

DRAFT ONLY

Note: Draft Minutes are subject to review, correction and approval by the Committee.
Review and approval of Minutes generally takes place at the next regularly scheduled meeting of the Committee.

Whitcomb Hall Committee July 24, 2013 Meeting Minutes Prepared by Sara Carbonneau

Present: Gail Wood, Lee Dunham, Pete Johnson, Nancy Carlson, Ann Bedaw and Town Planner Sara Carbonneau.

June 26th meeting minutes were accepted and approved.

Chicken BBQ Preparations:

Johnson & Wood will purchase paper goods, plastic ware, hot dogs, rolls, etc. at Sam's Club. Wood will also obtain tickets for the BBQ and "door" prizes.

Carbonneau to write letter to the editor promoting the event. Johnson will take care of securing a sign for the front lawn of Whitcomb Hall. Carbonneau will ensure that the BBQ is promoted on the sign in front of Town Hall.

Silent auction items are coming in - if anyone has an item that they would like to donate, they should contact Carbonneau.

Dunham will conduct tours in Whitcomb Hall during the BBQ.

Johnson will handle set up and take down of tables/tablecloths and tent.

Committee members felt that 1 handicapped accessible port-o-potty was sufficient and will request authorization from the Board of Selectmen to obtain 1 unit for the BBQ.

Miscellaneous:

Carbonneau reported that Curtains Without Borders would be willing to conduct a "treatment proposal" for the 2 curtains in Whitcomb Hall, as well as the curtain in the Golden Rod Grange Building for \$100. Motion by Johnson to recommend to the Board of Selectmen that it authorize the expenditure of \$100. for a treatment proposal from Curtains Without Borders. Seconded by Dunham. Vote: all in favor.

Submitted by,

Sara Carbonneau
Town Planner