

**DRAFT ONLY**

**Minutes not accepted until sign off from each committee member present**

**Whitcomb Hall Committee  
01/22/14 Meeting Minutes  
Prepared by Hayley Hill, Secretary**

**Present:** Lee Dunham, Nancy Carlson, Gail Wood, Gerry Bussiere, Mark Perry, Sara Carbonneau, Judy Bohannon and Hayley Hill

**Fundraising:**

\$210 in calendar sales turned in during meeting.

On January 23, S. Carbonneau will be meeting with Melinda Mosier from NH Charitable Foundation. The purpose of the meeting is to discuss various approaches for requesting larger donations from corporations, trusts, etc.

On February 7, S. Carbonneau will be meeting with LCHIP members to discuss revisions to the grant request that was denied in 2013. The committee has some ideas on how to modify for resubmission in 2014 and these will be brought forth during the meeting.

**Building upgrades:**

S. Carbonneau provided a recap of total funds in WH account so far. The projected amount needed to open the first floor is \$130,000 and we have \$90,000 available funds at this time. It was agreed that we should move forward with window replacement and insulation installations for both 1st and 2nd stories. Window work includes thermopane replacement and sill/sash repair (\$50K) and Insulation will be blown in (\$10K). N. Carlson will seek Selectmen approval to move forward with these upgrades.

Additional work to be considered in 2014: \$14K furnace to heat 1st floor, \$56K to cover costs of bringing building up to code (bathrooms, widening doors and building access ramps) as well as plumbing and wiring for the 1st floor.

P. Johnson and G. Bussiere both have contacts waiting to make donations that include microwave, refrigerator, stove and furnace however these contacts would like to see structural improvements underway before making the donations.

Alexander's Sheet Metal has offered an in-kind donation valued at \$10K-\$15K for any necessary crane services.

Reminder that the roof had been repaired during the Fall of 2013.

**Miscellaneous:**

S. Carbonneau shared a copy of the Annual Report Submission for review. No changes suggested.

**Next meeting:**

**February 26th, 4:00pm, Town Hall**