred.

### **A. PUBLIC HEARING –**

**1. Site Plan Review Application** – Hayley Hill wishes to operate a day care facility at her residence situated at 36 South Winchester Street. The property is situated in the Village Business District I and shown at Tax Map 72, Lot 32. Public hearing opened. Hayley Hill was present. Carbonneau informed the Board that Hill amended the application to include the days of operation for Monday – Friday per request of Self at the last meeting of July 28, 2011. Board members also received copies of feedback from the Code Enforcement Officer and the Fire Chief. Public hearing closed. Motion by Self to approve Site Plan Review Application. Seconded by Smith. Vote: All in favor.

### **B. DISCUSSIONS/OTHER BUSINESS –**

**1. Jeffery Sevene** – Request to return security for improvements. Several thoughts were discussed by the Board. Page suggested not returning the security and applying it towards the \$32,175.00 judgment ordered by the Court’s Decree on August 2, 2010. It was the Board’s consensus that town counsel would need

to be contacted for advice to see if this can even legally be done. Carbonneau suggested the Board retain the security as half of the trees have died and let Sevene take the next step. Motion by Self to table this until counsel has been contacted and rendered an opinion as to the appropriate course of action. Seconded by Smith. Vote: All in favor.

**2. Review and approval subject to conditions...**Carbonneau discussed her memo to the Board members stating that it wasn't necessary when approving applications to add "subject to review and approval by Code Enforcement Officer and Fire Chief" as all department heads have the opportunity to review and comment prior to public hearing. The feedback requested on the Department Head Review Form specifically relates to the site plan and/or subdivision. Board members concurred with Carbonneau's recommendation.

**3.** Minutes of the July 28, 2011 meeting were reviewed. Fuerderer noted that there was no mention in the July 28th minutes of the approval of the previous meeting's minutes, noting that she had made motion to approve the minutes of July 14th and Thieme seconded it. Minutes of the non-public session were reviewed by the Board members. Fuerderer made notation that Smith made the motion to go out of non-public session and Carlson seconded it. Motion by Smith to approve July 28, 2011 minutes as written with the above corrections. Seconded by Self. Vote: All in favor. Motion by Fuerderer to approve non-public minutes with corrections of July 28, 2011. Seconded by Self. Vote: All in favor.

**4.** Carbonneau informed the Board that she and Dunham were still working on the driveway regulations, specifically the diagram. She also asked the Board members review the regulations in their packets as these will be on the agenda for public hearing on August 25, 2011. Carbonneau also informed the Board that the 2011 NHMA Final Legislative Bulletin is now available which she included in an email to everyone.

Motion by Smith to adjourn. Seconded by Thieme. Vote: All in favor.

Meeting adjourned at 7:20 p.m.

Submitted by,

Donna Munson  
Recording Secretary